



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: May 7, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462				

SUBJECT: Approve the Capital Asset purchase of an aircraft dolly

REQUEST(S):

That the Board of Supervisors:

1. Approve the capital asset purchase of an aircraft dolly to support the day-to-day operations of the Sheriff's Aviation Support Unit in an amount not to exceed \$5,500; and
2. Authorize the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Sheriff's Office is requesting to purchase one Aircraft Caddy4k from DJ Products Incorporated to be used in the Sheriff's Aviation Support Unit. The electric motor, hand controlled dolly, will be used at the Porterville Airport where the Sheriff's two aircraft are housed. The two aircraft are parked in a hanger for security and to keep the aircraft out of the elements when not being used.

Currently the aviation staff have to push the aircraft out of the hanger before each shift and push the aircraft back into the hanger when finished for the day. The purchase of the dolly will assist staff in the efficient and safe movement of the aircraft.

FISCAL IMPACT/FINANCING:

The vendor quote for the aircraft dolly is \$4,993, which includes basic warranty and delivery. The vendor does not collect California tax, the tax of \$462 will be paid by the Sheriff's Office, for a total of \$5,455. The total cost for the aircraft dolly will not

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exceed \$5,500, which allows \$45 for any unforeseen costs. There will be no additional net County cost from the General Fund for this asset as funds will come from the Sheriff's FY 18/19 operating budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the continuous improvement in organizational effectiveness. The purchase of this aircraft dolly will allow our staff to work more efficiently and safely.

ADMINISTRATIVE SIGN-OFF:



Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

Attachment A – AUD 308
Attachment B – Vendor quote

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE THE)
CAPITAL ASSET PURCHASE OF AN) Resolution No. _____
AIRCRAFT DOLLY) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the capital asset purchase of an aircraft dolly to support the day-to-day operations of the Sheriff's Aviation Support Unit in an amount not to exceed \$5,500; and
2. Authorized the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).



1009 4th Street NW, Little Falls, MN 56345
 t. (800) 686-2651 f. (320) 632-3553

QUOTE

Number DJPQ10308
Date Apr 18, 2019
Expiration 5/20/2019

Sold To	Ship To	Your Sales Rep
County of Tulare Joy Naylor Sheriff's Business Office 833 S Akers St Visalia, CA 93277 Phone (559) 802-9473 Fax Customer #	County of Tulare David Finke dfinke@co.tulare.ca.us Porterville Airport-PTV 1725 Hope Drive Porterville, CA 93257 Phone 559.334.4482 Fax	Kari Koznick 1-800-686-2651 ext 7274 kari.koznick@djproducts .com

Here is the quote you requested includes shipping w Lift Gate and Precall

Terms	P.O. Number	Ship Via	FOB
Net 30	240-19240JN1044	PPD & ADD	Little Falls, MN USA

Line	Qty	Part Number	Description	Unit Price	Ext. Price
1	1	600200AC-4K	Aircraft Caddy4K: heavy duty steel frame, 2:1 gear reduction chaindriven, high tech speed controller, neutral throttle brakikng, adjustable acceleration, (2) 24 volt 85amp hour batteries, variable speed twist grip, 02mph forward/reverse, battery discharge indicator,onboard charger std 110 outlet	\$2,995.00	\$2,995.00
2	1	600237-14FF	12x4 Sawtooth Flat Foam Filled Tires	\$150.00	\$150.00
3	1	Chock5	5" Chock	\$0.00	\$0.00
4	1	600100-Winch4500	4500 lbs Electric Winch with 7 ft Strap and Wheel Tether	\$495.00	\$495.00
5	1	600238	Safety Stop Switch: Instantly cuts backwards/reverse power to the machine when pressed. Only allows unit to crawl forward when grips are turned to unpin operator	\$95.00	\$95.00
6	1	600100-Ridgid	Ridgid Wheel guide for wheel pant and retractable nose wheels: Includes: Guide, Spring Ramp, Lazy Susan Turning with Spring Pin Stop	\$395.00	\$395.00
7	1	600200-ACC9Tooth	Nine tooth gears for ACC 4k, 8k, 15k	\$95.00	\$95.00

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOUR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS,

Line	Qty	Part Number	Description	Unit Price	Ext. Price
				SubTotal	\$4,225.00
				Tax	\$0.00
				Shipping	\$708.00
				Total	\$4,933.00

Domestic Terms: Net 30 on approval w/PO. Lates fees and 1.5% interest per month will apply on overdue balances. Credit Card Order Subject to 2.4% processing fee.

International Terms: Wire payment before shipment. All prices are quoted in USD

Actual freight charges could vary up to 10% based on added weight of accessories, limited access fees, or fuel surcharges based on time of shipping".

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOUR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS,

County of Tulare — Auditor Controller

Budget Adjustment Form

8:33 AM

04/19/19		10/19	2019
Date	Document ID Number	Accounting Period	Budget Fiscal Year
Sheriff's Office		Terrie Saenz	802-9450
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #		<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt	
C	001	240	240SSUP			9,107,709	9,102,209	(5,500)	
C	001	240	240CAP			1,129,345	1,134,845	5,500	
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Appropriations Total						<i>Need Not Equal Zero</i>	10,237,054	10,237,054	-

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt	
C	001	240	240SSUP	2805	7115			25,000	19,500	(5,500)	
A	001	240	240CAP	2805	8346				5,500	5,500	
										-	
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Line Total								<i>Must Equal Zero</i>	\$ 25,000	\$ 25,000	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

For the capital asset purchase of an aircraft dolly to support the day-to-day operation of the Sheriff's Aviation Unit in an amount not to exceed \$5,500. There will no net County cost for this asset.


Affected Dept Head Signature


Other Affected Dept Head Signature

Checked By: _____
 County Executive Office Action: No. _____ Date: _____
 () Approved () Disapproved

By: _____
 Board of Supervisors Action: No. _____ Date: _____

Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

**** Action Codes: A=Add, C=Change, D=Deactivate**

* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**

* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa