



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: May 21, 2019 **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Terrie Saenz, Fiscal Manager PHONE: (559) 802-9450				

SUBJECT: Approve payment of FY 18/19 vendor services and budget adjustment transfer

REQUEST(S):

That the Board of Supervisors:

1. Approve payment of Invoice No. 8437 in the amount of \$32,000 and Invoice No. 8918 in the amount of \$25,000 from CI Technologies, Inc. for IA Pro internal affairs/professional standards software for a total payment of \$57,000; and
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

On March 13, 2018, your Board approved Resolution #2018-0178, Agreement No. 28505, for the purchase of Internal Affairs Pro/Blue Team Software from CI Technologies, Inc. The vendor has installed the software and in April 2019, Sheriff's personnel completed training. The software will upgrade and streamline the Sheriff's Office Patrol and Internal Affairs units operations. The agreement was effective March 13, 2018 and remains in effect until cancellation of services.

The Sheriff's Office included the cost of the software and training in its FY 17/18 budget, projecting the vendor to invoice during FY 17/18, after software installation and before training. The vendor did not invoice the Sheriff's Office during FY 17/18, rather invoicing for the software and training during FY 18/19.

The Sheriff's Office is requesting payment to a vendor for software provided by the

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vendor to the Sheriff's Office. The cost for the training will be paid from the Sheriff's training budget. A budget adjustment transfer is necessary within the Sheriff's Office operating budget to cover the unbudgeted costs for the cost of the software.

Additionally, the Sheriff's Office is requesting to transfer \$400,000 from appropriation 240SBEN to appropriation 240SSUP to offset operating expenditures through June 30, 2019. The transfer of funds between appropriations is necessary to cover exceeded operating expenditures. These expenditures are necessary to perform day-to-day law enforcement services.

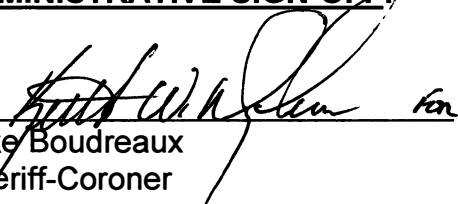
FISCAL IMPACT/FINANCING:

The software cost for Invoice No. 8437 is \$32,000 and Invoice No. 8918 is \$25,000. The total payment to CI Technologies, Inc. for IA Pro from CI Technologies, INC. of both invoices is \$57,000. The total expense will be covered from the Sheriff's Office FY 18/19 operating budget. The funds budgeted in (001-240-2446-6001) will be transferred to the (001-240-2100-7068) and (001-240-2100-7066) in order to cover operational expenses for the remaining of FY 18/19. There is no increase in the net County cost to transfer the \$400,000. All increases in appropriations are offset with decreases in other appropriations within the Sheriff's operating budget. There is no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to provide state-of-the-art technology and infrastructure. The CI Technologies, Inc. software is consistent with this initiative in that it will allow the Sheriff's Office to better track internal affairs related matters.

ADMINISTRATIVE SIGN-OFF:



Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

Attachment A – Invoice No. 8437
Attachment B – Invoice No. 8918
Attachment C - AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE PAYMENT)
OF FY 18/19 VENDOR SERVICES AND) Resolution No. _____
BUDGET ADJUSTMENT TRANSFER) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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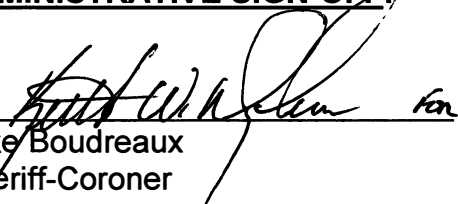
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Sheriff-Coroner

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UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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CI Technologies, Inc.
 PO Box 534
 Townsend, MA 01469

Invoice

Date	Invoice #
9/27/2018	8437

PAST DUE

Bill To
Tulare County Sheriff's Office 2404 W Burrell Ave. Visalia, CA 93291

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	IAPro internal affairs/professional standards unit software: Windows-version unlimited-use license	32,000.00	32,000.00
	IAPro training (3 days on-site training) <i>9-24-26-18</i>	4,500.00	4,500.00
	Travel expenses for Trainer	0.00	0.00
	Integration of IAPro and human resources database	4,000.00	4,000.00

*Please contact arl@ci-technologies.com or (800) 620-8504 ext. 740 with questions.	Total	USD 40,500.00
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CI Technologies, Inc.
 PO Box 534
 Townsend, MA 01469

Invoice

Date	Invoice #
4/12/2019	8918

Bill To
Tulare County Sheriff's Office 2404 W Burrell Ave. Visalia, CA 93291

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Blue Team- web-enabled entry application - unlimited use license	25,000.00	25,000.00
	BlueTeam Training (2 days on-site training) <i>APRIL 10-11, 2019</i>	3,300.00	3,300.00

RECEIVED
 APR 16 2019
 By *ve*

*Please contact arl@ci-technologies.com or (800) 620-8504 ext. 740 with questions.

Total USD 28,300.00