



Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM

BOARD OF SUPERVISORS

- KUYLER CROCKER District One
PETE VANDER POEL District Two
AMY SHUKLIAN District Three
EDDIE VALERO District Four
DENNIS TOWNSEND District Five

AGENDA DATE: June 4, 2019

Table with 3 columns: Requirement, Yes/No checkboxes, N/A checkboxes. Includes items like Public Hearing Required, Scheduled Public Hearing w/Clerk, etc. CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462

SUBJECT: Approve an Agreement with Canteen of Fresno, Inc.

REQUEST(S):

That the Board of Supervisors:

- 1. Approve an Agreement between the Tulare County Sheriff's Office and Canteen of Fresno, Inc. to provide commissary services for inmates in Tulare County detention facilities for the period of July 1, 2019 through June 30, 2022, and
2. Authorize the Chairman to sign three copies of the Agreement.

SUMMARY:

The Tulare County Sheriff's Office (TCSO) is seeking to continue its partnership with Canteen of Fresno, Inc. to provide commissary services to inmates in TCSO detention facilities. Facilities include the South County Detention Facility, Main Jail, Bob Wiley Detention Facility, Pre-Trail Facility, Men's Correctional Facility and any other detention facility put into operation during the term of this multiyear agreement from July 1, 2019 through June 30, 2022.

Commissary items must first be approved by the Detentions Division Commander. All commissary items sold shall comply with provisions of the California Code of Regulations, Title 15, Article II, and any other federal, state, and local laws and regulations applicable to these services. Canteen of Fresno, Inc. shall submit in writing any proposed item additions or deletions at least one month in advance of their offering, and provide TCSO with a detailed weekly invoice for any items sold.

Inmates in the TCSO detention facilities will have the opportunity to purchase

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commissary items a minimum of one time per week based on the amount of funds they have in their financial accounting books. Commissary purchases are denied to inmates identified by the Sheriff's Office to be in a disciplinary status or have lost their commissary privileges.

TCSO will receive a 30% commission on all net sales generated under this agreement. California Penal Code 4025 requires that any commission received "shall be deposited in the Inmate Welfare Fund" and that any "money and property deposited in the inmate welfare fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail." Additionally, Inmate Welfare Funds are allowed to cover 50% of the salary and benefits of one Senior Account Clerk to maintain individual inmate account balances and transaction history. During FY 17/18, total net commissary sales equated to approximately \$1,886,000. \$1,320,000 was paid to Canteen of Fresno Inc. and \$566,000 in commission was deposited in the Inmate Welfare Fund for services that will benefit inmates.

The following term substantively deviate from the standard County boilerplate: 1) This is a multiyear agreement.

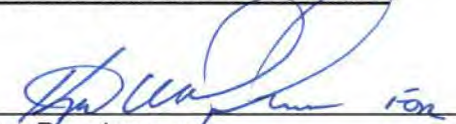
FISCAL IMPACT/FINANCING:

The agreement will continue to allow Canteen of Fresno Inc. to purchase, maintain, and provide commissary inventory. Upon receipt of invoices, the Sheriff's Office will remit 70% of the net weekly sales plus all sales tax to Canteen of Fresno, Inc., and the Inmate Welfare Trust fund will receive 30% of commissary sales. During FY 17/18, total net commissary sales equated to approximately \$1,886,000. \$1,320,000 was paid to Canteen of Fresno Inc. and \$566,000 in commission deposited in the Inmate Welfare Fund for services that will benefit inmates. There is no net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security Initiative to provide facilities and resources for training and rehabilitation of criminal offenders. This Agreement will help fulfill this initiative by expending the revenue generated from commissary sales on the benefit, education, and welfare of inmates confined within the detention facilities.

ADMINISTRATIVE SIGN-OFF:



Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

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Attachment Agreement with Canteen of Fresno, Inc.

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN
AGREEMENT WITH CANTEEN OF
FRESNO, INC.**

)
) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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