



**General Services Agency
Parks & Recreation
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: December 17, 2019 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Maria Benavides PHONE: 205-1124				

SUBJECT: Capital Asset Purchases of Parks Equipment

REQUEST(S):

That the Board of Supervisors:

1. Approve a capital asset purchase of a Compact Track Loader not to exceed \$99,278.
2. Approve a capital asset purchase of two Utility Tractors not to exceed \$81,634.
3. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The California Air Resources Board (CARB) off-road regulation aims to reduce the emissions of oxides of nitrogen and particulate matter from off-road diesel vehicles. Heavy equipment, such as the tractors and mowers used by the Parks and Grounds Divisions of GSA, must meet annual emissions targets to ensure a gradual reduction of emissions over time, and to avoid paying substantial fines of \$10,000 per vehicle per day for particulate matter violations and \$500 per vehicle per day for oxides of nitrogen violations. Currently, Parks reports individual and collective emissions for 23 diesel machines.

In order to remain in CARB compliance for calendar year 2019, it is recommended that Parks and Grounds replace one 2003 T300 Bobcat Skid Steer Loader, and in order to remain in CARB compliance through calendar year 2020, it is recommended that Parks and Grounds replace two 1998 Kubota Tractors. Together, these three pieces of equipment have the greatest negative impact on Parks and Grounds' overall emissions target and are critical to the functions of

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Parks and Grounds divisions.

Due to the necessary lead-time on equipment orders, it is recommended that all three machines are ordered this fiscal year to ensure delivery before the end of calendar year 2020. The \$180,912 total replacement cost for the loader and two tractors was neither included in the FY2019/20 Parks nor Grounds budget. As such, staff is seeking a one-time funding increase to the Capital Projects Parks Improvement budget to make this purchase. It is requested that the money be transferred to the Parks-allocated budget within the Capital Projects fund to accommodate the possible receipt of and payment for equipment in FY 2020/21. The currently projected lead time for the loader is approximately four months and the lead time for the tractors is seven months.

It is expected that Parks will incur similar ongoing equipment replacement costs in future years and will request those future allocations through the annual budget process.

FISCAL IMPACT/FINANCING:

The proposed action will result in a one-time Net County Cost to the General Fund of \$180,912.

The attached AUD 308 includes the following adjustments:

- Decreases the CAO Parks funds budget line 001-012-1010-7066 in the amount of \$180,912.
- Increases the CAO transfer out line 001-012-1010-9100 in the amount of \$180,912.
- Increases Capital Projects Parks Improvement transfer in line 030-086-3200-9200 in the amount of \$180,912.
- Increases the Capital Projects Parks Improvement expense line 030-086-3200-8125 in the amount of \$180,912.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Strategic Business Plan includes the Organizational Improvement initiative. This project will ensure that Parks has the necessary equipment to achieve their mission and serve their customers.

ADMINISTRATIVE SIGN-OFF:



Brooke Sisk
Assistant General Services Director

cc: County Administrative Office

Attachment(s) AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF CAPITAL ASSET)
PURCHASES OF PARKS EQUIPMENT) Resolution No. _____
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
 COUNTY ADMINISTRATIVE OFFICER/
 CLERK, BOARD OF SUPERVISORS

BY: _____
 Deputy Clerk

* * * * *

1. Approved a capital asset purchase of a Compact Track Loader not to exceed \$99,278.
2. Approved a capital asset purchase of two Utility Tractors not to exceed \$81,634.
3. Approved the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

AUD-308 - Budget Adjustment Form

3:10 PM

12/9/2019		6/20	2020
Date	Document ID Number	Accounting Period	Budget Fiscal Year
General Services Agency		Brenda B Medrano	205-1117
Agency Name		Contact Person	Phone
		Extension	

Action** A,C,D	Fund	Dept	Appr #		LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt	
C	001	012	012SSUP			10,479,178	10,298,266	(180,912)	
C	001	012	012INTRA			20,989,451	21,170,363	180,912	
C	030	086	0861CAP			39,990,508	40,171,420	180,912	
								-	
								-	
								-	
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Appropriations Total						<i>Need Not Equal Zero</i>	71,459,137	71,640,049	180,912

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt	
C	001	012	012SSUP	1010	7066			8,748,884	8,567,972	(180,912)	
C	001	012	012INTRA	1010	9100			10,187,809	10,368,721	180,912	
C	030	086	0861CAP	3200	8125			817,849	998,761	180,912	
C	030	086		3200		9200		5,800,000	5,980,912	(180,912)	
										-	
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										-	
Line Total								<i>Must Equal Zero</i>	\$ 25,554,542	\$ 25,916,366	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Parks division will be increasing their budget to purchase new equipment to be in compliance with the California Air Resources Board. The new equipment cost is \$81,634 for tractors and \$99,278 for compact track loader.

Tina Hansen 12/10/19
Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____
 County Executive Office Action: No. _____ Date: _____
 () Approved () Disapproved

By: _____
 Board of Supervisors Action: No. _____ Date: _____

Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa