

**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 28605**

THIS FIRST AMENDMENT ("Amendment") to Tulare County Agreement Number 28605 (the "Agreement") is entered into by and between the **COUNTY OF TULARE** ("COUNTY") and **COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.**, ("CONTRACTOR"). COUNTY and CONTRACTOR as of _____, with reference to the following:

A. The COUNTY and CONTRACTOR entered into Agreement Number 28605 on July 1, 2018, wishes to retain the services of CONTRACTOR for the purpose of providing families housing assistance through the Housing Support Program; and

B. COUNTY and CONTRACTOR agree to amend Agreement Number 28605 to replace and supersede the prior Exhibit B to reflect the additional allocation in the amount of \$25,191.09 for the Housing Support Program to be expended by June 30, 2019.

ACCORDINGLY, COUNTY and CONTRACTOR agree as follows:

1. This First Amendment becomes effective as of July 1, 2018 and expires at 11:59 p.m. on June 30, 2019. Unless earlier terminated as provided below, or unless the parties extend the term by a written amendment to this agreement.
2. Effective upon signature, Exhibit "B" is hereby amended to replace and supersede the prior Exhibit "B" to reflect which is made a part of this agreement by reference.

3. Except as provided above, all other terms and conditions of the Agreement shall remain in full force and effect.

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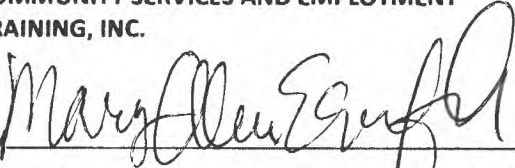
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THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

**COMMUNITY SERVICES AND EMPLOYMENT
TRAINING, INC.**

Date 5/2/2019

By 

Print Name Mary Alice Escarsega-Fechner

Title Executive Director

Date _____

By _____

Print Name _____

Title _____

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date _____

By _____

Chairman, Board of Supervisors

ATTEST: JASON T. BRITT
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Approved as to Form:
County Counsel

By 
Deputy

Matter # 2019770

TulareWORKS Housing Support Program (HSP) July 1, 2018 to June 30, 2019		Increases 3/20/2019
Salaries	\$ 65,767.00	\$ 4,725.00
Benefits	\$ 23,062.00	\$ 1,965.00
Payroll Processing Fees	\$ 1,134.00	
Office Supplies	\$ 1,525.00	\$ 1,165.00
Cell phones	\$ 760.00	\$ 100.00
Internet	\$ 500.00	\$ 200.00
Telephones	\$ 470.00	\$ 300.00
Postage	\$ 180.00	
Building Space	\$ 228.00	\$ 30.00
Utilities	\$ 824.00	\$ 300.00
Bldg Maintenance & Repair/Janitorial/Security	\$ 2,349.00	\$ 900.00
License & Permits	\$ 5.00	
Equipment Rental & Lease	\$ 114.00	
Equipment Maint. & Repair	\$ 120.00	
Printing	\$ 255.00	\$ 100.00
Mileage	\$ 3,857.00	
Staff Training/Registration	\$ 1,200.00	\$ 600.00
Client Support Services	\$ 11,567.09	\$ 11,320.09
Prof fee	\$ 3,191.00	
Dues	\$ 102.00	\$ 100.00
Depreciation	\$ 1,200.00	
Interest expense	\$ 172.00	
General Liability	\$ 2,252.00	
Operating SUBTOTAL	\$ 120,834.09	
Housing Assistance		
75 clients	\$ 267,462.00	
Clients SUBTOTAL	\$ 267,462.00	
Indirect rate of 15.71%**	\$ 18,983.00	\$ 3,386.00
GRAND TOTAL	\$ 407,279.09	\$ 25,191.09

\$ -

Staff		Annual wage	Term of Contract	Total Wage Expense
Department Director	7% FTE	\$ 84,894	12 months	\$ 5,943
Assistant Director	17.50% FTE	\$ 62,634	12 months	\$ 10,961
Senior Program Specialists				
#1	80% FTE	\$ 37,194	12 months	\$ 29,755
#2	33.0% FTE	\$ 36,342	12 months	\$ 11,993
Accountant	12.5% FTE	\$ 56,921	12 months	\$ 7,115
	150.00%		Salaries	\$ 65,767
Benefits average	33.83%		Benefits	\$ 22,247
FICA	7.65%			
Workers Comp	1.07%			
Pension avg	4.28%			
Vacation accrual	3.85%			
State Disability	2.02%			
Benefits without Health	18.87%			
Health varies by staff		annual	this contract	
Department Director	34.53%	\$29,313.58	\$2,051.95	
Assist. Dir	27.28%	\$17,084.04	\$2,989.71	
SPS #1	33.00%	\$12,275.51	\$9,820.41	
SPS #2	41.61%	\$15,120.74	\$4,989.84	
Accountant	33.67%	\$19,162.99	\$2,395.37	

** Indirect rate is projected to be higher this new year than in the past. This is due to more expenses NOT being included in the MDTC (Modified Total Direct Costs)
Total amount of indirect costs is less than 10% of the award.