



**COUNTY ADMINISTRATION  
OFFICE  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** August 13, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Jason T. Britt    PHONE: 636-5005

**SUBJECT:** Approve amendment to MOU with Superior Court of California, County of Tulare, for use of Court's Case Management System

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve the Amendment to Memorandum of Understanding, Agreement No. 27385, with the Superior Court of Tulare County, in the amount of \$277,999.08, for the provision of County use of Court's Case Management System, for the period from September 8, 2019 through September 7, 2020; and
2. Authorize the Chairman to sign four (4) copies of the amendment to Agreement No. 27385.

**SUMMARY:**  
The Superior Court of Tulare County ("Court") provides Tulare County continued use of the Court Case Management system. This is necessary as Tulare County Departments utilize the case management system, to complete objectives within their respective departments. The following items are identified in the agreement: terms of the license use, the necessary date for notification of required number of licenses, and the associated costs. Tulare County Information and Communication Technology processes the annual license requests and billing for the County departments. In addition, the Tulare County Information and Communication Technology works directly with the Court to process payment for licenses.

**SUBJECT:** Amendment to MOU with Superior Court of California, County of Tulare, for use of Court's Case Management System

**DATE:** August 13, 2019

The Court requested an agreement to formalize the terms to access the software system and payment for the licenses. Consequently, for the past nine years (as of 9/28/10), the Tulare County Superior Court and County of Tulare have entered into Memorandum of Understanding ("MOU") as the agreement for Court case management system and payment of the licenses to the Court. This is an amendment to the current agreement No. 27385 that was approved October 13, 2015.

This amendment will extend the term date by one year and update the license cost for FY 2019/20.

The licenses will be provided largely to the Probation Department in conjunction with other county departments. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Cost of Services FY 2019/20 County Department List].)

The software license costs are identified by cost per license, per user, and per year. The cost has increased by \$106.83 per license, bringing the cost per license to \$1,383.08 per license. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Cost of Services FY 2019/20] providing the detail for these costs.)

**FISCAL IMPACT/FINANCING:**

There will be no additional Net County Cost. The MOU revenues and expenses are budgeted in the Fiscal Year 2019/20 County Counsel, District Attorney, Child Support Services, HHSA, Probation, Public Defender, Sheriff, and the Court's Budget.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The approval of Memorandum of Understanding helps fulfill this initiative through improved coordination of services between the County and the Court.

**ADMINISTRATIVE SIGN-OFF:**



---

Jason T. Britt  
County Administrative Officer

**SUBJECT:** Amendment to MOU with Superior Court of California, County of Tulare,  
for use of Court's Case Management System

**DATE:** August 13, 2019

cc: County Administrative Office  
County Counsel

Attachment(s) Attachment 1 – Amendment to Memorandum of Understanding

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVAL OF THE )  
AMENDMENT TO THE MOU WITH ) Resolution No. \_\_\_\_\_  
SUPERIOR COURT OF CALIFORNIA, ) Agreement No. \_\_\_\_\_  
COUNTY OF TULARE, FOR USE OF )  
COURT'S CASE MANAGEMENT SYSTEM )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: Jason T. Britt  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved the Amendment to Memorandum of Understanding, Agreement No. 27385, with the Superior Court of Tulare County, in the amount of \$277,999.08, for the provision of County use of Court's Case Management System, for the period from September 8, 2019 through September 7, 2020; and
2. Authorized the Chairman to sign four (4) copies of the amendment to Agreement No. 27385.

# Attachment 1 – Amendment to Memorandum of Understanding

**AMENDMENT TO  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
COUNTY OF TULARE AND  
SUPERIOR COURT OF CALIFORNIA, COUNTY OF TULARE  
FOR COUNTY ACCESS TO JOURNAL TECHNOLOGIES  
(CASE MANAGEMENT SYSTEM)**

This Amendment (“Amendment”) to Tulare County Agreement No. 27385 (“MOU”) is entered into as of September 8, 2019, between the County of Tulare, referred to as “COUNTY,” and Superior Court of California, County of Tulare, referred to as “COURT,” with reference to the following:

A. **WHEREAS**, the COUNTY and COURT entered into the MOU, Tulare County Agreement No. 27385, effective as of September 6, 2015, pertaining to the COURT providing the COUNTY access to its case management system, through the purchase of software system licenses.

B. **WHEREAS**, the Parties previously amended the MOU to extend its term and provide for the COUNTY’S purchase of additional licenses; and

C. **WHEREAS**, the Parties desire to further modify the provisions of the MOU.

**ACCORDINGLY, IT IS AGREED:**

1. The term of the MOU is extended for a one-year period, from September 8, 2019 through September 7, 2020.

2. **EXHIBIT A**, showing the costs of service, is hereby replaced by the attached **EXHIBIT A** for the period from September 8, 2019 through September 7, 2020, and made a part hereof.

3. Except as amended above, all of the terms and conditions of said MOU shall remain unchanged and in full force and effect.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]

**THE PARTIES**, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

**COUNTY OF TULARE**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Chairman, Board of Supervisors

ATTEST: JASON T. BRITT  
County Administrative Officer/  
Clerk of the Board of Supervisors  
of the County of Tulare

By: \_\_\_\_\_  
Deputy Clerk

Approved as to Form:  
County Counsel

By:   
Deputy  
Matter # 20191396

**SUPERIOR COURT OF CALIFORNIA,  
COUNTY OF TULARE**

Date: 7.31.19

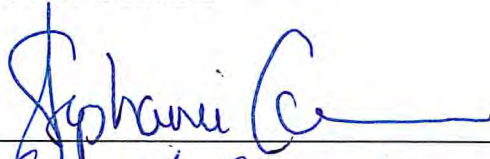
By:   
Title: Court Executive Officer

EXHIBIT A

I. Cost of Services for Contract Term September 8, 2019 through September 7, 2020.

The current Licensed Software System of the COURT is Journal Technologies.

Annual Cost per License:	\$1,383.08/license
Total Number of Licenses requested:	201
Total Reimbursement to Court per Year:	<b>\$277,999.08</b>

Detailed List of Licenses Requested by County Departments:

<b>County Department</b>	<b>No. of Licenses</b>
County Counsel	4
District Attorney	18
District Attorney (Grant)	5
DCSS	45
Probation	78
Public Defender	25
Sheriff	17
HHSA	8
Economic Development	1
<b>Total Number of Licenses Requested:</b>	<b>201</b>