



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** September 17, 2019 REVISED

|   |   |   |
|---|---|---|
| Public Hearing Required   | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk  | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Published Notice Required   | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Advertised Published Notice   | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Meet & Confer Required  | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent  | Yes <input checked="" type="checkbox"/> | N/A <input type="checkbox"/>            |
| Budget Transfer (Aud 308) attached  | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Personnel Resolution attached   | Yes <input type="checkbox"/>            | N/A <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes <input checked="" type="checkbox"/> | N/A <input type="checkbox"/>            |
| CONTACT PERSON: Vienna Barnes PHONE: 624-8000   |   |   |

**SUBJECT:** Approve an agreement with Proteus, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with Proteus, Inc. in an amount not to exceed \$1,051,866 for the provision of comprehensive job services to TulareWORKs clients effective from October 1, 2019 through September 30, 2020; and
2. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

**SUMMARY:**

Proteus, Inc. staff will provide Welfare-To-Work (WTW) services to CalWORKs clients determined eligible by Tulare County Health and Human Services Agency (HHSA), TulareWORKs. CalWORKs clients are mandated to complete WTW core activities of 22 hours per week for a single parent assistance unit with a child under age six, 32 hours per week for a single parent assistance unit with no child under six, and 38 hours per week for a two-parent assistance unit. In order to assist CalWORKs clients to meet these State/Federal mandates, they are referred to Proteus, Inc. and placed in appropriate activities based on individual client needs in order to fulfill work activities. Proteus, Inc. staff will provide orientation and information on the services available throughout the WTW System, including those provided by other agencies and organizations.

The WTW Core Activities include unsubsidized employment, subsidized private sector employment that leads to unsubsidized employment, subsidized public sector employment that leads to unsubsidized employment, paid or unpaid work experience (Fair Labor Standards Act calculation will apply), on the job training,

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vocational education and training as approved by TulareWORKs, job search and job readiness.

The 2019/2020 agreement will enroll 228 participants in WTW activities contingent upon TulareWORKs referring a minimum of 456 participants. The provider will place participants in activities with a target of 75% meeting the required average participation rates. Under agreement no. 28856, Proteus, Inc. has served 188 participants through July 2019 and 100% of those participants were placed in unsubsidized employment which supports the "work first" goals of the WTW program.

This agreement did not include a Request For Proposal process because Proteus, Inc. is one of four primary providers for WTW engagement with CalWORKs participants.

The following term deviates substantively from the standard County boilerplate: 1) This agreement extends into Fiscal Year 2020/2021.

**FISCAL IMPACT/FINANCING:**

The budgeted costs associated with this contract are included in the HHSA budget, line 001-142-4032, professional services, for \$1,051,866. The funding is derived from Temporary Assistance to Needy Families (TANF), and is covered by State and Federal allocations. The amount of \$788,904 is included in the proposed 001-142-4032 budget line for Fiscal Year 2019/2020 and \$262,962 will be included in the 001-142-4032 budget line for Fiscal Year 2020/2021. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that supports clients in the transition to self-sufficiency.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Timothy W. Lutz  
Agency Director

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN  
AGREEMENT WITH PROTEUS, INC.**

) Resolution No. \_\_\_\_\_  
) Agreement No. \_\_\_\_\_  
)  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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