

**SUBRECIPIENT AGREEMENT
NUMBER 124000-5320-71209-19-20
AMENDMENT NUMBER 01**

On March 4, 2019, the U.S. Department of Health and Human Services finalized and released revised Title X regulations. All Title X funded agencies are required to comply with requirements regarding the provision of family planning services under Title X (Title X of the Public Health Service Act, 42 U.S.C. 300, et seq.) and regulations which govern grants for family planning services (42 CFR part 59, subpart A), as well as Program Priorities and Key Issues for the Title X Program.

The 2019-2020 Subrecipient Agreement for services provided under the Title X Program between Essential Access Health ("Essential Access") and **County of Tulare ("Subrecipient")** is hereby amended as follows:

1. The total amount payable by Essential Access is increased by **\$75,000** for the following:

\$75,000 - Expansion of STD Prevention Services (mini-RFP)

2. The following shall replace Article III: FINANCIAL PROVISIONS, Section A, Amount of Award, Subsection 1 in its entirety:

In consideration of the services to be delivered by Subrecipient as described in Article II herein, Essential Access shall pay Subrecipient a total amount not to exceed **\$215,000** (the "Title X Award") during the term of this Agreement, provided that funds are available for this purpose under the Grant and Subrecipient is in compliance with all terms and conditions of this Agreement. Subrecipient is only entitled to receive reimbursement for its actual, allowable costs and is not entitled to any payments over and above its actual, allowable cost of operating the Title X program provided for herein, nor any carryover funds at the end of a budget period.

3. The following exhibits are added to the Contract which by this reference are made a part of this agreement:

A. Attachment B-1: Revised Budget and Cost Allocation Methodology Policy

4. The following shall replace Article XVI: GOVERNING LAWS, Section A, Subsection 2, in its entirety:

The Title X Regulations (42 CFR part 59, subpart A, as revised on March 4, 2019)

5. The following exhibit shall be deleted in its entirety and any and all references to this exhibit shall also be deleted:

Attachment D: ESSENTIAL ACCESS HEALTH SEPARATION OF FAMILY PLANNING AND ABORTION SERVICES POLICY

6. All other terms and provisions of the agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment:

Essential Access Health

County of Tulare

By: _____

By: _____

Print: Brenda Flores

Print: Pete Vander Poel

Title: Vice President of Finance + Benefits

Title: Chairman of the Board of Supervisors

Date: _____

Date: _____

APPROVED AS TO FORM:

COUNTY COUNSEL

BY: Ally Piz 1/27/20

DEPUTY 20191958

Family Planning Services			
Budget Summary			
Agency Name:	Tulare County Health & Human Services	Agency Number: 124000	
Budget Period:	Start Date: 4/1/2019 Ending Date: 3/31/2020		
Budget Category	Total Amount Required	Source of Funds	
		Applicant and Other	Title X Allocation
Personnel Service			
Physician	23,991	23,991	0
Mid-Level Practitioners	14,257	14,257	0
Other Health Personnel	97,304	60,600	36,704
Ancillary Personnel	0	0	0
Administration Staff	34,734	16,399	18,335
Fringe Benefits	76,629	51,861	24,768
Fringe Benefits Adjustments	0	0	0
Total Personnel Service	246,915	167,108	79,807
Patient Care			
Clinical Services	0	0	0
Laboratory Services	16,345	16,345	0
Total Patient Care	16,345	16,345	0
Equipment			
Equipment	0	0	0
Total Equipment	0	0	0
Other Costs			
Consultant	0	0	0
Medical Supplies	21,797	5,500	16,297
Office Supplies	14,505	8,005	6,500
Duplication & Printing	2,750	2,750	0
Health Education Supplies	4,500	0	4,500
Utilities & Communication	0	0	0
Travel Expense	7,668	4,500	3,168
Lease/Rental Expense	0	0	0
Other Expense	71,105	52,638	18,467
Approved Indirect Cost	34,841	23,580	11,261
STD Prevention Services	75,000	0	75,000
Total Other Costs	232,166	96,973	135,193
Total Budget	495,426	280,426	215,000
Approved Title X Allocation			215,000

Family Planning Services	
Summary of Applicant and Other	
Agency Number: 124000	
Agency Name: Tulare County Health & Human Services	
Revenue Category	Total Amount
Applicant Funds	
General Funds (Agency Fund)	0
Donations (Cash or In-kind)	0
Total for Applicant Funds	0
Family PACT Fee	
Family PACT Fee For Service	64,532
Total for Family PACT Fee	64,532
Medi-CAL	
Medi-CAL	179,301
Total for Medi-CAL	179,301
Other Federal Grants	
Medicaid	0
Medicare (Title XVIII)	0
MCH Block Grant (Title V)	0
Bureau of Primary Health Care (330 Grant)	0
Total for Other Federal Grants	0
State Government Grants	
None	0
Total for State Government Grants	0
Local Government Grants	
None	0
Total for Local Government Grants	0
Private Grants	
None	0
Total for Private Grants	0
Third Party Payers	
Patient Fees	0
Private Health Insurance	22,481
Medicare	14,112
Total for Third Party Payers	36,593
Total Applicant and Other Sources of Revenue	280,426

Cost Allocation Methodology Policy Statement

1. Please enter the following for your Cost Allocation:

- i. Current calculation figures on how each line item budget was determined (Methodology provided will be tested against your application budget).
- ii. Current Indirect Cost calculation and rate; Copy of approved indirect cost rate agreement must be submitted if available.

Expenses under applicant and other are determined based on projected lab costs, medications, supplies, trainings and staff time towards family planning in County FY 18/19. Revenue is based on estimated program revenue based on tickets, with a projected 5% increased based on outreach and strategic priorities set for the new FY. An estimated 3% COLA increase has been applied to salary and benefits as the Board of Supervisors has not yet notified departments of the COLA. This 3% was also applied to IT/ADP since those costs are associated with FTE in other departments.

Other Health Personnel-

A LVN has been budgeted at 50% FTE to contribute time to outreach events and to conduct outreach with community partners about family planning.

A QA Nurse has been budgeted at 3% to conduct chart reviews based on Title X requirements.

A Public Health Nurse has been budgeted at 5% to conduct case management activities for individuals in for Family Planning Services and outreach at events.

Two Supervising Nurses are budgeted at 3% to conduct Title X administration activities and oversight of the other aforementioned Other Health Personnel.

Administrative-

Clinic Manager has been budgeted at 3% to conduct Title X administration activities, coordinate health center personnel in outreach events,

Staff Analyst II has been budgeted at 15% to conduct Title X administration activities, coordinate with community partners, monitor Title X spending, Title X reporting, and facilitating communication across departments (Billing, Public Health, Clinic, Essential Access, and Community partners) as needed.

Staff Analyst III has been budgeted at 3% to assist with Title X reporting and facilitating EHR issues with clinic staff.

EHR Specialist has been budgeted at 5% to conduct Title X reporting, coordinate with Essential Access for reporting and trouble shooting.

Medical Supplies-\$14,320- \$10,997 for condoms for patients and condom dispensers throughout the community \$3,300 for lubrication for outreach, and \$2,000 for dental dams for outreach.

Office Supplies-The cost of three ipads is included (\$1500) is included for clinical use. T. \$1000 is budgeted for printers to specifically be used to print Title X materials, \$1,000 is budgeted for paper and ink for Title X activities. \$1500 is budgeted for expendable office supplies. \$1,500 is budgeted to purchase an EHR Form to improve Title X data collection and reporting.

Health Education-

\$4,500 for pamphlets to provide to patients and during community outreach.

Travel-\$3,168 has been budgeted in travel. This includes \$600 in mileage for title x meetings, regional meetings, to state business meeting, and for outreach events. \$1500 for Hotel costs to state business meeting for three individuals, four nights total for two employees to attend FHW certification training, and three nights for additional training. Per diem has been budgeted at \$1068 for all training initiatives related to Title X.

Other Costs-

IT/ADP- \$4468 budgeted IT and ADP direct program charges from other County departments to facilitate IT/ADP needs of Title X programs.

Trainings- (\$8500) \$1088 for two brownbag lunch sessions to conduct mandatory Title X trainings, \$556 for provider trainings from local LGBTQ group to ensure providers have the information needed to provide quality care, \$600 for two employees to attend the Family Health Worker Certification Course provided by Essential Access. \$2256 budgeted for Patient Centered Medical Home Congress for program staff to ensure family planning is incorporated into our PCMH practices, and \$4000 budgeted for 340B program training through Feldsman Tucker and/or through 340B Winter Conference to ensure compliance.

Outreach Items- (\$5499) \$1500 for personalized table cloths, sliding fee scale banners \$324, \$675 budgeted for retractable banners for community outreach events/initiatives, \$1500 for pop up to provide shade at outreach events and \$1,500 for booth

rental.

ii. Indirect Cost Rate - 15.588% as approved by the California Department of Public Health for fiscal year 18/19 and at 13.618% effective for fiscal year 19/20.

\$75,000 will be used to expand STD prevention services. \$43,134 will be used to do initiatives with the homeless population in our County to provide STD outreach and time of public health nursing staff in warming centers and at events that connect homeless individuals with resources. Of these funds \$35,634 will be used to fund staff time and \$7,500 will be used to provide education materials and prevention items.

Tulare County Public Health recognizes the importance of male engagement in family planning services. Tulare County will use the evidence based Family Planning High Impact Practices to engage men and young boys in family planning through community based organizations. \$12,866 will be used to fund staff time to coordinate and facilitate this initiative. \$9,000 will be used to help identify order and create relevant materials and \$10,000 will be used for advertising the materials.

2. Please Describe and justify any out-of-state travel

There is no out of state travel costs included in this budget.

3. Does your agency provide abortions at any of your sites?

TAB No MAB No