



# Tulare County Library

## COUNTY OF TULARE

### AGENDA ITEM

#### BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** November 5, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Darla Wegener PHONE: 559-713-2720

**SUBJECT:** Request Closure of the Library Branches

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the closure of three Tulare County Library Branches – Visalia, Springville, and Three Rivers – to the public on the following Saturdays in 2020: January 18, February 15, May 23, September 5, November 28 and December 26; and
2. Approve the closure of all Tulare County Libraries to the public on the following Fridays in 2020 for staff trainings: February 7 and December 11; and
3. Direct staff to post notices on this closure at the Library Branches, offices, and on the Tulare County Library website.

**SUMMARY:**

The Library Department consists of 17 Branch Libraries, two Literacy offices, and Administration with each operating on a variety of days and times based on the local community needs (Attachment A). The Branches' normal operating days range from Tuesday through Saturday and hours range from 9:00 a.m. to 8:00 p.m. with all Libraries closed Sunday and Monday. Library Administration and Literacy operate Monday through Friday from 8:00 a.m. to 5:00 p.m. with Saturday and Sunday closed.

The Department requests that the Visalia, Springville, and Three Rivers Branches, with normal business hours from 9:00 a.m. to 5:00 p.m. on Saturdays, be closed to

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**DATE:** November 5, 2019

the public when the County recognized holiday coincides with a Sunday or Monday. The Library requests that this also applies to the Saturday following Thanksgiving and Christmas holidays.

There is a decrease in Branch usage on Saturdays adjacent to holidays. Typically, the workload is reduced and it is more efficient and cost effective to allow staff to take the time off in the affected branches and offices.

The holidays affect the Visalia, Springville, and Three Rivers Branches on the following Saturdays in 2020: January 18, February 15, May 23, September 5, November 28, and December 26.

The Library is also requesting to close two Fridays in 2020, February 7 and December 11, for day-long staff trainings.

It is for this reason that the Library Department is requesting to be closed to the public on the days listed above.

**FISCAL IMPACT/FINANCING:**

No Net County Cost associated with the approval of this request.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes Organizational Performance as a way to improve effectiveness. Closing the three Library Branches on these low use days and all Library locations for training opportunities assists with increased operational efficiencies.

**ADMINISTRATIVE SIGN-OFF:**

  
Darla Wegener  
County Librarian

cc: County Administrative Office

Attachment(s) Library Hours

# BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF REQUEST CLOSURE  
OF THE LIBRARY BRANCHES

)  
) Resolution No. \_\_\_\_\_  
) Agreement No. \_\_\_\_\_  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved the closure of three Tulare County Library Branches – Visalia, Springville, and Three Rivers – to the public on the following Saturdays: January 18, 2020, February 15, 2020, May 23, 2020, September 5, 2020, November 28, 2020, and December 26, 2020; and
2. Approved the closure of all Tulare County Libraries to the public on the following Fridays for staff trainings: February 7, 2020 and December 11, 2020; and
3. Directed staff to post notices on this closure at the Library Branches, offices, and on the Tulare County Library website.

<b>Branch</b>	<b>Public Hours</b>
Alpaugh	Tues & Wed 9-1, 2-5
Dinuba	Tues - Fri 9-1, 2-6
Earlimart	Tues-Fri 9-1, 2-5
Exeter	Tues-Wed 11-5, 6-8 Thurs-Fri 9-1, 2-6
Farmersville	Tues-Thurs 9-1, 2-6
Ivanhoe	Tues & Fri 9-1, 2-6
Lindsay	Tues & Thurs 11-5, 6-8 Wed & Fri 9-1, 2-6
London	Wed & Thurs 9-1, 2-6
Orosi/Cutler	Wed-Fri 9-1, 2-6
Pixley	Tues-Fri 9-1, 2-6
Springville	Thurs - Fri 9-1, 2-6 Sat 9-1, 2-5
Strathmore	Tues-Wed 9-1, 2-6
Terra Bella	Mon-Thurs 8-12
Three Rivers	Tues & Thurs 12-5, 6-8 Wed & Fri 10-1, 2-6 Sat 10-1, 2-5
Tipton	Thurs - Fri 9-1, 2-5
Visalia	Tues-Thurs 9-8 Fri 12-6 Sat 9-5
Woodlake	Tues-Fri 9-1, 2-5