



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: November 5, 2019 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Andrew Lockman PHONE: 624-8000				

SUBJECT: Apply for and accept funding from the Emergency Management Performance Grant

REQUEST(S):

That the Board of Supervisors:

1. Authorize the submission of an application to the Governor's Office of Emergency Services for the Federal Fiscal Year 2019 Emergency Management Performance Grant, in an amount not to exceed \$221,021;
2. Authorize the Clerk of the Board to sign four (4) copies of the attached Governing Body Resolution to appoint Authorized Agents to act on behalf of the County in securing and administering grant funds;
3. Authorize the Health and Human Services Agency Director or designee, as Authorized Agents, to sign the "California Governor's Office of Emergency Services Grant Subaward Face Sheet," and the initial application for the Emergency Management Performance Grant;
4. Authorize the Chairman of the Board to initial each page and sign four (4) copies of the "Standard Assurances for all Governor's Office of Emergency Services Federal Grant Programs" for the Federal Fiscal Year 2019 Emergency Management Performance Grant;
5. Authorize the Chairman of the Board to initial each page and sign four (4) copies of the "Federal Funding Accountability and Transparency Act Financial Disclosure" for the Federal Fiscal Year 2019 Emergency Management Performance Grant;

SUBJECT: Apply for and accept funding from the Emergency Management Performance Grant
DATE: November 5, 2019

6. Authorize the Chairman of the Board to initial each page and sign four (4) copies of the "Certification Regarding Lobbying";
7. Agree: (a) To provide all matching funds required for the grant project, and agree that any cash match will be appropriated, as necessary and required; (b) That any liability arising out of the performance of this agreement shall be the responsibility of the County and the Board of Supervisors; (c) That grant funds shall not be used to supplant expenditures controlled by the Board of Supervisors; and (d) the official executing the "Standard Assurances for all Governor's Office of Emergency Services Federal Grant Programs" as part of the grant application is, in fact, authorized to do so;
8. Find that the Board has fulfilled the requirement to appropriate matching funds through adoption of the Fiscal Year 2019/2020 Budget on September 11, 2019;
9. Accept funds from the Governor's Office of Emergency Services for the Federal Fiscal Year 2019 Emergency Management Performance Grant in the amount of \$221,021, retroactive to July 1, 2019 through June 30, 2021. This grant is retroactive due to having received notification of the grant award on October 24, 2019. It was impracticable for the Board to take action before November 5, 2019 due to the time needed to process, prepare, and submit the agenda item; and
10. Find that the Board had authority to accept the grant funds as of July 1, 2019, and that it was in the County's best interest to accept the funding on that date.

SUMMARY:

The purpose of the Emergency Management Performance Grant is to support comprehensive emergency management at the state, tribal and local levels and to bolster preparedness, response, recovery, and mitigation capabilities across all hazards. The State of California distributes this funding annually to each of the 58 California counties using a population-based formula. The Federal Fiscal Year 2019 grant funds, in the amount of \$221,021, will be used to support the staffing and programmatic activities of the Tulare County Office of Emergency Services. The grant will be allocated to eligible activities including Staffing, Day-to-Day Operating Expenses, Training, and Planning.

Each year, the Governor's Office of Emergency Services announces the application period for the Emergency Management Performance Grant in October, with funding approved on a retroactive basis to July 1. As with the Federal Fiscal Year 2018 grant, the Governor's Office of Emergency Services has opted to issue Notification of Award Approval letters prior to the receipt of grant applications. Unlike prior years, the Federal Fiscal Year 2019 Emergency Management Performance Grant

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has extended the performance period from 12 to 24 months. As the Office of Emergency Services has sufficient expenses to fully expend the grant within one fiscal year, staff plans to continue to utilize the grant as a single fiscal year program. Should it become necessary in the future to carry forward unexpended funds, staff will address this through the annual budget development process.

The Tulare County Health & Human Services Agency staff has reviewed the terms of the compliance certifications and affirms that the County is in compliance with these terms.

FISCAL IMPACT/FINANCING:

The Emergency Management Performance Grant is an annual recurring grant awarded to the Tulare County Office of Emergency Services (fund line 001-142-6082), which funds a majority of the program's expenses across the Personnel (6000), Services & Supplies (7000), and Inter-fund (9500) appropriation units and associated object lines. The entirety of this grant award is budgeted in Fiscal Year 2019/2020's adopted budget. Staff does not anticipate any carryover or other fiscal impacts from the extended 12-month performance period into Fiscal Year 2020/2021. Any carryover funding would be addressed through the County budget development process for Fiscal 2020/2021. The revenue amount is \$123 more than the amount included in the Fiscal Year 2019/2020 adopted budget; this increased revenue will be applied to planned program expenditures and as such no budget adjustment is required.

The grant award requires a 50% local cost share which is allocated from the program's General Fund allocation for Fiscal Year 2019/2020 adopted budget. There is no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security element, with an initiative to provide coordinated emergency preparedness, response, recovery and mitigation capabilities for both natural and man-made disasters. The Emergency Management Performance Grant enables the Tulare County Office of Emergency Services to fulfill this initiative by providing staffing and other activities in support of emergency preparedness, response, recovery and mitigation capabilities.

ADMINISTRATIVE SIGN-OFF:

Handwritten signature of Timothy W. Lutz in black ink, with the date 03.01.20 written below it.

Timothy W. Lutz
Agency Director

cc: County Administrative Office

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DATE: November 5, 2019

Attachment(s)

- Fiscal Year 2019 Emergency Management Performance Grant Application (“California Governor’s Office of Emergency Services Grant Subaward Face Sheet,” et al.)
- Standard Assurances for All Cal OES Federal Grant Programs
- Governing Body Resolution
- Certification Regarding Lobbying
- Federal Funding Accountability and Transparency Act Financial Disclosure
- Notification of Award Approval

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPLY FOR
AND ACCEPT FUNDING FROM THE
EMERGENCY MANAGEMENT
PERFORMANCE GRANT**

) Resolution No. _____
) Agreement No. _____
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Authorized the submission of an application to the Governor's Office of Emergency Services for the Federal Fiscal Year 2019 Emergency Management Performance Grant in an amount not to exceed \$221,021;
2. Authorized the Clerk of the Board to sign four (4) copies of the attached Governing Body Resolution to appoint Authorized Agents to act on behalf of the County in securing and administering grant funds;
3. Authorized the Health and Human Services Agency Director or designee, as Authorized Agents, to sign the "California Governor's Office of Emergency Services Grant Subaward Face Sheet," and the initial application for the Emergency Management Performance Grant;
4. Authorized the Chairman of the Board to initial each page and sign four (4) copies of the "Standard Assurances for all Governor's Office of Emergency

Services Federal Grant Programs” for the Federal Fiscal Year 2019 Emergency Management Performance Grant;

5. Authorized the Chairman of the Board to initial each page and sign four (4) copies of the “Federal Funding Accountability and Transparency Act Financial Disclosure” for the Federal Fiscal Year 2019 Emergency Management Performance Grant;
6. Authorized the Chairman of the Board to initial each page and sign four (4) copies of the “Certification Regarding Lobbying”;
7. Agreed: (a) To provide all matching funds required for the grant project, and agree that any cash match will be appropriated, as necessary and required; (b) That any liability arising out of the performance of this agreement shall be the responsibility of the County and the Board of Supervisors; (c) That grant funds shall not be used to supplant expenditures controlled by the Board of Supervisors; and (d) the official executing the “Standard Assurances for all Governor’s Office of Emergency Services Federal Grant Programs” as part of the grant application is, in fact, authorized to do so;
8. Found that the Board has fulfilled the requirement to appropriate matching funds through adoption of the Fiscal Year 2019/2020 Budget on September 11, 2019;
9. Accepted funds from the Governor’s Office of Emergency Services for the Federal Fiscal Year 2019 Emergency Management Performance Grant in the amount of \$221,021, retroactive to July 1, 2019 through June 30, 2021. This grant is retroactive due to having received notification of the grant award on October 24, 2019. It was impracticable for the Board to take action before November 5, 2019 due to the time needed to process, prepare, and submit the agenda item; and
10. Found that the Board had authority to accept the grant funds as of July 1, 2019, and that it was in the County’s best interest to accept the funding on that date.

GAVIN NEWSOM
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

October 22, 2019

Andrew Lockman
Emergency Services Manager
Tulare County
5957 S Mooney Blvd.
Visalia, CA 93277

SUBJECT: NOTIFICATION OF SUBRECIPIENT AWARD APPROVAL

Fiscal Year (FY) 2019 Emergency Management Performance Grant
(EMPG)

Subaward #2019-0003, Cal OES ID#107-00000

Subaward Period of Performance: 07/01/2019-06/30/2021

Dear Mr. Lockman:

The California Governor's Office of Emergency Services (Cal OES) approved your FY 2019 EMPG subaward in the amount of \$221,021. Once the completed application is received and approved, reimbursement of eligible subaward expenditures may be requested using the Cal OES Financial Management Forms Workbook (FMFW). Failure to provide documentation in a timely manner could result in a hold on funding, pursuant to 2 CFR §§ 200.338(a) and 200.207(b)(1)-(2).

This subaward is subject to requirements in Title 2, Code of Federal Regulations (CFR), Part 200, including the Notice of Funding Opportunity (NOFO), the Preparedness Grants Manual, the California Supplement to the NOFO, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the subaward period of performance.

Subrecipients must obtain additional written approval **prior** to incurring costs for activities such as aviation, watercraft, allowability request logs, noncompetitive procurement, and projects requiring Environmental Planning and Historic Preservation review.



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8506 TELEPHONE (916) 845-8511 FAX
www.CalOES.ca.gov

Andrew Lockman
October 22, 2019
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Your organization will be required to prepare and submit the Biannual Strategy Implementation Report to Cal OES via the Federal Emergency Management Agency's Grants Reporting Tool (GRT) semi-annually for the duration of the subaward period of performance or until all activities are completed and the subaward is formally closed. Failure to submit required reports could result in subaward reduction, suspension, or termination. Throughout the subaward cycle, milestones set in the GRT will be used as indicators of project feasibility, performance, and grant management capacity. This information may also be used in assessing proposals for future grant opportunities.

Your dated signature is required on this letter. Please sign and return the original to your Cal OES Program Representative within 20 calendar days upon receipt and keep a copy for your records. For further assistance, please contact your Cal OES Program Representative.

Sincerely,



MARK S. GHILARDUCCI
Director

Andrew Lockman
Tulare County

Date