



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** March 3, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Staci Chastain    PHONE: 624-8000

**SUBJECT:** Approve agreement with California Department of Food & Agriculture

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with California Department of Food and Agriculture, for the Nutrition Education and Obesity Prevention program retroactive to November 1, 2019 through October 31, 2020, for funding up to the amount of \$67,078. This agreement is retroactive due to the delay in receiving the agreement from the State. It was impracticable for the Board to act prior to November 1, 2019 due to the time needed to process, prepare, and submit the agenda item.
2. Find that the Board had the authority to enter into the proposed agreement as of November 1, 2019 and that it was in the County's best interest to enter into the agreement on that date.
3. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).
4. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

**SUMMARY:**

Tulare County Health and Human Services' Nutrition Education and Obesity Prevention (NEOP) Program will purchase 12 refrigeration units and provide technical assistance to 7 corner stores in 5 rural communities in Tulare County, including Traver, Farmersville, Terra Bella, Porterville, and Pixley. NEOP retail sites

**SUBJECT:** Approve Agreement with the California Department of Food & Agriculture  
**DATE:** March 3, 2020

currently participating in the program's policy, systems and environmental change work and have demonstrated a commitment to providing healthy options, will receive the new refrigeration units to further encourage healthy food in communities with limited resources. Sites will be required to meet standards set by the California Department of Food and Agriculture for the provision of healthy options.

Tulare County has one of the highest food insecurity rates in the state and over half the population living with incomes lower than 185% of the Federal Poverty Level. Many small, rural communities in the county lack access to fresh produce at affordable prices and residents living in small towns have to commute to other towns to find grocery stores. Tulare County currently has 10 stores in 8 different communities involved in their existing healthy retail program. This new grant funding will allow them to expand their reach and supply much needed equipment funding.

Funding for this project will allow Tulare County to fund the refrigeration equipment and provide technical assistance to the 7 stores. Technical assistance will include help with selection and installation of refrigeration units, connecting retailers to produce distributors, making recommendations on product stocking, helping with shelving, display, signage and marketing, as well as providing nutrition education and helping promote CA-grown produce. This will greatly help stores improve their offerings and positively impact the health of their communities.

Tulare County will increase the availability of affordable, healthy foods at convenience stores in 5 rural communities in Tulare County - increasing sustainable and equitable access to fresh, affordable foods for low-income, low-access communities.

The following terms deviate substantively from the County's standard boilerplate: (1) Either party may terminate immediately for cause; However, each party will have ten (10) calendar days after receipt of the termination notice to cure the breach; (2) Agreement is dependent on availability of funds to the State; (3) County signs first.

**FISCAL IMPACT/FINANCING:**

This agreement is funded through the California Department of Food and Agriculture. The maximum amount of this agreement is \$67,078. The attached AUD 308 revises the program's Fiscal Year 2019/2020 budget to include the additional funding. There is no net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life initiative that encourages innovative provision of quality supportive services for at-risk adults, youth, and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing access to health foods and beverages to low-income, rural, and food insecure residents in the County.

**SUBJECT:** Approve Agreement with the California Department of Food & Agriculture  
**DATE:** March 3, 2020

**ADMINISTRATIVE SIGN-OFF:**

A handwritten signature in black ink, appearing to read "Karen M. Elliott", written over a horizontal line.

Karen M. Elliott  
Director of Public Health

cc: County Administrative Office

Attachment(s) Agreement  
Aud 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE  
AGREEMENT WITH CALIFORNIA  
DEPARTMENT OF FOOD &  
AGRICULTURE**

) Resolution No. \_\_\_\_\_  
) Agreement No. \_\_\_\_\_  
)  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an agreement with California Department of Food and Agriculture, for the Nutrition Education and Obesity Prevention program retroactive to November 1, 2019 through October 31, 2020, for funding up to the amount of \$67,078. This agreement was retroactive due to the delay in receiving the agreement from the State. It was impracticable for the Board to act prior to November 1, 2019 due to the time needed to process, prepare, and submit the agenda item;
2. Found that the Board had the authority to enter into the proposed agreement as of November 1, 2019 and that it was in the County's best interest to enter into the agreement on that date; and
3. Approved the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).
4. Authorized the Chairman of the Board to sign two (2) copies of the agreement.

**AUD-308 - Budget Adjustment Form**

9:52 AM

03/03/2020				9		2020	
Date		Document ID Number		Accounting Period		Budget Fiscal Year	
		Health and Human Services Agency		Gabriel Diaz-Carrera		624-8004	
		Agency Name		Contact Person		Phone	
						Extension	

Action** A,C,D	Fund	Dept	Appr #	LEVEL 1 Finish Here			Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142SSUP				150,873,934	150,941,012	67,078
									-
									-
									-
									-
									-
									-
									-
									-

<b>Appropriations Total</b>		<i>Need Not Equal Zero</i>	<b>150,873,934</b>	<b>150,941,012</b>	<b>67,078</b>
-----------------------------	--	----------------------------	--------------------	--------------------	---------------

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here			Current Amt	Revised Amount	Inc / Dec Amt
A	001	142		6040		5064					67,078	(67,078)
C	001	142	142SSUP	6040	7066					20,154	87,232	67,078
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-

<b>Line Total</b>		<i>Must Equal Zero</i>	<b>\$ 20,154</b>	<b>\$ 154,310</b>	<b>\$ -</b>
-------------------	--	------------------------	------------------	-------------------	-------------

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Tulare County Health and Human Services' Nutrition Education and Obesity Prevention (NEOP) Program will purchase 12 refrigeration units and provide technical assistance to 7 corner stores in 5 rural communities in Tulare County, including Traver, Farmersville, Terra Bella, Porterville, and Pixley.



Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: \_\_\_\_\_  
 County Executive Office Action: No. \_\_\_\_\_ Date: \_\_\_\_\_  
 ( ) Approved ( ) Disapproved

Entered By: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Distribution: 1: BOS/CAO/Auditor

By: \_\_\_\_\_  
 Board of Supervisors Action: No. \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Action Codes: A=Add, C=Change, D=Deactivate**  
 \* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs  
 \* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa  
 \* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa

