



**GENERAL SERVICES AGENCY  
FACILITIES  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** June 2, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Maria Benavides    PHONE: 559-205-1124				

**SUBJECT:** Approve a Facilities Budget Adjustment.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an adjustment to the Facilities budget for Fiscal Year 2019/20 in the amount of \$769,900.
2. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**

The Facilities Division of the General Services Agency is responsible for maintaining all County-owned and select leased facilities. Facilities provides various maintenance services Countywide with in-house personnel and contracted support services. Due to increased service requests from County departments, invoices paid for the prior fiscal year in the current fiscal year, and request for contingency funding, greater expenditures are anticipated this fiscal year than previously projected.

Examples of unexpected maintenance projects are replacement of equipment for elevators at the Courthouse and Main Jail, replacing lift pumps at the wastewater treatment plant, retrofit of the Courthouse boiler burner, and emergency fire line repairs. Therefore, it is requested that the Board approve a budget adjustment of \$769,900 to cover the increased expenses.

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**DATE:** June 2, 2020

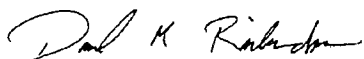
**FISCAL IMPACT/FINANCING:**

There is no Net County Cost to the General Fund. Facilities Maintenance services are paid for by Facilities and then billed to individual departments. The budget adjustment request is to increase fund 067-067-3010-7024 by \$509,900, of which \$200,000 is contingency funding for unexpected expenses and fund 067-067-3010-7043 by \$260,000.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Strategic Business Plan includes the Safety and Security Initiative that provides for the safety and security of the public. These services will help to provide safe environments for staff and the public.

**ADMINISTRATIVE SIGN-OFF:**



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Daniel M. Richardson  
General Services Agency Director

cc: County Administrative Office

Attachment(s):  
AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE )  
A FACILITES BUDGET ADJUSTMENT ) Resolution No. \_\_\_\_\_  
 ) Agreement No. \_\_\_\_\_  
 )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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