



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: June 4, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462

SUBJECT: Approve an Agreement with the Tulare County Office of Education

REQUEST(S):

That the Board of Supervisors:

1. Approve an Agreement with the Tulare County Office of Education retroactive to March 19, 2019 through June 30, 2021, in an amount not to exceed \$348,000. The agreement is retroactive due to the timing of the receipt of the documentation from the Tulare County Office of Education. It was impracticable for the Board to take action prior to March 19, 2019 due to the time needed to process, prepare, and submit the agreement and agenda item;
2. Find that the Board had authority to enter into the proposed agreement as of March 19, 2019, and that it was in the County's best interest to enter into the agreement on that date;
3. Authorize the Chairman to sign three copies of the agreement; and
4. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Tulare County Office of Education (TCOE) applied for the California Department of Justice Tobacco Law Enforcement Proposition 56 grant as the lead agency and identified the Tulare County Sheriff's Office (TCSO) as a partner to support them with grant activities. The agreement with TCOE for the period of March 19, 2019 through June 30, 2021, provides funding to TCSO in an amount not

SUBJECT: Approve an Agreement with the Tulare County Office of Education
DATE: June 4, 2019

to exceed \$348,000. The funding will cover TCSO staffing cost for tobacco laws enforcement and education.

TCSO staff will provide education of tobacco laws and educate the public of the dangers of using tobacco products, targeting minors who use tobacco products and the adults who provide tobacco products to minors. Additionally, TCSO, in coordination with TCOE, will assist and collaborate in tobacco-related awareness/outreach activities at school or other public events. With the support of TCOE, TCSO will conduct retailer education focusing on prevention of the furnishing of tobacco products to minors to increase awareness of legal requirements of tobacco sales with a prevention-focused message. TCSO will also conduct undercover enforcement operations related to tobacco laws.

The following term deviate substantially from the stands County boilerplate: 1) The term is multiple years; 2) There is a mutual indemnification clause; and 3) Either party may terminate the contract with (30) days written notice.

FISCAL IMPACT/FINANCING:

The agreement with TCOE is for the enforcement of tobacco laws and the education of dangers of tobacco use, and provides funding in an amount not to exceed \$348,000 for the period of March 19, 2019 through June 30, 2021. This funding period spans over three County Fiscal Years, 2018/2019, 2019/2020, and 2020/2021.

For Fiscal Year 2019/2020, March 19, 2019 through June 30, 2020, \$60,000 will be included in the Sheriff's FY 2018/2019 operating budget. Revenue and expenditures of \$60,000 of the program for FY 2018/2019 are reflected in the attached AUD 308.


An additional \$144,000 will be included in each of the Sheriff's proposed operating budgets for FY 2019/2020 and 2020/2021.

There is no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year Strategic Business Plan and Management System include Safety and Security initiatives to provide for the safety and security of the public. This agreement will fulfill this initiative by providing education and enforcement of tobacco laws and collaborate with other grant partners on tobacco related operations to prevent the furnishing of tobacco products to minors.

ADMINISTRATIVE SIGN-OFF:


Mike Boudreaux
Sheriff-Coroner

SUBJECT: Approve an Agreement with the Tulare County Office of Education
DATE: June 4, 2019

cc: County Administrative Office

Attachment A – Agreement with TCOE
Attachment B – AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH THE TULARE) Resolution No. _____
COUNTY OFFICE OF EDUCATION) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved an Agreement with the Tulare County Office of Education retroactive to March 19, 2019 through June 30, 2021, in an amount not to exceed \$348,000. The agreement is retroactive due to the timing of the receipt of the documentation from the Tulare County Office of Education. It was impracticable for the Board to take action prior to March 19, 2019 due to the time needed to process, prepare, and submit the agreement and agenda item;
2. Found that the Board had authority to enter into the proposed agreement as of March 19, 2019, and that it was in the County's best interest to enter into the agreement on that date; and
3. Authorized the Chairman to sign three copies of the agreement.
4. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

AUD-308 - Budget Adjustment Form 7:11 AM

05/07/19		10/19	2019
Date	Document ID Number	Accounting Period	Budget Fiscal Year
Sheriff's Office		Terrie Saenz (CRL)	802-9450
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #		<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt	
C	001	240	240SBEN			82,862,586	82,922,586	60,000	
								-	
								-	
								-	
								-	
								-	
								-	
								-	
								-	
Appropriations Total						<i>Need Not Equal Zero</i>	82,862,586	82,922,586	60,000

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
A	001	240		2775		5054		-	60,000	(60,000)
A	001	240	240SBEN	2775	6002			-	55,410	55,410
A	001	240	240SBEN	2775	6012			-	4,590	4,590
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ -	\$ 120,000	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To record revenue and expenditures for the Tulare County Office of Education (TCOE) Agreement for Research, Prevention, and Law Enforcement of the Proposition 56 Tobacco Tax Cohort 2 Program Grant for FY 18/19. Tulare County Sheriff's Office is a grant partner with TCOE. The grant reimburses expenditures only for overtime. TCOE is the lead agency for this grant. There is no net county cost.

(X) _____
 Affected Dept Head Signature

 Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

- * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**
- * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
- * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa