



# Health & Human Services Agency COUNTY OF TULARE AGENDA ITEM

## BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** September 10, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Vienna Barnes PHONE: 624-8075

**SUBJECT:** Approve an agreement with Tulare County Superintendent of Schools

### **REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with Tulare County Superintendent of Schools, Services for Education and Employment in the amount not to exceed \$425,250 for the provision of comprehensive job services to TulareWORKs clients effective from October 1, 2019 through September 30, 2020; and
2. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

### **SUMMARY:**

The Tulare County Superintendent of Schools-Services for Education and Employment (SEE and Company) staff will provide Welfare-To-Work (WTW) services to CalWORKs clients determined eligible by Tulare County Health and Human Services Agency, TulareWORKs. CalWORKs clients are mandated to complete WTW core activities of 22 hours per week for a single parent assistance unit with a child under age six, 32 hours per week for a single parent assistance unit with no child under six, and 38 hours per week for a two-parent assistance unit. In order to assist CalWORKs clients to meet these State/Federal mandates, they are referred to the SEE and Company and placed in appropriate activities based on individual client needs in order to fulfill work activities. SEE and Company will provide orientation and information on the services available throughout the WTW System, including those provided by other agencies and organizations.

**SUBJECT:** Approve an agreement with Tulare County Superintendent of Schools  
**DATE:** September 10, 2019

Core WTW activities include unsubsidized employment, subsidized private sector employment that leads to unsubsidized employment, subsidized public sector employment that leads to unsubsidized employment, paid or unpaid work experience (Fair Labor Standards Act calculation will apply), on the job training, vocational education and training as approved by TulareWORKs, job search and job readiness. See and Company will place CalWORKs clients in WTW activities such that 75% are meeting the average participation rate. Additionally, the SEE and Company will coordinate outreach and recruitment with the assistance of TulareWORKs.

For a little over a decade, SEE & Company has consistently served the TulareWORKs WTW clients in the transition to self-sufficiency. Through changes in federal regulations, program requirements and economic strife, they have easily adapted to the changes while maintaining the integrity of services provided to clients. The 2019/2020 agreement will serve a minimum of 125 new participants in WTW activities contingent on TulareWORKs providing a minimum of 125 referrals. Under the current agreement, Tulare County Superintendent of Schools-SEE and Company has served 87 participants through June 2019.

This agreement did not include a Request For Proposal process because Tulare County Superintendent of Schools - SEE and Company - is one of four primary providers for WTW engagement with CalWORKs participants.

The following term deviates substantively from the standard County boilerplate: 1)  
This agreement extends into Fiscal Year 2020/2021.

**FISCAL IMPACT/FINANCING:**

The budgeted costs associated with the agreement with the Tulare County Superintendent of Schools are included in the HHSA budget, line 001-142-4032, professional services, in an amount not to exceed \$425,250 for the period of October 1, 2019 through September 30, 2020. The average cost per client is \$3,402, and the funding is derived from Temporary Assistance to Needy Families (TANF) which is covered by State and Federal allocations. The amount of \$318,939 is included in the proposed 001-142-4032 budget line for Fiscal Year 2019/2020 and \$106,311 will be included in the 001-142-4032 budget line for Fiscal Year 2020/2021. There is no additional net County cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

**SUBJECT:** Approve an agreement with Tulare County Superintendent of Schools  
**DATE:** September 10, 2019

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Timothy W. Lutz  
Agency Director

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN  
AGREEMENT WITH TULARE COUNTY  
SUPERINTENDENT OF SCHOOLS**

)  
) Resolution No. \_\_\_\_\_  
) Agreement No. \_\_\_\_\_  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an agreement with Tulare County Superintendent of Schools, Services for Education and Employment in the amount not to exceed \$425,250 for the provision of comprehensive job services to TulareWORKs clients effective from October 1, 2019 through September 30, 2020; and
2. Authorized the Chairman of the Board to sign two (2) copies of the agreement.