



**County Counsel-Risk  
Management  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** July 23, 2019 **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Susan Cox    PHONE: 559-205-1206

**SUBJECT:** Authorize the submission of a grant application to the California State Association of Counties EIA Property Program

**REQUEST(S):**  
That the Board of Supervisors

1. Ratify the submission of a Grant Application to the California State Association of Counties (CSAC) EIA Property Program for \$1,169 for the installation of security cameras, effective October 15, 2018. It was impracticable to present the grant application to the Board prior to the grant submission deadline;
2. Find that the Board had the authority to submit the application for the CSAC-EIA Property Program grant as of that date and that it was in the County's best interest to apply for the grant as of that date; and
3. Accept the receipt of grant funds in the amount of \$1,169 from the CSAC EIA Property Program and recognize said funds as prior year revenues in the Facilities budget.

**SUMMARY:**  
Since June 30, 1988, the County of Tulare has been a member of the California State Association of Counties-Excess Insurance Authority (CSAC-EIA), which is a member-directed sharing pool of public agencies committed to providing risk coverage programs and risk management services. The County utilizes CSAC-EIA's services to purchase various insurance related products, including property insurance.

**SUBJECT:** Authorize the submission of a grant application to the California State Association of Counties EIA Property Program

**DATE:** July 23, 2019

As a member of CSAC-EIA, the County is eligible to apply for Property Program Grants. The program includes grants of up to \$25,000 per member, per year on a matching basis. The funds may be used for risk control programs designed to reduce risk exposures associated with the Property Program, including hazard inspections, or implementation of security measures such as alarm system installations.

The Risk Management Division requested and received grant funding from the CSAC-EIA Property Program for the installation of indoor and outdoor surveillance cameras in the amount of \$1,169 in fiscal year 2018-19. The funds are to be recognized as prior-year's revenue in the Facilities Budget, which in effect provided the matching funds required for the grant, and applied to a surveillance cameras project completed by Capital Projects at Government Plaza.

**FISCAL IMPACT/FINANCING:**

The revenues and costs associated with this grant are to be included in the Facilities Budget # 067-067-3010-5850 for Fiscal Year 2018-2019. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Safety and Security initiative. The purpose of the initiative is to provide safety and security of the County employees, vendors, and the general public. The CSAC-EIA Property Program will enhance public safety by helping to fund the purchase and installation at County facilities of indoor and outdoor surveillance equipment.

**ADMINISTRATIVE SIGN-OFF:**

  
Susan L. Cox  
Risk Manager

Cc: County Administrative Office

# BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF AUTHORIZE THE )  
SUBMISSION OF A GRANT APPLICATION ) Resolution No. \_\_\_\_\_  
TO THE CALIFORNIA STATE )  
ASSOCIATION OF COUNTIES EIA )  
PROPERTY PROGRAM )

UPON MOTION OF SUPERVISOR \_\_\_\_\_ SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Ratified the submission of a Grant Application to the California State Association of Counties (CSAC) EIA Property Program for \$1,169 for the installation of security cameras, effective October 15, 2018. It was impracticable to present the grant application to the Board prior to the grant submission deadline;
2. Found that the Board had the authority to submit the application for the CSAC-EIA Property Program grant as of that date and that it was in the County's best interest to apply for the grant as of that date; and
3. Accepted the receipt of grant funds in the amount of \$1,169 from the CSAC EIA Property Program and recognized said funds as prior year revenues in the Facilities budget.



www.csac-eia.org

# PROPERTY PROGRAM GRANT **FAQs**



## Who is eligible?

Current members of the Property Program can apply for the grant.



## What types of expenses are eligible?

The expense must address a property program exposure. Examples include: fire alarms, smoke detectors, security fencing, and security cameras.



## How old can the expenses be?

It is recommended the expense come from the current fiscal year.



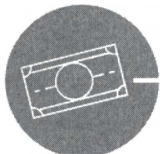
## How much financial assistance is available?

Up to \$25,000 in matching funds per member, per year. This means in order to request the full amount for which you are eligible, you must show \$50,000 in expenses



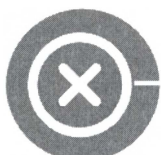
## How are the awards determined?

The Property Committee will review requests and make awards in the fall and spring.



## What if I haven't incurred an expense?

You can submit a formal proposal for initial approval, but will have to show an invoice in order to receive the funding.



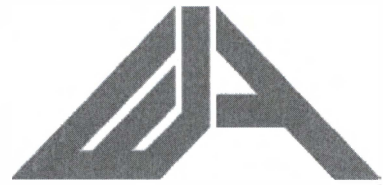
## Are awards made on a first-come/first serviced basis?

No, the Property Committee will review all requests and determine which agencies will receive the funding. There is a limited amount of money in the budget each fiscal year.

## HOW DO I APPLY?

Complete the attached form and return to the  
Risk Control Department  
([riskcontrol@csac-eia.org](mailto:riskcontrol@csac-eia.org))  
by email with a copy of the invoice or proposal.

# CSAC EIA PROPERTY PROGRAM GRANT APPLICATION



**Entity Name:** County of Tulare

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**Property Program Member:**  Yes  No

**Name:** Rob Anderson & Susan Cox

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**Address:** 2900 W. Burrel Ave., Visalia CA 93291

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**Email:** randerson@co.tulare.ca.us or slcox@co.tulare.ca.us

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**Phone:** 559-2051207

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**Amount Requested:** \$ 25,000

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## Description of Expense:

Installation of indoor & outdoor surveillance, video cameras for a much needed increase in security and assessment at our Government Plaza (5957 S. Mooney Blvd., Visalia, CA 93277)

## Property Exposure Addressed by Expense:

Large Government Plaza building that houses multiple departments including Health & Human Services Agency, Resource Management. High amount of public access with customer/client meetings, this is a two story unit with long hallways, separate access to smaller areas and rooms where individuals could potentially be unaccounted for.

Our location has a clear need for numerous security upgrades and surveillance cameras at specified locations in and around the perimeter of this building.

*Please attach supporting documentation detailing the above expense.*