



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: November 19, 2019 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Vienna Barnes PHONE: 624-8075

SUBJECT: Accept additional allocation funds for the Housing Support Program and approve the amendment to agreement with Community Services and Employment Training, Inc.

REQUEST(S):
That the Board of Supervisors:

1. Authorize the Tulare County Health and Human Services Agency's Human Services Branch Director to accept an additional Fiscal Year 2019/2020 Housing Support Program Allocation for homeless assistance in the amount of \$253,401 from the State of California;
2. Approve the amendment to Agreement No. 29245 with Community Services and Employment Training, Inc. for administration of the Housing Support Program retroactive from July 1, 2019, through June 30, 2020 to include the additional allocation of \$253,401 to increase the total amount not to exceed \$635,489. This agreement is retroactive due to having received notification of the allocation of funds after July 1, 2019. It was impracticable for the Board to take action prior to July 1, 2019 due to the time needed to process, prepare, and submit the agenda item;
3. Find that the Board had authority to enter into the proposed agreement as of July 1, 2019 and that it was in the County's best interest to enter into the agreement on that date;
4. Approve the necessary budget adjustments as per the attached AUD 308 (4/5ths vote required); and

SUBJECT: Accept additional allocation funds for the Housing Support Program and approve the amendment to agreement with Community Services and Employment Training, Inc.

DATE: November 19, 2019

5. Authorize the Chairman of the Board to sign two (2) copies of the amendment.

SUMMARY:

On June 25, 2019, the Tulare County Board of Supervisors approved Agreement No. 29245 with Community Services and Employment Training, Inc. (CSET) for the provision of housing assistance to CalWORKs families in the amount of \$382,088. On October 10, 2019, TulareWORKs was notified by the State of California of an additional allocation in the amount of \$253,401 for the Housing Support Program to be expended by June 30, 2020. In order to ensure expense of the additional funds by the deadline, the Tulare County Board of Supervisors must approve acceptance of the additional funds as well as the amended agreement reflecting updated budget expenditures for those funds.

Tulare County's impoverished economy and its large number of CalWORKs recipients, demonstrate it to be a county in dire need of CalWORKs Housing Support funding. In 2017, the most recent data available, Tulare County was identified as having the highest rate of poverty among all 58 California counties with more than one in four people living below the poverty level. Our county consistently ranks within the top five among all California counties for the number of CalWORKs homeless assistance requests. In 2018, Tulare County averaged more than 311 individuals each month turning to the TulareWORKs program for homeless assistance.

The Housing Support Program supports CalWORKs homeless families - defined as lacking a fixed and regular nighttime residence or in receipt of a judgment for eviction as ordered by a court - that do not qualify for other homeless assistance under the CalWORKs program. Each family identified as eligible for the Housing Support Program is considered for support up to \$3,857 in services that include temporary or permanent housing assistance, housing deposits, utility assistance, moving assistance, household appliances, and/or resources for long-term stability once housed.

Under the current agreement, CSET has received 272 program referrals and has assisted in housing 27 families from July 1, 2019 through October 31, 2019. CSET expects to serve a minimum of 75 homeless CalWORKs families prior to June 30, 2020. With the additional funds, CSET anticipates having the ability to fully serve the initial 75 families identified by meeting the needs of the home beyond the initial housing costs by providing things such as large appliances once they have secured housing. Additionally, the funding will allow the County to serve 30 additional families in a stability-focused capacity by offering resources to ensure their continued housing once a home is secured.

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FISCAL IMPACT/FINANCING:

The budgeted costs associated with this agreement were initially included in the Health and Human Services Agency budget unit 4032, professional services line 7043, in an amount not to exceed \$382,088. An AUD 308 budget adjustment is being requested reflecting receipt of the additional revenue allocation and expenses of \$253,401 in the Fiscal Year 2019/20 budget. The amended allocation revenue and expenses will total an amount not to exceed \$635,489. The increase Housing Support Program allocation is derived from a combination of State and Federal allocations for the Temporary Assistance to Needy Families program. There is no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing housing support for those who do not qualify for other homeless assistance through the CalWORKs program.

ADMINISTRATIVE SIGN-OFF:


Anita Ortiz
Director of Human Services

cc: County Administrative Office

Attachment(s) Agreement
AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF ACCEPT ADDITIONAL) Resolution No. _____
ALLOCATION FUNDS FOR THE HOUSING) Agreement No. _____
SUPPORT PROGRAM AND APPROVE THE)
AMENDMENT TO AGREEMENT WITH)
COMMUNITY SERVICES AND
EMPLOYMENT TRAINING, INC.

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Authorized the Tulare County Health and Human Services Agency's Human Services Branch Director to accept an additional Fiscal Year 2019/2020 Housing Support Program Allocation for homeless assistance in the amount of \$253,401 from the State of California;
2. Approved the amendment to Agreement No. 29245 with Community Services and Employment Training, Inc. for administration of the Housing Support Program retroactive from July 1, 2019, through June 30, 2020 to include the additional allocation of \$253,401 to increase the total amount not to exceed \$635,489. This agreement is retroactive due to having received notification of the allocation of funds after July 1, 2019. It was impracticable for the Board to take action prior to July 1, 2019 due to the time needed to process, prepare, and submit the agenda item;

3. Found that the Board had authority to enter into the proposed agreement as of July 1, 2019 and that it was in the County's best interest to enter into the agreement on that date;
4. Approved the necessary budget adjustments as per the attached AUD 308 (4/5ths vote required); and
5. Authorized the Chairman of the Board to sign two (2) copies of the amendment.

AUD-308 - Budget Adjustment Form 6:37 AM

Date: 11/04/2019		Document ID Number	Accounting Period: 05/19	Budget Fiscal Year: 2020
		Health and Human Services Agency	Contact Person: Hal McCauley	Phone: 624-7483
		Agency Name	Phone Extension	47483

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142SUP					149,666,704	149,920,105	253,401
										-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	149,666,704	149,920,105	253,401

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142	142SSUP	4032	7043			5,057,720	5,311,121	253,401
C	001	142		4032		5019		6,843,094	6,953,577	(110,483)
C	001	142		4032		5201		29,469,272	29,612,190	(142,918)
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ 41,370,086	\$ 41,876,888	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Receive an augmentation of \$253,401.00 from California Department of Social Services for the CalWORKs Housing Support Program

Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____
 County Executive Office Action: No. _____ Date: _____
 Approved Disapproved

By: _____
 Board of Supervisors Action: No. _____ Date: _____

Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

** Action Codes: A=Add; C=Change, D=Deactivate

- * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
- * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
- * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa