



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** February 25, 2020 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
<b>CONTACT PERSON:</b> Karen Elliott		<b>PHONE:</b> 624-8000		

**SUBJECT:** Approve an amendment to Memorandum of Understanding No. 29083 with Fresno Pacific University

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Memorandum of Understanding No. 29083 with Fresno Pacific University to allow field placement of Bachelor of Science in Nursing students to gain field experience through the internship program within the Tulare County Health and Human Services Agency retroactive from April 2, 2019 through June 30, 2022. The purpose of this amendment is to establish an additional program at the University under the same terms and conditions of the original Memorandum of Understanding. This amendment is retroactive due delays in receiving updated insurance documents; making it impracticable for the Board to take action prior to April 2, 2019. There is no cost associated with this Memorandum of Understanding.
2. Find that the Board had authority to enter into the proposed amendment as of April 2, 2019 and that it was in the County's best interest to enter into the amendment on that date.
3. Authorize the Chairman of the Board to sign two (2) copies of the amendment.

**SUMMARY:**

The Public Health Branch entered into an internship Memorandum of Understanding (MOU) No. 29083 on April 2, 2019 with Fresno Pacific University, where interns have contributed significantly to the operational capacity and

**SUBJECT:** Approve an amendment to Memorandum of Understanding No. 29083 with Fresno Pacific University

**DATE:** February 25, 2020

organizational efficiency of the Public Health Branch. Interns are generally assigned to provide specific services within the health care centers to meet their practicum requirements. The Public Health Branch will continue to utilize interns assigned by Fresno Pacific University within the health care centers and throughout various public health programs and initiatives. This MOU is specifically intended to account for providing students with supervised field experience in clinical public health programs/services. All functions of the program will be conducted in accordance with County and HHS policy and procedure guidelines.

The internship program is positioned to effectively support long-term efforts to prepare and recruit a competent public health workforce. This amendment will allow students from additional educational programs to conduct internship hours within the Public Health Branch. In addition to Nurse Practitioners and Physician Assistants, it will also include Registered Nurses pursuing Bachelors in Nursing Degrees and other health professionals. Through internships students gain an in-depth exposure to Tulare County public health efforts, and develop the skills and knowledge base that can help facilitate entry into the public health workforce post-graduation. County internships also expose students to opportunities for post-graduation employment, potentially increasing the County's pool of qualified applicants. To secure these outcomes, HHS Public Health Branch requests to expand the internship MOU with Fresno Pacific University to include students with degrees in Bachelor's of Science in Nursing.

**FISCAL IMPACT/FINANCING:**

There is no cost associated with this MOU, therefore, there is no additional net cost to the County General Fund.

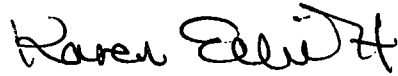
**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

This request furthers the Organizational Performance Initiative of the County's Strategic Plan to enhance service quality through proven cost-effective strategies. By utilizing students from Fresno Pacific University, the Public Health Branch will be able to utilize additional personnel to support program operations. Tulare County Public Health Branch's internship program will create greater exposure to student interns interested in pursuing a career within public health, and will assist the Branch in identifying and recruiting potential candidates. Approval of this amendment increases the ability to fulfill that obligation through the affiliation and partnership with the institution.

**SUBJECT:** Approve an amendment to Memorandum of Understanding No. 29083  
with Fresno Pacific University

**DATE:** February 25, 2020

**ADMINISTRATIVE SIGN-OFF:**



---

Karen Elliott  
Director of Public Health

Cc: County Administrative Office

Attachment(s) Amendment

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
AMENDEMENT TO MEMORANDUM OF ) Agreement No. \_\_\_\_\_  
UNDERSTANDING NO. 29083 WITH )  
FRESNO PACIFIC UNIVERISTY )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an amendment to Memorandum of Understanding No.29083 with Fresno Pacific University to allow field placement of Bachelor of Science in Nursing students to gain field experience through the internship program within the Tulare County Health and Human Services Agency retroactive from April 2, 2019 through June 30, 2022. The purpose of this amendment is to establish an additional program at the University under the same terms and conditions of the original Memorandum of Understanding. This amendment is retroactive due delays in receiving insurance documents; making it impracticable for the Board to take action prior to April 2, 2019. There is no cost associated with this Memorandum of Understanding.
2. Found that the Board had authority to enter into the proposed amendment as of April 2, 2019 and that it was in the County's best interest to enter into the amendment on that date.
3. Authorized the Chairman of the Board to sign two (2) copies of the amendment.