



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: April 30, 2019 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462

SUBJECT: Approve an agreement with the Workforce Investment Board of Tulare County

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with the Workforce Investment Board of Tulare County to provide "Pathways to Employment Connection" inmate program services in an amount not to exceed \$111,453, retroactive to January 6, 2019 through June 30, 2020. The agreement is retroactive because the program became operational to take the place of a similar program that was terminating to avoid a lapse of service, and the details of the agreement were being developed;
2. Find that the Board had authority to enter into the proposed agreement as of January 6, 2019, and that it was in the County's best interest to enter into the agreement on that date;
3. Authorize the Chairman to sign three copies of the agreement; and
4. Approve the necessary budget adjustments per the attached AUD 308s (4/5ths vote required).

SUMMARY:

The Tulare County Sheriff's Office (TCSO) and the Workforce Investment Board of Tulare County (WIB) are collaborating to assist the TCSO inmate population with a successful transition from jail to community employment through the Pathways To Employment Connection (PEC) program. This partnership will allow a career coach

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from WIB and an Inmate Program Specialist (IPS) from TCSO to work with inmates, providing the tools necessary to return to the community and find employment. The job readiness workshops will be occurring weekly, to include: completing applications, resumes, interviewing skills/mock interviews, appearance, how to answer questions regarding offender status, teamwork, communication, attitude, cultural diversity, following directions, problem-solving, responsibility, customer service, financial literacy and other needs.

Inmates will utilize the mobile computer lab to prepare a resume and complete job applications. The WIB and TCSO team will collaborate to create individualized services for each inmate, using job readiness assessments to determine skill levels and address specific needs that WIB will assist with upon release from TCSO custody.

The agreement with WIB has been approved as to form by County Counsel. The following terms deviate substantively from the standard County boilerplate: 1) Agreement includes a multi-year term; 2) the agreement allows both parties to terminate without cause; and 3) Mutual Indemnification.

FISCAL IMPACT/FINANCING:

The total estimated PEC program costs for the period of January 6, 2019 through June 30, 2020 is estimated to be \$220,484. For Fiscal Year 18/19, PEC program expenses are estimated to total \$37,151 for WIB and \$29,298 for TCSO, and the combined total expense is \$66,449. For Fiscal Year 19/20, PEC program expenses are estimated to total \$74,302 for WIB and \$79,733 for TCSO, and the combined total expense is \$154,035, which will be included in the Fiscal Year 19/20 budget. The total cost of the services provided by WIB for the agreement period is estimated to be \$111,453. The Sheriff's AUD 308 is being included to establish the new unit 2510 assigned to the PEC program. PEC program expenses are paid for through AB 109 funds and TCSO Inmate Welfare Trust Fund. There is no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The Safety and Security Initiative is one of the initiatives in the Tulare County Strategic Business Plan. The purpose of the initiative is to provide for safety and security of the public. The PEC program is in alignment with this as it addresses the goal to "To assist the justice-involved population with a successful transition from jail to communities in preparation for education, training, and employment services." TCSO and WIB staff will work with inmates by providing facilities and resources for training and rehabilitation of criminal offenders and addressing the issues that may impede inmates from integrating themselves into everyday life to become productive members of society.

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ADMINISTRATIVE SIGN-OFF:

A.S. Chui

Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

Attachment A – Agreement with the Workforce Investment Board of Tulare County

Attachment B – AUD 308 Sheriff

Attachment C – AUD 308 WIB

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH THE WORKFORCE) Resolution No. _____
INVESTMENT BOARD OF TULARE) Agreement No. _____
COUNTY

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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2. Found that the Board had authority to enter into the proposed agreement as of January 6, 2019, and that it was in the County's best interest to enter into the agreement on that date;
3. Authorized the Chairman to sign three copies of the agreement; and
4. Approved the necessary budget adjustments per the attached AUD 308s (4/5ths vote required).

AUD-308 - Budget Adjustment Form 11:10 AM

<u>04/04/19</u>		10/19	2019
Date	Document ID Number	Accounting Period	Budget Fiscal Year
Tulare County Sheriff's Office		Terrie Saenz	802-9450
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #	<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt
C	001	240	240SBEN		82,862,586	82,862,586	-
C	001	240	240SSUP		9,107,709	9,108,395	686
C	001	240	240INTRA		9,952,714	9,989,865	37,151
							-

Appropriations Total *Need Not Equal Zero* 101,923,009 101,960,846 37,837

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
C	001	240		2500		9295		639,301	632,060	7,241
C	001	240		2510		9295			45,078	(45,078)
A	001	240	240SBEN	2510	6001				4,764	4,764
A	001	240	240SBEN	2510	6003				131	131
A	001	240	240SBEN	2510	6004				1,076	1,076
A	001	240	240SBEN	2510	6011				495	495
A	001	240	240SBEN	2510	6012				376	376
A	001	240	240SBEN	2510	6014				399	399
A	001	240	240SSUP	2510	7036				536	536
A	001	240	240SSUP	2510	7066				150	150
A	001	240	240INTRA	2510	9195				37,151	37,151
C	001	240	240SBEN	2509	6001			392,639	387,875	(4,764)
C	001	240	240SBEN	2509	6003			1,623	1,492	(131)
C	001	240	240SBEN	2509	6004			65,793	64,717	(1,076)
C	001	240	240SBEN	2509	6011			47,828	47,333	(495)
C	001	240	240SBEN	2509	6012			30,568	30,192	(376)
C	001	240	240SBEN	2509	6014			25,895	25,496	(399)
										-

Line Total *Must Equal Zero* \$ 1,203,647 \$ 1,279,321 \$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To record new unit 2510 for Tulare County Sheriff's Office Pathways to Employment Connection (PEC) program for the period of January 2019 to June 2019. Funds will be transferred from Tulare County Sheriff's Inmate Welfare Trust Fund 430 to offset the PEC expenditures. There is no net county cost.


 Affected Dept Head Signature

 Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

- * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**
- * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
- * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa