



**General Services Agency
Capital Projects
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: October 8, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Maria Benavides PHONE: (559) 205-1124

SUBJECT: Completion of the Board Chambers Technology Upgrade

REQUEST(S):

That the Board of Supervisors:

1. Approve an Amendment to Agreement No. 29066 with Serban's Background Music, Inc. to increase the agreement amount by \$2,805.84 from \$432,949 to \$435,754.84.
2. Accept the work for installation of the Board Chambers Technology Upgrade as complete by Serban's Background Music, Inc.
3. Authorize the Chairman to sign the Amendment and Notice of Completion.
4. Direct the Clerk of the Board of Supervisors to record the Notice of Completion for the project with the office of the Tulare County Recorder.

SUMMARY:

On March 19, 2019, the Board approved Agreement No. 29066 with Serban's Background Music, Inc. to provide technology upgrades for the aging audiovisual, multimedia, and room control systems within the Board Chambers. The Project resulted in a high quality, high definition, state-of-the-art audiovisual and room control system to facilitate and document the County's Board of Supervisors meetings, voting records, and presentations - the recording of which will be made available on the internet. Moreover, the project provided high definition, high performance, professional digital multimedia and broadcast systems capable of meeting the County's current and future audiovisual and room control technology needs.

For Change Order No. 1, there is one (1) proposed change order (PCO) that has been accepted. The following is a summary of the PCO:

SUBJECT: Completion of the Board Chambers Technology Upgrade

DATE: October 8, 2019

PCO #	Description	Amount	Contract Time
1	BOS Programming Change Order	\$2,805.84	0 days
	Total Change Orders	\$2,805.84	0 Calendar Days

The Board chambers technology upgrade was closely monitored by County staff including the Clerk of the Board, Information, Communications, and Technology, and Capital Projects. The project has been completed in accordance with the project specifications and is ready for acceptance by the Board.

It is requested that the Board approve Amendment No. 1 to Agreement No. 29066 with Serban's Background Music, Inc. to increase the agreement amount by \$2,805.84 from \$432,949 to \$435,754.84; accept the work for installation of the Board Chambers Technology Upgrade as complete by Serban's Background Music, Inc.; authorize the Chairman to sign the Agreement Amendment and Notice of Completion; and direct the Clerk of the Board of Supervisors to record the Notice of Completion for the project with the office of the Tulare County Recorder.

FISCAL IMPACT/FINANCING:

Funds for this project have been included in the Capital Project Fund in the amount of \$45,000. The remaining project costs will come from the County Administrative Office budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Strategic Business Plan includes the Safety and Security initiative to provide for the safety and security of the public. The Board Chambers Technology Upgrade Project aligns with the initiative by providing improved facilities for the public and staff.

ADMINISTRATIVE SIGN-OFF:



Kyle Taylor
Capital Projects Coordinator III

cc: County Administrative Office

Attachment(s)

A - Project Notice of Completion

B - Agreement Amendment with Serban's Background Music, Inc

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF COMPLETION OF)
THE BOARD CHAMBERS TECHNOLOGY) Resolution No. _____
UPGRADE) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____,
BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

1. Approved an Amendment to Agreement No. 29066 with Serban's Background Music, Inc. to increase the agreement amount by \$2,805.84 from \$432,949 to \$435,754.84.
2. Accepted the work for installation of the Board Chambers Technology Upgrade as complete by Serban's Background Music, Inc.
3. Authorized the Chairman to sign the Amendment and Notice of Completion.
4. Directed the Clerk of the Board of Supervisors to record the Notice of Completion for the project with the office of the Tulare County Recorder.

County of Tulare
2800 West Burrel Ave
Visalia, CA 93291

NOTICE OF COMPLETION
(Civil Code section 9204)

NOTICE IS HEREBY GIVEN THAT:

1. The County of Tulare, a political subdivision of the State of California, is the owner of the work of improvement identified below.
2. The full address of the owner is: County of Tulare, 2800 W. Burrel Avenue, Visalia, California, 93291.
3. The County of Tulare, a public agency, owns the work of improvement identified below and no other person(s) or corporation(s) owns any interest therein.
4. The name of the work of improvement is the County of Tulare Boards Chambers Technology Upgrade.
5. On the 8th day of October, 2019 the Board of Supervisors of the County of Tulare in Resolution Number _____ accepted as complete the work of improvement identified above.
6. The name of the contractor for the work of improvement identified above, which was constructed pursuant to Tulare County Agreement Number 29066, is Serban's Background Music, Inc. The contractor's address is 10010 Rosedale Highway, Bakersfield, CA 93312.
7. The work of improvement identified above is located at 2800 W. Burrel Avenue, Visalia, County of Tulare, State of California.

The undersigned affirms that he is authorized to execute this Notice of Completion for the County of Tulare, that he has read the foregoing Notice, knows the contents hereof and that the facts stated herein are true; that he executes this Notice on behalf of and pursuant to the authorization of the Board of Supervisors of the County of Tulare.

COUNTY OF TULARE
BOARD OF SUPERVISORS

Chairman of the Board

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Tulare

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 2019, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Date: _____

Notary Signature