



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: October 8, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Vienna Barnes PHONE: 624-8000

SUBJECT: Approve an agreement with Community Services and Employment Training, Inc.

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with Community Services and Employment Training, Inc. in the amount of \$1,260,000 for the provision of Welfare-to-Work job services to TulareWORKs clients retroactive from October 1, 2019 to September 30, 2020. This agreement is retroactive due to an inadvertent omission in submitting the agreement timely for processing. It was impracticable for the Board to take action prior to October 1, 2019 due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had the authority to enter into this proposed agreement as of October 1, 2019 and that it was in the County's best interest to enter into the agreement on that date; and
3. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

SUMMARY:

Community Services and Employment Training, Inc., (CSET) staff will provide Welfare-to-Work (WTW) services to CalWORKs clients determined eligible by Tulare County Health and Human Services Agency (HHSA), TulareWORKs. CSET will coordinate outreach and recruitment with the assistance of TulareWORKs. CSET will provide orientation and information on the services available throughout the WTW system, including those provided by other agencies and organizations.

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WTW clients referred to CSET will be placed in appropriate activities based on individual client needs in order to fulfill State/Federal mandated work activities.

Core WTW activities include unsubsidized employment, which is employer-paid salary not supplemented with program dollars, subsidized private sector employment that leads to unsubsidized employment, subsidized public sector employment that leads to unsubsidized employment, paid or unpaid work experience, on the job training, vocational education and training as approved by TulareWORKs, job search, and job readiness.

Through this agreement, it is estimated that 373 participants will enroll into WTW activities contingent upon TulareWORKs referring a minimum of 520 participants. The provider will place participants in activities with a target of 75% meeting the average participation rate of 22 hours per week for a one parent Assistance Unit with a child under age six, 32 hours per week for a single parent Assistance Unit with no child under six, and 38 hours per week for a two parent Assistance Unit. Under the previous agreement, CSET served 188 participants through July 2019, 48% of whom were placed in unsubsidized employment in support of the "work first" goals of the WTW program.

This agreement did not include a Request For Proposal process because CSET is one of four primary providers for WTW engagement with CalWORKs participants.

There are no deviations from the standard County boilerplate.

FISCAL IMPACT/FINANCING:

The budgeted costs associated with this agreement are included in the HHSA budget, line 001-142-4032, professional services, for \$1,260,000. The average cost per client is \$3,378. The funding is derived from Temporary Assistance to Needy Families, and is covered by State and Federal allocations. The amount of \$901,000 is included in the 001-142-4032 budget line for Fiscal Year 2019/2020 and \$359,000 will be included in the 001-142-4032 budget line for Fiscal Year 2020/2021. There is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

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ADMINISTRATIVE SIGN-OFF:



Timothy W. Lutz
Agency Director

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN
AGREEMENT WITH COMMUNITY
SERVICES AND EMPLOYMENT
TRAINING, INC.**

) Resolution No. _____
) Agreement No. _____
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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