



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

- KUYLER CROCKER
District One
- PETE VANDER POEL
District Two
- AMY SHUKLIAN
District Three
- EDDIE VALERO
District Four
- DENNIS TOWNSEND
District Five

AGENDA DATE: May 5, 2020 REVISED

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Karen M. Elliott PHONE: 624-8480		

SUBJECT: Approve an agreement with the California Department of Public Health

REQUEST(S):

That the Board of Supervisors:

1. Approve a grant agreement with the California Department of Public Health to receive funding in the amount not to exceed \$583,404 for public health activities that address gaps in core public health functions, retroactive from February 1, 2020 through June 30, 2023. The acceptance of funding and approval of the agreement is retroactive due to delays in receiving the award documents and agreement terms from the State until April, making it impractical for the Board to take action prior to February 1, 2020.
2. Find that the Board had authority to enter into the proposed agreement as of February 1, 2020 and that it was in the County's best interest to enter into the agreement on that date.
3. Approve the necessary budget adjustment per the attached AUD 308 (4/5th vote required).
4. Authorize the Chair of the Board to sign three (3) copies of the agreement and the Contractor Certification Clause.

SUMMARY:

The California Department of Public Health (CDPH) is awarding Tulare County Health and Human Services (HHSA) Public Health Branch with a one-time award to conduct public health activities within the local health jurisdiction that address gaps in core

SUBJECT: Approve an agreement with California Department of Public Health
DATE: May 5, 2020

public health functions. The California Department of Public Health's goal is to make California the healthiest State in the nation. CDPH is working in collaboration with local health jurisdictions to focus on responding to increases in workload associated with high priorities and preventable infectious diseases. Key targets for infectious disease prevention are: surveillance of diseases; monitor and evaluate prevention activities; analyzing local capacity to respond to outbreaks; and laboratory and information technology.

Tulare County HHS Public Health Branch is receiving funding to address the key targets identified by the California Department of Public Health. Funds will be used to address all key targets and improve the public health gaps within our local health jurisdiction. Since the focus of this program is to prevent infectious diseases, Tulare County HHS Public Health Branch has the ability to utilize funds to support its COVID-19 response activities.

On March 17, 2020, the Tulare County Board of Supervisors approved the purchase of a capital asset for the Public Health Emergency Preparedness- Laboratory program. The Qiagen EZ71 Advanced XL nucleic acid extraction instrument has been purchased and it has been utilized by the Public Health Laboratory to perform COVID-19 testing. In an effort to maximize grant funds, the expense associated with this capital asset purchase will be covered with funds from this CDPH grant.

The following terms deviate substantially from the County boilerplate: 1) The County must sign first; 2) the agreement is contingent on the availability of funding to the State, the State is not liable to the County if funding is reduced or eliminated; 3) the County is required to defend and indemnify the State, but the State is not required to defend or indemnify the County; 4) CDPH, not the County, may terminate the agreement without cause upon thirty (30) days advance written notice to the County; and CPDH, not the County, may terminate the agreement immediately for cause.

FISCAL IMPACT/FINANCING:

The maximum amount of this agreement is \$583,404 for the period of February 1, 2020 through June 30, 2023. Funding for Fiscal Year 2019/20 will be \$108,292; Fiscal Year 2020/21 will be \$193,836; Fiscal Year 2021/22 will be \$137,582; and Fiscal Year 2022/23 will be \$143,694. This allocation is funded through the California Division of Communicable Disease Control and awarded by the California Department of Public Health.

The purpose of the attached AUD-308 is to establish the program's budget for Fiscal Year 2019/2020, and incorporate the expense of a laboratory capital asset.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

This agreement increases our ability to meet the County's five-year strategic plan, specifically the Quality of Life Initiative that aims to improve the health of the community and address gaps in public health activities.

SUBJECT: Approve an agreement with California Department of Public Health
DATE: May 5, 2020

ADMINISTRATIVE SIGN-OFF:

/s/Robert Stewart OBO

Karen M. Elliott
Director of Public Health

Cc: County Administrative Office

Attachment(s): Agreement
Contractor Certification Clause
AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN
AGREEMENT WITH THE CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH

)
) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved a grant agreement with the California Department of Public Health to receive funding in the amount not to exceed \$583,404 for public health activities that address gaps in core public health functions, retroactive from February 1, 2020 through June 30, 2023. The acceptance of funding and approval of the agreement is retroactive due to delays in receiving the award documents and agreement terms from the State until April, making it impractical for the Board to take action prior to February 1, 2020.
2. Found that the Board had authority to enter into the proposed agreement as of February 1, 2020 and that it was in the County's best interest to enter into the agreement on that date.
3. Approved the necessary budget adjustment per the attached AUD 308 (4/5th vote required).
4. Authorized the Chair of the Board to sign three (3) copies of the agreement and the Contractor Certification Clause.

AUD-308 - Budget Adjustment Form

3:39 PM

05/08/20		11/20		2020	
Date		Document ID Number		Accounting Period	
		Health and Human Services Agency		Gabriel Diaz-Carrera	
		Agency Name		Contact Person	
				Phone	
				Extension	
				559-624-7490	
				N/A	

Action** A,C,D	Fund	Dept	Appr #	LEVEL 1 Finish Here			Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142SBEN	Page 1 of 2			160,150,560	160,150,560	-
C	001	142	142SSUP				150,782,738	150,814,049	31,311
C	001	142	142IT				11,882,005	11,882,005	-
C	001	142	142INTRA				59,143,452	59,143,452	-
C	001	142	142RE				(29,691,325)	(29,674,207)	17,118
C	001	142	142CAP				1,539,983	1,539,983	-
									-
									-
Appropriations Total				<i>Need Not Equal Zero</i>			353,807,413	353,855,842	48,429

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142	142SBEN	6005	6001			820,369	811,850	(8,519)
C	001	142	142SBEN	6005	6003			6,339	6,173	(166)
C	001	142	142SBEN	6005	6004			99,985	98,666	(1,319)
C	001	142	142SBEN	6005	6011			97,072	96,159	(913)
C	001	142	142SBEN	6005	6012			60,460	59,795	(665)
C	001	142	142SBEN	6005	6014			56,125	55,539	(586)
C	001	142	142IT	6005	9307			39,711	38,211	(1,500)
C	001	142	142IT	6005	9310			1,400	1,250	(150)
C	001	142	142INTRA	6005	9700			7,500	6,900	(600)
C	001	142	142INTRA	6005	9701			66,282	63,582	(2,700)
C	001	142	142RE	6005	9800			(890,520)	(873,402)	17,118
A	001	142	142SBEN	6063	6001				8,519	8,519
A	001	142	142SBEN	6063	6003				166	166
A	001	142	142SBEN	6063	6004				1,319	1,319
A	001	142	142SBEN	6063	6011				913	913
A	001	142	142SBEN	6063	6012				665	665
A	001	142	142SBEN	6063	6014				586	586
A	001	142	142IT	6063	9307				1,500	1,500
A	001	142	142IT	6063	9310				150	150
A	001	142	142INTRA	6063	9700				600	600
A	001	142	142INTRA	6063	9701				2,700	2,700
A	001	142	142SSUP	6063	7036				10,000	10,000
A	001	142	142SSUP	6063	7066				21,310	21,310
A	001	142	142CAP	6063	8317				59,863	59,863
A	001	142		6063		5030			108,292	(108,292)
Line Total							<i>Must Equal Zero</i>	\$ 364,723	\$ 473,014	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

The HHSA - Public Health Branch has been awarded funding to complete activities that promote the prevention of infectious diseases. The purpose of this budget adjustment is to establish the program's budget, and incorporate the expense of a laboratory capital asset.

_____/s/Robert Stewart
Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ Entered By: _____
 County Executive Office Action: No. _____ Date: _____
 () Approved () Disapproved
 Distribution: 1: BOS/CAO/Auditor

By: _____
 Board of Supervisors Action: No. _____ Date: _____

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa

AUD-308 - Budget Adjustment Form 3:39 PM

05/08/20						11/20		2020		
Date			Document ID Number			Accounting Period		Budget Fiscal Year		
			Health and Human Services Agency			Gabriel Diaz-Carrera		559-624-7490		
			Agency Name			Contact Person		Phone		
								Extension		
<u>Action**</u> A,C,D	Fund	Dept	Appr #				<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt
				Page 2 of 2						-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>		-	-
<u>Action**</u> A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142	142CAP	6039	8317			95,202	35,339	(59,863)
C	001	142		6039		5227		399,135	339,272	59,863

Line Total *Must Equal Zero* \$ 494,337 \$ 374,611 \$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

- * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
- * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
- * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa