



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** May 21, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Michele Cruz    PHONE: 624-8000

**SUBJECT:** Approve an agreement with Community Services and Employment Training, Inc.

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an agreement with Community Services and Employment Training, Inc., in the amount not to exceed \$755,527 to provide the Supported Employment and Volunteer Program, effective from July 1, 2019 through June 30, 2020; and
2. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

**SUMMARY:**  
The Tulare County Health and Human Services Agency, Mental Health Branch, collaborates with the Community Services and Employment Training, Inc. (CSET) to provide mental health support under the Mental Health Services Act Workforce Education and Training Supported Employment and Volunteer Program.

The Supported Employment and Volunteer Program is designed to provide evidence-based supported employment and volunteer services to Tulare County Mental Health consumers for who competitive employment has not traditionally occurred, or for whom competitive employment has been interrupted as a result of mental illness. The program will assist consumers to gain valuable work experience and engage in the competitive labor market. From July 1, 2019 to June 30, 2020, the program will provide services to approximately 200 unduplicated consumers.

The Tulare County Mental Health Branch released a Request for Proposal (RFP) in

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October 2013 for the Supported Employment Program. Through the RFP process, three proposals were received. The RFP Review Team reviewed the proposals and recommended CSET be awarded the contract. CSET has been providing these services continually since being awarded the initial contract and has provided numerous volunteer and career support services to Tulare County Mental Health consumers.

There are no deviations to the standard County boilerplate.


**FISCAL IMPACT/FINANCING:**

The budgeted costs associated with this contract were included in the HHSA 1142 budget, line 3331, professional services, for Fiscal Year 2019-2020 for \$755,527. This agreement is paid through Mental Health Services Act revenues. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year plan includes the Quality of Life initiative to promote and encourage the provision of quality supportive services for individuals in Tulare County. This agreement will assist Tulare County Mental Health consumers in gaining valuable work experience to better engage in the competitive labor market.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Timothy Lutz  
Agency Director

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
AGREEMTN WITH COMMUNITY ) Agreement No. \_\_\_\_\_  
SERVICES AND EMPLOYMENT TRAINING, )  
INC. )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chairman of the Board to sign two (2) copies of the agreement.