



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** August 20, 2019 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Staci Chastain    PHONE: 624-8000

**SUBJECT:** Approve an agreement with California State University, Fresno

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with California State University, Fresno, to provide practical experience for student interns, retroactive from July 1, 2019 to June 30, 2024. There is no cost associated with this agreement. This agreement is retroactive due to inadvertent delays in modifying agreement documents to extend the term and broaden the scope. It was impracticable for the Board to take action prior to July 1, 2019 due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had the authority to enter into the proposed agreements as of July 1, 2019 and that it was in the County's best interest to enter into the agreements on that date; and
3. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

**SUMMARY:**

Tulare County Health and Human Services Agency (HHS), Public Health Branch, requests to enter into a contractual agreement with California State University, Fresno, to provide practical experience for their student interns. California State University, Fresno has both a nursing program and a Public Health program. Both require practical experience as part of their curriculum, including clinical nursing hours at a clinical facility in the case of the nursing program. This agreement will mutually benefit both parties hereto that students of California State University, Fresno, use the County for their field experience.

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The Public Health Branch has numerous agreements with educational institutions and hosts interns as part of their medical services program. Through these agreements, the interns have contributed significantly to the operational capacity and organizational efficiency of the Public Health Branch. Interns are generally assigned to provide specific services within various Public Health programs to meet their practicum requirements. This agreement is specifically intended to account for providing students with supervised field experience in clinical Public Health programs/services, and over the term of this agreement it is estimated that 48 interns will participate in this internship. All functions of the program will be conducted in accordance with County and HHS policy and procedure guidelines.

The internship program is positioned to effectively support long-term efforts to prepare and recruit a competent Public Health workforce. County interns gain an in-depth exposure to Tulare County Public Health efforts, and develop the skills and knowledge base that can help facilitate entry into the Public Health workforce post-graduation. County internships also expose students to opportunities for post-graduation employment, potentially increasing the County's pool of qualified applicants. To secure these outcomes, HHS Public Health Branch respectfully requests to enter into the agreement with California State University, Fresno, for an internship training program.

In order to increase efficiency and decrease internal costs of processing internship agreements, HHS Public Health expanded the scope of the current agreement to include all Public Health programs and extended the term from two years to five years. As a result of the necessary communications with the vendor and other County agencies to effect these changes, it was impracticable to complete the regular renewal prior to the expiration of the agreement on March 15, 2019 and therefore a retroactive agreement is being requested.

The following term deviates substantively from standard County boilerplate: The term of this agreement is for multiple years.

**FISCAL IMPACT/FINANCING:**

There is no cost associated with this agreement; therefore, there is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative to promote health and well-being for the citizens of Tulare County. This agreement will benefit all of the citizens of Tulare County by providing essential Public Health services at no cost to clients. These services promote the health and well-being of the residents of Tulare County. This agreement will support this initiative by attracting and training qualified health service professionals. Tulare County Public Health Branch's internship program will create greater exposure to student interns interested in pursuing a career within Public Health, and will assist the Branch in identifying and recruiting potential candidates. Approval of this agreement increases

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the ability to fulfill that obligation through the affiliation and partnership with the institution.

**ADMINISTRATIVE SIGN-OFF:**



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Karen M. Elliott  
Director of Public Health

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
AGREEMENT WITH CALIFORNIA STATE ) Agreement No. \_\_\_\_\_  
UNIVERSITY, FRESNO )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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