



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** April 30, 2019 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (AUD 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Donna Ortiz    PHONE: 624-8000

**SUBJECT:** Approve an agreement with the Department of Health Care Services and approve request for additional positions

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with the Department of Health Care Services to enhance Substance Use Disorder Services under the Alcohol and Drug Programs utilizing the Drug Medi-Cal Organized Delivery System Waiver, effective April 30, 2019 through June 30, 2021, in the amount not to exceed \$24,339,784;
2. Authorize the Chairman of the Board to sign seven (7) copies each of the Agreement, California Civil Rights Laws Certification, and the Contractor Certification Clauses;
3. Approve a personnel resolution to add the following allocations, effective May 12, 2019:
  - 6.0 FTE – Alcohol & Drug Specialist II
  - 5.0 FTE – Supervising Licensed Social Worker
  - 6.0 FTE – Social Worker–Licensed
  - 2.0 FTE – Clinic Services Manager
  - 3.0 FTE – Staff Services Analyst III;
4. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required); and

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**DATE:** April 30, 2019

5. If funding is not sufficient to fully fund the additional positions in future fiscal years, such positions shall be deleted so as not to incur any Net County Cost, unless there are extenuating circumstances justifying retention of the affected position, in which case such position shall be approved by the Board.

**SUMMARY:**

In August 2015, the Federal Centers for Medicare and Medicaid Services approved the Department of Health Care Services (DHCS) request for an amendment to a Medicaid Section 1115 Waiver that supports the Drug Medi-Cal Organized Delivery System (DMC-ODS) Waiver program. Federal approval of the Section 1115 Waiver permitted California counties a choice to opt in to the DMC-ODS Waiver that would provide an increased range of reimbursed Drug Medi-Cal services and benefits. This program enhances services to those who suffer from substance use and allows for continuity of care to address the whole person needs based on the appropriate level of care.

On August 22, 2017, a request to opt in to and submit the County's DMC-ODS Waiver Plan was approved by the Tulare County Board of Supervisors. The Health and Human Services Agency Mental Health Branch has received State approval of the plan and requires the Standard Agreement (STD) 213 State/County agreement necessary to implement the program.

In accordance with the federal standard terms and conditions as outlined in the STD 213 agreement, California Civil Rights Laws Certification, and Contractor Certification Clause 04-2017, the County is responsible for planning, implementing, and coordinating a comprehensive plan that will address all necessary services. This includes but is not limited to: adopting the use of the American Society of Addiction Medicine Criteria to complete comprehensive assessments and individual treatment plans; using the Electronic Health Records Data System; reporting and proper billing; expanding services to include case management in order to engage individuals in services; and outreach and education to better inform the community about substance use and how it affects individuals' overall health. Lastly, the DMC-ODS Waiver principles will strengthen partnerships throughout the community, with an emphasis on minimizing barriers, strengthening outcomes, using evidence-based practices, and decreasing homelessness or those at risk of homelessness.

To successfully meet the DMC-ODS requirements and expand the services to include more robust engagement, services, and case management, the Mental Health Branch will need to hire staff with the necessary experience and expertise, as follows: Additional Alcohol and Drug Specialist II positions will provide an integrated care model with mental health to conduct the ASAM assessment, outreach and engagement, treatment, and case managements, and will utilize evidence-based practices for better outcomes. Licensed Clinical Social Worker-Supervisor will provide direct clinical supervision to interns, treat the harder-to serve consumers, add additional consultation and support for staff and sign off on assessments, consumer

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wellness plans in addition to ensuring evidence-based treatment is being used. Additionally, the Licensed Clinical Social Worker-Supervisor will create an opportunity for professional advancement for clinical staff. The "Licensed Persons of the Healing Arts" (Social Worker-Licensed) will review, assess, diagnose, and sign off on the appropriate level of care for each individual served under the DMC-ODS Waiver requirements. Clinic Services Managers will oversee programs that are integrated with substance use services, ensure timely access to services, staff training, approval of medical necessity and proper case documentation for Medi-Cal billing. The Staff Services Analyst III positions will assist with provider contract negotiations, contract creation and monitoring, financial cost reporting to the State, financial and audit compliance, and a combination of all other fiscal and contractual duties associated with the DMC-ODS Waiver. These are project service, limited term positions filled as long as the agreement is in place and funding is available.

Lastly, upon approval of the DMC-ODS agreement, the County will be required to amend agreements with providers to meet the standard terms and conditions of the DMC-ODS Waiver. The provider agreements include AEGIS, Addiction Research and Treatment, Central Valley Recovery Services, and Turning Point of Central California. The request to amend the agreements will be submitted to Tulare County Board of Supervisors for approval subsequent to consideration of this request.

This agreement has been approved as to form by County Counsel. The following terms deviate substantively from the County boilerplate: 1) County signs first; 2) This agreement is multi-year; 3) Agreement is contingent on availability of funds; 4) State may terminate immediately for cause; 5) County to indemnify the Department of Health Care Services in general and in relation to intellectual property infringement. Indemnification also includes provision for County to pay attorney fees; 6) County must allow access to all records pertinent to the award for at least 3 years after submission of final expenditure report and as long as the records are retained thereafter; and 7) County must maintain records related to operation of the contract for ten years.

**FISCAL IMPACT/FINANCING:**

The approval of all positions will result in the total salary and benefit costs of \$589,299 for the remainder of Fiscal Year 2018/2019. The breakdown for the total costs, by position, is as follows: six (6) Alcohol & Drug Specialist II positions is \$116,146; five (5) Supervising Licensed Social Worker is \$154,573; six (6) Social Worker–Licensed positions is \$180,262; two (2) Clinic Service Manager positions is \$64,351; and three (3) Staff Services Analyst III positions is \$73,967. These costs were included in the adopted Fiscal Year 2018/2019 budget on the special departmental expense line. All of the positions, except for the Staff Services Analyst III, are revenue generating and will receive Federal Financial Participation (FFP) to help offset their cost. Funding for the added positions will be paid through Drug Medi-Cal FFP and Realignment funds. These additional costs will be reflected during budget development for future years. The attached AUD 308 reflects the requested adjustments for Fiscal Year 2018/2019.

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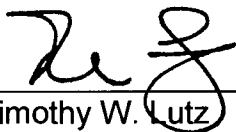
**DATE:** April 30, 2019

The revenue for the DMC-ODS agreement totals \$24,339,784, out of which, \$12,169,892 will be included in the Fiscal Year 2019/2020 proposed budget and \$12,169,892 will be included in the Fiscal Year 2020/2021 proposed budget. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth, and children in state and federally mandated programs. The DMC-ODS program will provide an increased range of Drug Medi-Cal services and benefits to this at-risk population. Currently over 1,800 consumers receive Drug Medi-Cal services in Tulare County.

**ADMINISTRATIVE SIGN-OFF:**



\_\_\_\_\_  
Timothy W. Lutz  
Agency Director

cc: County Administrative Office  
Human Resources & Development

Attachment(s) Agreement  
AUD 308  
California Civil Rights Laws Certification  
Contractor Certification Clause  
Personnel Resolution

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
AGREEMENT WITH THE DEPARTMENT ) Agreement No. \_\_\_\_\_  
OF HEALTH CARE SERVICES AND )  
ADDITIONAL PERSONNEL REQUEST )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chairman of the Board to sign seven (7) copies each of the Agreement, California Civil Rights Laws Certification, and the Contractor Certification Clauses;
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3.0 FTE – Staff Services Analyst III;

4. Approved the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).
5. If funding is not sufficient to fully fund the additional positions in future fiscal years, such positions shall be deleted so as not to incur any Net County Cost, unless there are extenuating circumstances justifying retention of the affected position, in which case such position shall be approved by the Board.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF AMENDING THE  
POSITION ALLOCATION LISTING** )

**Resolution No.** )

Upon Motion of Supervisor (Name), Seconded by Supervisor (Name), the following was adopted by the Board of Supervisors, at an official meeting held April 30, 2019 by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

Attest: **Jason T. Britt**  
County Administrative Officer/  
Clerk, Board of Supervisors

By: \_\_\_\_\_  
Deputy Clerk

Add, Delete, Reclassify or Amend	Effective Date	Previous Job Code	Previous Class Title	New Job Code	New Class Title	No. Of Pos	FTE	Grade	Position Number(s)	Dept ID	Job Cost Dist. No.
Add	5/12/2019	001520	Alcohol & drug Specialist II			6	6	926	*****	142-327	142-6068
Add	5/12/2019	016900	Supervising Licensed Social Worker			5	5	297	*****	142-327	142-6068
Add	5/12/2019	029200	Social Worker - Licensed			6	6	761	*****	142-327	142-6068
Add	5/12/2019	099310	Clinic Services Manager			2	2	251	*****	142-327	142-6068
Add	5/12/2019	001830	Staff Services Analyst III			3	3	706	*****	142-327	142-6068

Explanation: Add positions to HHSA allocation due to HHSA's participation in Drug Medi-Cal Organized Delivery System (DMC-ODS) Waiver program.

**AUD-308 - Budget Adjustment Form**

8:47 AM

04/30/19		Document ID Number		10-2019	2019
Date				Accounting Period	Budget Fiscal Year
HSSA			Steven Leahy	624-7488	
Agency Name			Contact Person	Phone	Extension

Action** A,C,D	Fund	Dept	Appr #	<b>LEVEL 1 Finish Here</b>			Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142SBEN				150,385,964	150,975,263	589,299
C	001	142	142SSUP				140,622,509	140,033,210	(589,299)
									-
									-
									-
									-
									-
									-
<b>Appropriations Total</b>				<i>Need Not Equal Zero</i>			<b>291,008,473</b>	<b>291,008,473</b>	<b>-</b>

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<b>LEVEL 2 Start Here</b>	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142	142SBEN	6068	6001			1,367,024	1,795,290	428,266
C	001	142	142SBEN	6068	6004			201,196	254,993	53,797
C	001	142	142SBEN	6068	6011			151,415	198,664	47,249
C	001	142	142SBEN	6068	6012			102,936	131,815	28,879
C	001	142	142SBEN	6068	6014			90,384	121,492	31,108
C	001	142	142SSUP	6068	7066			1,563,172	973,873	(589,299)
										-
										-
										-
										-
										-
										-
										-
										-
<b>Line Total</b>							<i>Must Equal Zero</i>	<b>\$ 3,476,127</b>	<b>\$ 3,476,127</b>	<b>\$ -</b>

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

For the remainder of Fiscal Year 2018/2019, the total cost of six (6) Alcohol & Drug Specialist II positions is \$116,146; five (5) Supervising Licensed Social Worker is \$154,573; six (6) Social Worker-Licensed positions is \$180,262; two (2) Clinic Service Manager positions is \$64,351; and three (3) Staff Services Analyst III positions is \$73,967. In total, this request will cost \$589,299 for the remainder of Fiscal Year 2018/2019. All of the positions, except for the Staff Services Analyst III, are revenue generating and will receive Federal Financial Participation (FFP) to help offset their cost. All positions were included in the adopted Fiscal Year 2018/2019 budget on the special departmental expense line. Funding for the added positions will be paid through Drug Medi-Cal FFP and Realignment funds. These additional costs will be reflected during budget development for future years. The attached AUD 308 reflects the requested adjustments for Fiscal Year 2018/2019.

\_\_\_\_\_  
Affected Dept Head Signature

\_\_\_\_\_  
Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ ( ) Approved ( ) Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

\*\* Action Codes: A=Add, C=Change, D=Deactivate

\* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs

\* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

\* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa

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