



**General Services Agency  
Facilities  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** May 21, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Maria Benavides    PHONE: 205-1124				

**SUBJECT:** Amend Agreement No. 28692 with Water Dynamics, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an Amendment to Agreement No. 28692 with Water Dynamics Inc. to increase the amount by \$80,000 from \$278,980.08 to \$358,980.08 for the current term through June 30, 2019, and to amend the Scope of Work to include emergency call out protocol.
2. Authorize the Chairman to sign the Amendment.
3. Approve an adjustment to the Facilities budget for Fiscal Year 2018/19 in the amount of \$80,000 to cover the increased agreement amount.
4. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**

The County contracts with Water Dynamics Inc., through Tulare County Agreement No. 28692, to operate and maintain a wastewater treatment facility and potable water facility at Sequoia Field Airport. These facilities provide safe drinking water, or potable water, and essential sewer services to various public safety buildings, including the Bob Wiley Detention Facility and the Adult Pre-Trial Facility.

Under the terms of the existing agreement with Water Dynamics, monthly monitoring and maintenance service costs are \$23,248.34 and the cost of emergency call out services are charged on an as-needed basis. In fiscal year 2018/19 \$278,980.08 was budgeted for this agreement based on the prior year expenses and an updated rate schedule. However the encumbered funds have been exhausted due to several emergency call outs this fiscal year triggered by the

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wastewater data monitoring software.

Under current contract terms, only Water Dynamics technicians may respond to emergency call outs, and County Facilities staff are notified of the price and scope of the emergency after the work has been completed. As such, the proposed Amendment increases the agreement amount to cover outstanding emergency call out invoices and modifies the emergency call out protocol to require Water Dynamics to contact Facilities staff prior to responding to an emergency.

The Facilities Division staffs certified electricians, plumbers, and welders who are capable of troubleshooting minor wastewater treatment plant alarms. In accordance with the proposed amendment, alarms triggered by the data monitoring software will first be assessed by in-house Facilities staff and Water Dynamics technicians will be called out only if it is determined necessary. Allowing Facilities staff to conduct an initial assessment of treatment plant emergencies will help to reduce the high cost of a Water Dynamics technician responding to every alarm, and assist the County in tracking plant emergencies.

Therefore, it is requested that the Board approve an Amendment to Agreement No. 28692 with Water Dynamics Inc. to increase the amount by \$80,000 from \$278,980.08 to \$358,980.08 and to amend the agreement Scope of Work to include a modified emergency call out protocol.

**FISCAL IMPACT/FINANCING:**

The General Services Agency Facilities Division includes the cost for wastewater treatment plant services in its budget each fiscal year. By amending this agreement, costs for services will be calculated more accurately in the contract terms.

The attached AUD 308 increases revenue line 067-067-3010-9411 and expense line 067-067-3010-7043 by \$80,000. The additional increase in the budget will be paid through the Internal Service Fund billing.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Strategic Business Plan includes the Safety and Security initiative to provide for the safety and security of the public. It is imperative to maintain an adequate and safe wastewater treatment plant and potable water facilities.

**ADMINISTRATIVE SIGN-OFF:**



Michael Dickerson  
Facilities Manager

cc: County Administrative Office

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**DATE:** May 21, 2019

Attachment(s)  
A - First Amendment to Agreement No. 28692  
B – AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AMEND AGREEMENT )  
NO. 28692 WITH WATER DYNAMICS, INC. ) Resolution No. \_\_\_\_\_  
 ) Agreement No. \_\_\_\_\_  
 )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an Amendment to Agreement No. 28692 with Water Dynamics Inc. to increase the amount by \$80,000 from \$278,980.08 to \$358,980.08 for the current term through June 30, 2019, and to amend the Scope of Work to include emergency call out protocol.
2. Authorized the Chairman to sign the Amendment.
3. Approved an adjustment to the Facilities budget for Fiscal Year 2018/19 in the amount of \$80,000 to cover the increased agreement amount.
4. Approved the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

**AUD-308 - Budget Adjustment Form**

10:45 AM

5/2/2019		11/19	2019
Date	Document ID Number	Accounting Period	Budget Fiscal Year
General Services Agency		Rebecca Duvall	205-1119
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #	<u>LEVEL 1 Finish Here</u>			Current Amount	Revised Amount	Inc / Dec Amt	
C	067	067	067SSUP				5,342,032	5,422,032	80,000	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
<b>Appropriations Total</b>							<i>Need Not Equal Zero</i>	<b>5,342,032</b>	<b>5,422,032</b>	<b>80,000</b>

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>			
C	067	067	067SSUP	3010	7043		2,057,602	2,137,602	80,000	
C	067	067		3010		9411	9,607,299	9,687,299	(80,000)	
									-	
									-	
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									-	
<b>Line Total</b>							<i>Must Equal Zero</i>	<b>\$ 9,607,299</b>	<b>\$ 9,687,299</b>	<b>\$ -</b>

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Increase professional services budget by \$80,000 due to the increase in the Water Dynamics agreement. The additional increase in the budget will be paid through the Internal Service Fund billing.

Tue Keenan 5/2/19  
Affected Dept Head Signature

\_\_\_\_\_  
Other Affected Dept Head Signature

Checked By: \_\_\_\_\_  
County Executive Office Action: No. \_\_\_\_\_ Date: \_\_\_\_\_  
( ) Approved ( ) Disapproved

Entered By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Distribution: 1: BOS/CAO/Auditor

By: \_\_\_\_\_  
Board of Supervisors Action: No. \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Action Codes: A=Add, C=Change, D=Deactivate**  
 \* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**  
 \* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa  
 \* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa