



**General Services Agency
Parks & Recreation
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 10, 2019 - REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Maria Benavides PHONE: 205-1124				

SUBJECT: California Conservation Corps Grant for Ledbetter Park

REQUEST(S):

That the Board of Supervisors:

1. Ratify and authorize the submission of the California Conservation Corps grant for improvements to Ledbetter Park in the form of either a basketball court or baseball field.
2. Ratify and delegate authority to the General Services Agency Director to sign a commitment letter to the California Conservation Corps acknowledging the County's responsibility to operate and maintain the basketball court for ten (10) years.
3. Find that the Board had authority to approve the grant application and letter as of June 10, 2019 and that it was in the County's best interest to do so on that date.
4. Approve the construction of a basketball court at Ledbetter Park by the Community Services & Employment Training (CSET) Sequoia Community Corps.
5. Adopt the Categorical Exemption prepared pursuant to the California Quality Act (CEQA) and the State CEQA Guidelines per Class 1 Section 15301 Existing Facilities (C) Application by Public agencies.
6. Authorize the Environmental Assessment Officer, or designee, to sign and file the Notice of Exemption with the County Clerk.

SUMMARY:

In June 2019, Tulare County Parks & Recreation partnered with the Community Services & Employment Training (CSET) Sequoia Community Corps (SCC) to seek grant funding through the California Conservation Corps for improvements to

SUBJECT: California Conservation Corps Grant for Ledbetter Park
DATE: September 10, 2019

Ledbetter Park in the form of either a basketball court or baseball field. In August 2019, SCC was awarded funding to construct the basketball court on an open turf area in the southwest corner of the Park. SCC has accepted the grant award and will receive said funding.

On August 8, 2019, the Parks Advisory Committee (PAC) received a presentation from the Sequoia Community Corps regarding the proposed construction project and recommended presenting the project to the Board of Supervisors for approval.

The project, which includes turf removal, site preparation, and concrete pouring, will provide Community Corps members on-site vocational training and result in an 84 by 45-foot basketball court for the community of Cutler. The project will also include the installation of two metal benches and two solar powered lights. Construction is expected to be completed by July 2020.

After construction, in accordance with the acknowledgement letter signed by the General Services Agency Director, the County will assume responsibility for court operations and maintenance for a period of at least ten (10) years. This letter was provided to SCC to be included in the grant application. Now that the funding has been awarded for this project, it is requested that the Board ratify the acknowledgment letter.

In accordance with the California Environmental Quality Act (CEQA), the County has determined that this project qualifies for categorical exemption: State CEQA Guidelines Class 1 Section 15301 Existing Facilities (c). It is requested that the Board adopt the categorical exemption and authorize the Environmental Assessment Officer, or designee, to sign and file the Notice of Exemption with County Clerk.

FISCAL IMPACT/FINANCING:

The \$60,000 project cost will be funded by the California Conservation Corps Grant. Staff projects maintenance cost will not exceed \$200 annually; this cost will be absorbed in the existing Parks budget. There will be no Net County Cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Strategic Business Plan includes the Quality of Life initiative. Management of this park will enable the County to improve the appearance and usability of the County's Parks, which provide essential quality of life recreational opportunities for County residents.

ADMINISTRATIVE SIGN-OFF:


Neil Pilegard for
Parks & Recreation Manager

SUBJECT: California Conservation Corps Grant for Ledbetter Park
DATE: September 10, 2019

cc: County Administrative Office

Attachment(s)

A – California Conservative Corps grant application

B - Notice of Exemption filed with County Clerk

C - Acknowledgement Letter for the California Conservation Corps

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF CALIFORNIA)
CONSERVATION CORPS GRANT FOR) Resolution No. _____
LEDBETTER PARK)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Ratified and authorized the submission of the California Conservation Corps grant for improvements to Ledbetter Park in the form of either a basketball court or baseball field.
2. Ratified and delegated authority to the General Services Agency Director to sign a commitment letter to the California Conservation Corps acknowledging the County's responsibility to operate and maintain the basketball court for ten (10) years.
3. Found that the Board had authority to approve the grant application and letter as of June 10, 2019 and that it was in the County's best interest to do so on that date.
4. Approved the construction of a basketball court at Ledbetter Park by the Community Services & Employment Training (CSET) Sequoia Community Corps.
5. Adopted the Categorical Exemption prepared pursuant to the California Quality Act (CEQA) and the State CEQA Guidelines per Class 1 Section 15301 Existing Facilities (C) Application by Public agencies.
6. Authorized the Environmental Assessment Officer, or designee, to sign and file the Notice of Exemption with the County Clerk.



California Conservation Corps
Local Conservation Corps
Grant Application Checklist
Round 2 (May 2019)

**Proposition 68: The California Drought, Water, Parks, Climate,
 Coastal Protection and Outdoor Access for All Act of 2018**

Complete this checklist. Check off all documents included in your application. Application packet should be organized in the order of the application checklist.

All forms can be found at ccc.ca.gov/proposition-68-lcc-guidelines-and-documents/.

<p>Completed Checklist – Complete this checklist by checking off all documents as you include them in your application, organized in the order listed below.</p>	
<p>Completed Application Form – All applications must include a completed application form that is signed and dated.</p>	
<p>Proposal Summary – Answer the questions on the “Proposal Summary” form. If items are not applicable, insert “N/A.”</p>	
<p>Site Control and Land Tenure – Provide verification of site control and land tenure. See Section IV - Site Control/Land Tenure Requirements for Application for specific documents required.</p>	
<p>California Environmental Quality Act (CEQA)</p> <ol style="list-style-type: none"> 1. Submit a copy of the recorded/filed CEQA document with County Recorder’s Stamp. 2. Submit completed CEQA Compliance Certification form with original signature of Lead Agency contact. 	
<p>Project Location Map – Directional map with enough detail to allow a person unfamiliar with the area to identify the site. Include a Google Map if the site is in an urban area. Include other maps and/or aerial photographs that demonstrate the location and need for the project. Streets and other notable landmarks should be clearly marked to allow easy identification. Maps or images must fit into an 8½” X 11” folder.</p>	
<p>Site Plan – All site plans should be for the project for which funds are being requested. Plans must contain specific property details as described in the grant application, including exterior boundaries, public access points (if applicable) and proposed location(s) of mandatory acknowledgement signage and any interpretive signage. Indicate the names and location of rivers, creeks or streams that abut or cross the property; other natural/geologic features; and any existing buildings and/or impediments (i.e. wells, storm drains, power lines, etc.).</p>	
<p>Timeline – Provide an estimated timeline for all major tasks detailed in the proposal summary, supplemental questions and Budget Estimate.</p>	
<p>Photos – Include a minimum of three (3) photos of the proposed project in its current condition. <i>In-progress and completion photos should be taken in the same location to record the progress of the project throughout the performance period.</i></p>	
<p>CCC Form 510 – Budget Estimate Form – All cost elements should be clearly indicated and described on the Budget Estimate Form (see Section IV). The CCC encourages Applicants to be thorough when including costs/categories into a project’s estimated budget and budget narrative. Per previous Department of Finance (DOF) audits, any costs/cost categories NOT included in the budget estimate will not be eligible for reimbursement.</p>	
<p>Budget Narrative – All costs should be clearly described using the Budget Narrative (see Section IV for additional instructions).</p>	



California Conservation Corps
Local Conservation Corps
Proposition 68 Grant Application
Round 2 - May 2019

APPLICATION INSTRUCTIONS:

1. Complete all fields of the application and insert into application packet according to the order specified on the Proposition 68 Application Checklist.
2. Submit completed application to Ka-Ryn Escovedo: ka-ryn.escovedo@ccc.ca.gov
3. CCC Local Corps Grant Coordinators will contact you to review details, ask questions, etc.

DEADLINE TO SUBMIT APPLICATION:
June 10, 2019

Local Conservation Corps:		
Address:	County:	
Congressional District:	Assembly District:	Senate District:
Grant Applicant's Authorized Representative Name & Title:	Phone:	Email:
Grant Manager (day-to-day responsibility for grant):	Phone:	Email:

1. Proposed Project Category (select one):

- Rehabilitation or improvement of local and state parks
- Restoration of watersheds and riparian zones
- Regional and community-level fuel load reduction
- Compost application and food waste management
- Resources conservation and restoration projects
- Facility or equipment acquisition, development, restoration, and rehabilitation

2. Project Information:

Project Name:	
Address:	Amount of Grant Request:
Latitude/Longitude:	Amount of Matching Funds:
Nearest City:	Estimated Total Project Cost:

3. Description of Project:

4. Project Scope of Work:

5. Statutory Priorities

- Project leverages private, federal or local funding.
- Project includes water efficiencies, stormwater capture for infiltration or reuse or carbon sequestration features in the project design.
- Project seeks to achieve wildlife conservation objectives.
- Project provides workforce education and training, contractor and/or job opportunities for Disadvantaged Communities (DAC).
- Project is located in and/or benefits a Severely Disadvantaged Community (SDAC).

6. Please specify the type of California Environmental Quality Act (CEQA) documentation provided with your CEQA Compliance Certification form.

- Notice of Determination
- Notice of Exemption
- Environmental Impact Report

If the project is located on federal land, provide information regarding the project's compliance with the National Environmental Policy Act (NEPA).

Not applicable.

I CERTIFY THAT THE INFORMATION IN THIS APPLICATION, INCLUDING REQUIRED ATTACHMENTS, IS ACCURATE.

Mary Alice Escarsega-Fechner, Executive Director

Printed Name and Title of Grant Applicant's Authorized Representative

 6/7/2019

Signature and Date

PROPOSAL SUMMARY

Ledbetter Park Improvements, Phase 1 (Basketball Court)

1. *Summarize the specific project you are requesting funds for and the community/regional need for it. Include enough information for the reviewers to know that the project does not involve stand-alone routine landscaping or maintenance or any other ineligible activity.*

The adjacent unincorporated communities of Cutler and Orosi have a fast-growing combined population of about 14,000 residents and are located on State Route 63 in northern Tulare County. Ledbetter Park is at the southwest corner of Route 63 and Avenue 408 on the north side of Cutler within a few hundred yards of the southern edge of Orosi. Not only is it the only park serving those communities, it is the only county park open to the public in the northern third of Tulare County, north of Visalia. It receives heavy use for both active and passive recreation activities.

The only public places in Cutler and Orosi that have facilities like basketball courts and baseball fields are school campuses, and those are fenced and are not generally accessible to the public. Aside from school grounds used only by students during school hours, the Ledbetter Park basketball court will be the only such public facility available to local residents.

Improvements at Ledbetter Park are a top priority of residents who have maintained an ongoing dialogue with the local County Supervisor, Eddie Valero of District 4. He was in attendance when about 30 members of Cutler-Orosi PACE (Parenting Agency Collaborative Effort) discussed deficiencies at the park and developed a priority list during a meeting last year. A basketball court was one of the top priorities on the list. Some PACE members even participated in the preparation of a Spanish-language video pertaining to, and filmed at, Ledbetter Park. It is available at this link:

<https://drive.google.com/file/d/0B-hSO53e2zpmRFB6dGtKSF91cEU/view?usp=sharing>

Tulare County is committed to addressing many of the maintenance items identified by the parent advocacy group, such as the irrigation and electrical systems and potable water. However, the County lacks the resources to install new facilities like a basketball court.

If the project is the acquisition, development, restoration and/or rehabilitation of a facility or equipment, please describe:

- a. *How the project will support local corps operations and programs.*

Projects like the construction of the Ledbetter Park basketball court benefit the Sequoia Community Corps by providing training in such tasks as forming, pouring, leveling and finishing concrete, along with an opportunity for Corpsmembers to earn an income, supporting their families and their educational pursuits.

- b. *How the project complies with the Bond Act to fund climate adaptation and resiliency projects. Include steps taken to ensure the project meets any relevant environmental regulations for the State of California as they relate to emissions reductions and sustainability.*

Provision of a recreation facility accessible to the public that would not otherwise be available locally will result in fewer out-of-town trips, a reduction in vehicle emissions and increased use of Ledbetter Park for climate adaptation purposes. Even though the basketball court will mostly not be shaded, players will take advantage of the cooling effect of the surrounding turf and trees during breaks in games and during cool-down afterward. Tulare County will ensure compliance with relevant environmental regulations.

2. *Describe how the project will provide a long-term public benefit and addresses a critical statewide need.*

There is a statewide parkland deficiency and the need is especially great in the Cutler-Orosi area, where there is only one park (Ledbetter) serving a population of around 14,000 persons. Applying a generally accepted standard of at least three acres of parkland per 1,000 residents, about 42 acres of parks should be available for an urban area the size of Cutler and Orosi. Yet Ledbetter Park has fewer than 10 acres with the fire station, sheriff's substation and Senior Center excluded, so it is critical to utilize them to the fullest. The Cutler-Orosi PACE priority list and video call out the improvements most desired by the residents and their level of concern with conditions at the park.

The park has been a focal point of the community for nearly half a century and its status will not diminish in the foreseeable future. The benefits of park investment will only increase as the population rises. Tulare County has already committed to spending over \$973,000 in grant and County funds to address deferred maintenance issues and assure residents that Ledbetter Park will continue to serve their needs.

3. *Describe how the project will do one or more of the following:*

- *Improve a community's ability to adapt to the unavoidable impacts of climate change;*

Ledbetter Park is a shaded area open to breezes with lots of turf where the public is welcome to linger, making it one of the best places in Cutler-Orosi to deal with the effects of climate change. The more activities and attractions available at the park, the more effective it will be in providing climate adaptation.

- *Improve and protect coastal and rural economies, agricultural viability, wildlife corridors or habitat;*

Not applicable.

- *Develop future recreational opportunities;*

Provision of a basketball court in Ledbetter Park will provide a future recreational opportunity that is not currently available at a public facility in Cutler or Orosi outside of school campuses, which have very limited access.

- *or, Enhance drought tolerance, landscape resilience and water retention.*

The basketball court will replace turf area, enhancing drought tolerance and reducing water demand.

4. *Describe how the project will reduce greenhouse gas emissions and carbon sequestrations, and provide the steps you will take to measure this.*

Providing improved opportunities locally will mean that residents will no longer need to travel out of town to someplace like Visalia for their recreational activities, so vehicle trips will be greatly shortened or eliminated entirely. It will be difficult to measure the extent to which greenhouse gas and pollutant emission reductions will result, but the increase in Ledbetter Park patrons will give an indication of the trip reduction impact.

5. *Describe how this specific project will contribute to Corpsmember development. Do not include development skills learned as part of your general program. Examples include:*

- *Work Ethic: e.g., work maturity skills, dependability, working with others, employability, workplace orientation and behavior*

With supervision by one staff member, a crew of four Corpsmembers will train, travel and work as a team. Being accountable to the other team members helps promote dependability and a cooperative spirit.

- *Work/Learn: i.e., academic and hard skills incorporated into project work*

Corpsmembers typically have a one week on, one off work schedule with attendance of the in-house John Muir charter high school during the off week along with vocational education. Corpsmembers are able to put newly-learned skills (like use of concrete tools) and knowledge (like use of mathematics for measuring) right to work in the field.

- *Career Development: e.g., career guidance and job skills training*

As Corpsmembers sample different jobs on various projects and try out their skills they gain a better idea of what careers are appealing to them and what those careers demand in terms of training. Their immediate supervisors and the rest of the Sequoia Community Corps staff can provide them with guidance and assistance in acquiring the job skills they seek.

- *Conservation Awareness: e.g., environmental awareness, water conservation and conservation ethics and behaviors*

Not applicable to this project.

- *Job-Specific Skills: e.g., chainsaw operation, trail construction and other technical skill development in context to the specific project*

Installation of concrete and operation of a skip steer loader for turf removal and ground preparation will teach Corpsmembers new skills.

- *Other: e.g., Education and training activities that do not fit into the categories above, but directly relate to the project and develop skills, knowledge and abilities in young adult Corpsmembers.*

Work in Ledbetter Park will have high visibility and attract a lot of interest, so crews will gain experience with interacting with the public while on the job.

Note: not all of the areas listed above may pertain to your proposed project

6. *If applicable, describe how the project will provide workforce education and training, contractor and job opportunities for Disadvantaged Communities (DAC). DAC means a community with a median household income less than 80% of the statewide average.*

Work will be performed by the Sequoia Community Corps, which recruits Corpsmembers from throughout Tulare County. The County has a median household income of \$44,871, just 67% of the statewide median of \$67,169 (American Community Survey 5-year estimates, 2013-17). To the extent possible, the Corps uses local Corpsmembers to perform work in their own communities. Corpsmembers from Cutler and Orosi come from Severely Disadvantaged Communities, with median incomes 53% or less of the statewide median, as outlined in the next response.

7. *If applicable, describe how the project serves Severely Disadvantaged Communities (SDAC). SDAC is a community with a median household income less than 60% of the statewide average.*

Ledbetter Park is located in Cutler, a census designated place with 5,000 residents and a median household income of only \$31,939 (American Community Survey 5-year estimates, 2013-17). That is less than 48% of the California median income of \$67,169. Nearby Orosi, with 8,770 residents, has a slightly higher median income at \$35,798, but that's still only about 53% of the statewide median.

8. *Describe the land ownership, site control and land tenure.*

Lee and Hazel Ledbetter donated 12 acres of property to Tulare County in 1971 for development of the county park named after them. A County fire station was built in the northeast corner – in part so the premises would be occupied around the clock – along with a stage and bandstand, picnic arbors, baseball backstop and other recreational facilities. They

were dedicated in 1973. A Senior Center was constructed in 1984 and a Sheriff's Substation in 2007. A skate park was installed next to the sheriff's substation in 2008. Volunteer groups like the Cutler Latin-American Club and Cutler-Orosi Community for Youth Organization played key roles in development of the facilities. Not only does the park get a lot of use, the community has a high degree of interest in its upkeep and development.

9. *Describe how your project will ensure that projects billed against Proposition 68 bond funds will be tracked, recorded and kept separate from other funding sources.*

CSET's Fiscal Department accounts for approximately 60 different funding streams, most from state and federal departments, so the 14 staff members are experts at keeping funds and financial records separate and accounted for.

10. *If applicable, provide amounts committed from other funding sources and specify what the funding will be used for.*

The deferred maintenance issues in Ledbetter Park that the County will address with over \$600,000 in grant funds and almost \$335,000 of its own money will support the baseball field reconstruction project. Irrigation upgrades will keep the field's turf healthy. Baseball players and fans will benefit from drinking fountains and upgraded restrooms.

11. *If applicable, describe how your project includes water efficiencies, stormwater capture for infiltration or reuse or carbon sequestration features in the project design.*

Not applicable.

12. *If applicable, describe how your project seeks to achieve wildlife conservation objectives.*

Not applicable.

SITE CONTROL AND LAND TENURE
Ledbetter Park Improvements, Phase 1 (Basketball Court)

Ledbetter Park has been owned and operated by the County of Tulare since the land was dedicated in 1971 by Lee and Hazel Ledbetter and the initial improvements were dedicated in 1973. The Sequoia Community Corps and its parent organization, Community Services & Employment Training, Inc. (CSET) were asked to participate in the park improvement project by District 4 Supervisor Eddie Valero. This proposal was developed in conjunction with Parks Superintendent Neil Pilegard and other members of the County's General Services Department and Resource Management Agency.

Notice of Exemption

Fee Exempt per Government Code Section 6103

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

Tulare County Clerk
Room 105, Courthouse
221 South Mooney Boulevard
Visalia, CA 93291

Lead Agency: Tulare County Resource Management Agency
5961 South Mooney Blvd.
Visalia, Ca 93277 Ph: (559) 624-7000
Attn: hguerra@co.tulare.ca.us

Applicant(s): Community Services & Employment Training (CSET)
312 NW 3rd Visalia, CA 93291
Ph: (559) 732-4194

Tulare County Capital Projects
2637 W. Burrell Avenue
Visalia, CA 93291 Ph: (559) 205-1100

FILED
TULARE COUNTY
JUN 10 2019
ROLAND P. HILL
ASSESSOR/CLERK RECORDER
BY:

Dated filed at Tulare County Clerk's Office

Project Title: Ledbetter Park Improvements-Phase I

Project Location - Specific: Near the southwest corner of Road 128 (SR63) and Avenue 408, in Cutler, CA

Project Location- Section, Township, Range: N/A.

Project Location - City: N/A

Location - County: Tulare

Description of Nature, Purpose, and Beneficiaries of Project: The project scope will be the construction of a basketball court. The basketball court will be located south of the bandstand and stage (currently an open turf area) and would consist of construction of a concrete slab with the installation of poles, backboards and hoops at each end of the court. Additionally, there will be two solar-powered lights installed which would provide security lighting and possibly enough illumination to allow for nighttime play. The Lighting poles will potentially be upgraded if there are enough savings during construction and if future funding becomes available. Lights will not affect any residence or businesses because the court would be located hundreds of feet away. Thus, this project will provide a public benefit by enhancing the park experience by the public.


Exempt Status: (check one)


- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- General Rule: CEQA guidelines 15061 (b)(3)
- Categorical Exemption: **CEQA Guidelines Class 1 Section 15301 Existing Facilities (c)**
- Statutory Exemptions:

Reasons why project is exempt: This action is consistent with Section 15301 Class 1, Existing Facilities, operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features; in this instance, recreational improvements would enhance the attractiveness and functionality of an existing park located in the unincorporated community of Orosi in Tulare County.

Name of Public Agency Approving Project: County of Tulare, Resource Management Agency

Project Planner/Representative: John Hess, General Services Agency Director Area Code/Telephone: 559-205-1101

Signature:  Date: 6/10/19 Title: Chief Environmental Planner
Hector Guerra

Signature:  Date: 6/10/19 Title: Environmental Assessment Officer
Reed Schenke, P.E. Director

Signed by Lead Agency

Date received for filing at OPR: N/A

**California Environmental Quality Act (CEQA)
Compliance Certification Form**

Grantee/Applicant: Community Services & Employment Training (CSET)

Project Name: Ledbetter Park Improvement-Phase I

Project Address: Near the southwest corner of Rd. 128 (SR63) and Ave. 408, in Cutler, CA

When was CEQA analysis completed for this project? Date: June 10, 2019

What document(s) was filed for this project's CEQA analysis: (check all that apply)

- Notice of Determination
- Notice of Exemption
- Initial Study/Negative Declaration
- Initial Study/Mitigated Negative Declaration
- Environmental Impact Report
- Other: _____

Please attach the Notice of Exemption or the Notice of Determination as appropriate. If these forms were not completed please attach a letter from the Lead Agency explaining why, certifying the project has complied with CEQA and noting the date that the project was approved by the Lead Agency.

CEQA Lead Agency Contact Information:

Agency Name: Tulare County RMA Contact Person: Hector Guerra

Mailing Address: 5961 S. Mooney Blvd.

Phone: (559) 624-7121 Email: hguerra@co.tulare.ca.us

Certification:

I hereby certify that the Lead Agency listed above has determined that it has complied with the California Environmental Quality Act (CEQA) for the project identified above and that the project is described in adequate and sufficient detail to allow the project's construction.

I certify that the CEQA analysis for this project encompasses all aspects of the work to be completed with these funds. This project is not part of any legally mandated mitigation.

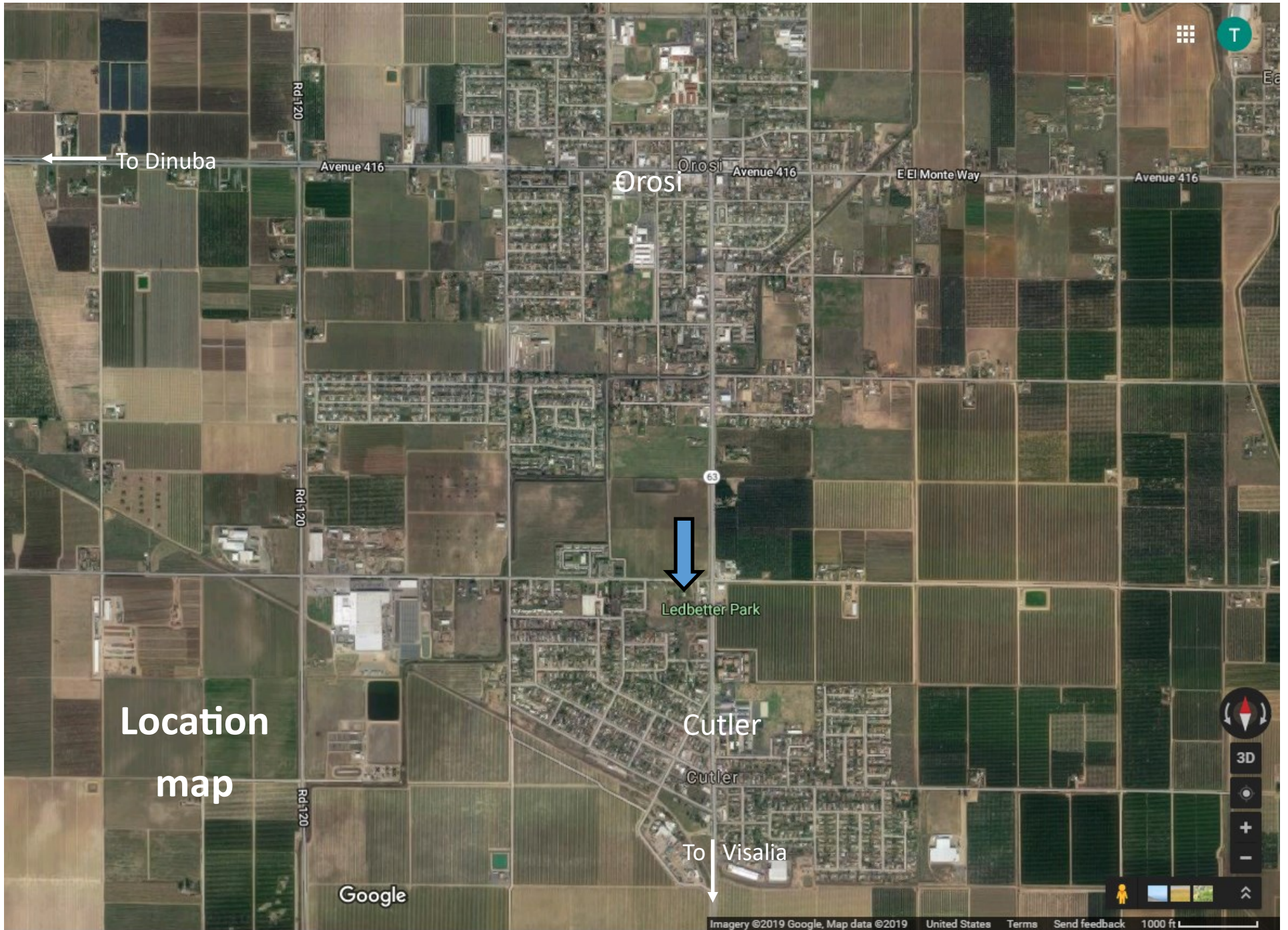


Authorized Representative
(Signature)

6/10/2019
Date

Reed Schenke, Env. Assmnt. Ofcr/Director

Authorized Representative
(Printed Name and Title)



Location
map

Google

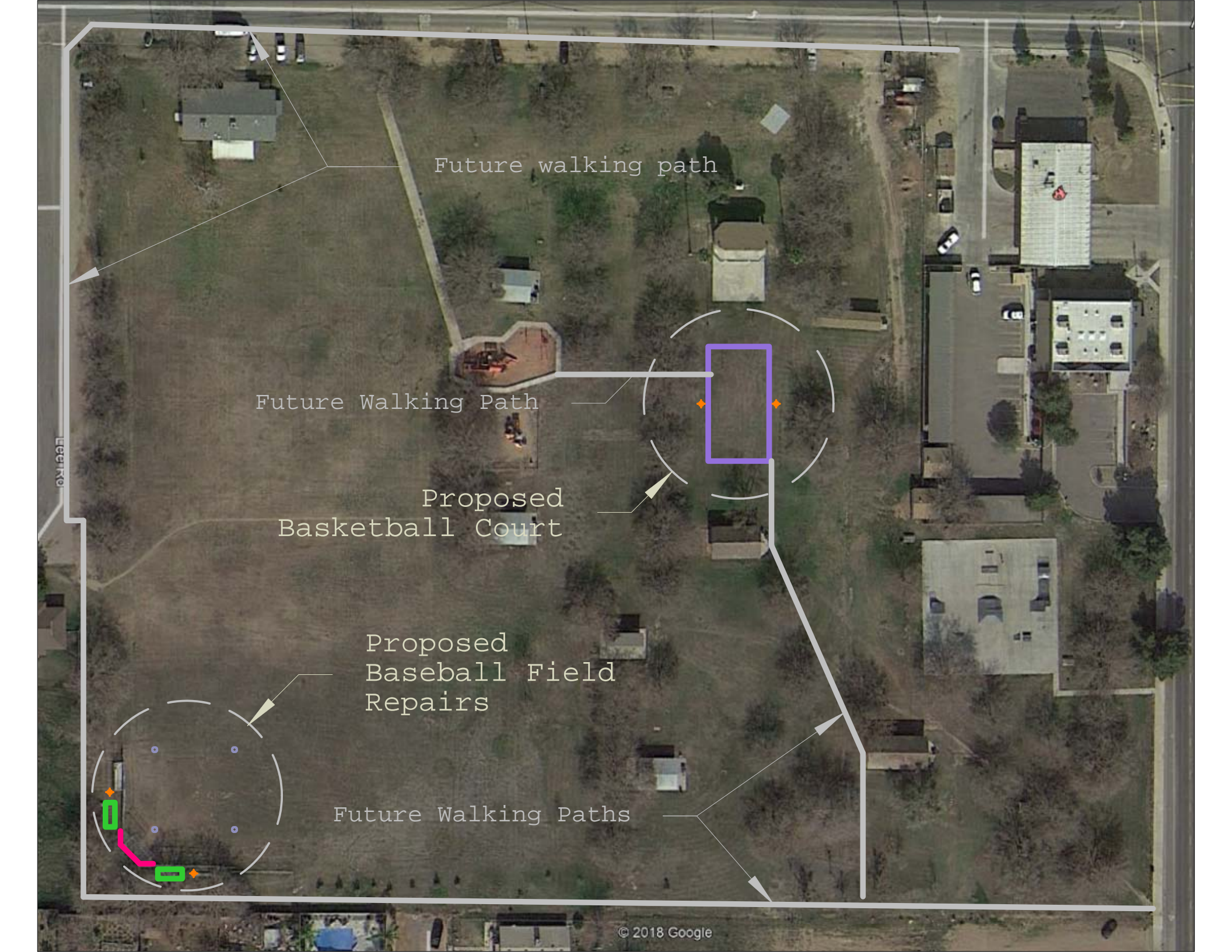
Future walking path

Future Walking Path

Proposed Basketball Court

Proposed Baseball Field Repairs

Future Walking Paths



TIMELINE

Ledbetter Park Improvements, Phase 1 (Basketball Court)

The Sequoia Community Corps will complete the work in this proposal within one year of the execution of a funding agreement. The exact timing will depend on coordination of schedules with the Tulare County Parks Department, weather conditions and the Corps workflow.



The only basketball facility at Ledbetter Park is the hoop (above, at left) at the end of a stub street (Road 127) outside the park. This view is looking north; the new court will go in between the bandstand and restroom buildings at top right, to the right of the playground structure. Below, the view south; the court will be constructed beyond the bandstand and slab.





Ledbetter Park, looking southwest from the intersection of State Route 63 (Road 128) and Avenue 408. The basketball court will be constructed in the open turf area between the restrooms and the concrete slab at the front of the bandstand. The proximity to the sheriff's substation and fire station will facilitate supervision.

STATE OF CALIFORNIA - CALIFORNIA CONSERVATION CORPS FORM
GRANT BUDGET ESTIMATE - CCC FORM 510 (Rev 03/2018)

Local Conservation Corps: Sequoia Community Corps

Date Budget Submitted:

6/10/2019

INSTRUCTIONS: Consult the Guidelines for eligible costs. Be specific when entering project elements, including name/description, quantity, unit, and cost per unit. For Corpsmember Hours, cost per unit (hourly rate) must come from approved Corpsmember Hourly Rate Justification Form. Note:
 - Line items are examples only; add, remove, or edit lines as necessary in accordance with your corps' budget process and eligible costs from the Guidelines.
 - Direct project costs and indirect costs that are already captured in the Corpsmember Hourly Rate **cannot** be included in additional line items.

Project Elements	Quantity	Unit	Cost Per Unit	Total Cost
A. Direct Project Personnel				
Corpsmember Hours	992.00	Hours	\$ 31.23	\$ 30,980.16
Project Management				\$ 1,647.76
(Add rows as necessary)				Sub-total \$ 32,627.92
B. Direct Operating Expenses & Equipment				
Materials/Supplies				\$ 23,088.00
Equipment				\$ 432.00
Acknowledgment/Signage				\$ -
Company Vehicles - Gas, Insurance, Maintenance, Licensing				\$ 456.63
(Add/Delete/Edit rows as necessary)				Sub-total \$ 23,976.63
C. Indirect Costs (not to exceed 15% of Grant Total)				
Administrative Staff Salaries and Wages				\$ 954.46
Administrative Staff Taxes and Benefits				\$ 327.80
Executive Staff Salaries and Wages				\$ -
Facility Expenses - rent, utilities, maintenance tied to personnel involved in overhead function				\$ 85.42
Operating Expenses - phone, internet, advertising, printing, postage, office supplies, dues and subscriptions				\$ 224.45
Accounting Services				\$ -
(Add/Delete/Edit rows as necessary)				Sub-total \$ 1,592.13
Grant Sub-total (Add all sub-totals above)				\$ 58,196.68
D. Contingency (10% of Grant sub-total)				\$ 1,803.32
Grant Grand Total (Grant sub-total + contingency)				\$ 60,000.00

CSET Proposition 68 Ledbetter Park Basketball Court
Natural Resource Conservation Project Narrative

CSET's natural resource conservation projects will rehabilitate or improve a local park and provide conservation and restoration.

Each budget category and its related line items include the fair share of expenses that are shared among all CSET programs and the benefit to each program is identifiable as allowed by OMB Uniform Guidance. The distribution is based on wages of all staff direct charged to each program.

DIRECT PROJECT PERSONNEL COSTS \$32,627.92

Corpsmember Hours \$30,980.16: CSET's Corpsmember loaded hourly rate is \$31.23. We estimate it will take 992 hours to complete this project. $\$31.23 \times 992 \text{ hours} = \$30,980.16$.

Project Management Hours \$1,647.76: This project requires approximately 29 hours of work by CSET's facility and Public Works Director in order to develop and manage oversight of the park project execution. His hourly rate, including benefits is \$56.82. $\$56.82 \times 29 \text{ hours} = \$1,647.78$ (0.02 variance due to rounding).

DIRECT OPERATING EXPENSES & EQUIPMENT \$23,976.63

Materials/Supplies \$23,088.00: All materials and supplies included here and direct project operating supplies for concrete, basketball goals, benches and solar lighting.

Equipment \$432.00: Equipment rental includes small, short term rental equipment needed to complete the concrete portion of the project. $\$21.60/\text{hour} \times 20 \text{ hours} = \432.00 .

Company Vehicles – Gas, Insurance, Maintenance, Licensing \$456.63: This includes vehicle expenses related to owning and operating trucks and trailers to complete the park project including, but not limited to: gas, insurance, maintenance and vehicle licensing.

INDIRECT COSTS \$1,592.13

Administrative Salaries, Wages and Benefits \$1,282.26

According to CSET's Cost Policy Statement, indirect administrative staff could include human resources, accounting, information technology, facilities and internal controls staff who can not direct charge their cost to a program.

Facility Expenses \$85.42

The Sequoia Community Corps is operated out of CSET's main office location at 312 NW 3rd Ave Visalia. All programs operated out of this location are charged a share of expenses for the location due to the program, accounting and administrative staff that work on the program and from this location. CSET has an established cost allocation plan approved by the Department of Labor that calculates each share of cost monthly.

Utilities \$13.91: Utility costs fluctuate monthly due to seasonal influences. Average monthly cost $\$13.91 \times 1 \text{ months} = \13.91 .

Maintenance \$35.10: Maintenance includes daily and monthly repairs and maintenance not covered by regular janitorial services. Average monthly cost $\$35.10 \times 1 \text{ month} = \35.10 .

Telephone \$14.12: Telephone use at the main office. Average monthly cost $\$14.12 \times 1 \text{ month} = \14.12 .

Depreciation/Interest \$22.29: CSET owns the building occupied by staff and Corpsmembers. Rent is not allowed due to the purchase of the building however depreciation and interest charges can be expensed out. Average monthly cost $\$2.29 \times 1 \text{ month} = \2.29 .

Operating Expenses \$224.45

Office Supplies \$33.40: Office supplies include paper, toner, pens and staff files for Corpsmembers and other program functions, including reports and invoicing. Average monthly cost $\$33.40 \times 1 \text{ month} = \33.40 .

Internet Access \$5.45: Comcast for internet service. Average monthly cost $\$5.45 \times 1 \text{ month} = \5.45 .

Travel/training \$30.09: This could include professional development training and/or travel for administrative staff. Average monthly cost $\$30.09 \times 1 \text{ month} = \30.09 .

Printing/equipment rental \$8.78: Printing is charged using an assigned code which correlates to the program. Printing includes program function activities such as reports and invoicing. Also includes the equipment rental costs for copying machines. Average monthly cost $\$8.78 \times 1 \text{ month} = \8.78 .

Other \$146.73: These are shared costs for the CSET main location. These could include postage, professional fees, dues, memberships and subscriptions, licenses and permits, liability insurance. Average monthly cost $\$146.73 \times 1 \text{ month} = \146.73 .

The following vendors are some of the services provided and covered by this category (Expenses are not limited to just the listed vendors, as new vendors may be enlisted as business needs dictate):

Jack & Jeff (document storage and destruction), All Valley (human resources software), Abila (accounting software), Zenith (workers compensation administrator), Mission Uniform (mat services), Protection One (alarm monitoring), Pacific Employer (human resources), Thyssen (elevator maintenance), Clark (pest control). Memberships such as: CALCC (Corpsmember support), Fleetio (fleet management).

Contingency \$1,803.32



COUNTY OF TULARE

GENERAL SERVICES AGENCY

June 19, 2019

California Conservation Corps
Bonds and Grants Unit
ATTN: Local Corps Grant Coordinator
1719 24th Street
Sacramento, CA 95816

To Whom It May Concern:

The COUNTY OF TULARE acknowledges that Corpsmember labor is being provided by the SEQUOIA COMMUNITY CORPS for LEDBETTER PARK IMPROVEMENTS in Cutler, California. It is further understood that funding for this labor is being provided through Proposition 68, the California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018.

The COUNTY OF TULARE understands that bond funds granted by the State of California require site control and land tenure requirements, pursuant to the amount of bond funds invested in the project.

It is intended that land upon which a project improvement is made will be owned, operated and maintained by the sponsor for a period of:

- 10 years for grant amounts up to and including \$100,000;
- 20 years for grant amounts greater than \$100,000 but up to and including \$1,000,000; and
- 25 years for grant amounts over \$1,000,000.

The COUNTY OF TULARE acknowledges that project work is intended to be maintained for the period of time indicated above, and gives the SEQUOIA COMMUNITY CORPS the authority to construct, operate and maintain the project, and begin the project work, in accordance with the Grant Agreement provisions. When the SEQUOIA COMMUNITY CORPS will not operate and maintain the project on an ongoing basis, the COUNTY OF TULARE acknowledges that the COUNTY OF TULARE will assume the responsibility of operating and maintaining the improvements as indicated above.

Sincerely,

Authorized Sponsor / Owner Signature

6/19/19

Date

John L. Hess

Authorized Sponsor / Owner Printed Name

GSA Director

Printed Title