



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: June 2, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Nilsa Gonzales PHONE: 559-624-8480				

SUBJECT: Approve the Capital Asset purchase of an Ultra-Low Temperature Freezer

REQUEST(S):
That the Board of Supervisors:

1. Approve the Capital Asset purchase of an Ultra-Low Temperature Freezer needed to support essential laboratory procedures in an amount not to exceed \$11,000.
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5th vote required).

SUMMARY:
The Public Health Emergency Preparedness Laboratory (PHEP) Program is requesting Board approval for the purchase of an Ultra-Low Temperature Freezer. The PHEP Lab provides emergency preparedness through its use of specialized, high-complexity testing to detect, confirm, and report results in order to address actual or potential exposure to health and environmental hazards. The ultra-low temperature freezer is required for long-term storage of critical molecular diagnostics reagents and patient samples.

The Tulare County Public Health Laboratory was designated as a Laboratory Response Network reference laboratory by California Department of Public Health and the Centers for Disease Control in 2006. Our officially assigned catchment area for these services encompasses Tulare County, Kings County and Kern County. The Laboratory receives funding annually through the Public Health Emergency Preparedness grant to maintain these services. Since 2015, while the Fresno County Public Health Laboratory has been out of operation, we have been covering their catchment area which encompasses Fresno County, Madera County, and

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Merced County.

Laboratory Response Network testing is high-complexity and requires specialized equipment, expertise, and Biosafety Level 3 facilities, which go beyond the typical requirements for medical laboratories and other public health laboratories in the region. The Tulare County Public Health Laboratory has established and maintained reference-lab capacity that has allowed the laboratory to participate in advanced public health laboratory detection and surveillance activities, including participation in statewide and national networks and testing for emerging and reemerging infectious diseases, like measles, Zika virus, influenza, pertussis, the coronavirus (COVID-19), and bioterrorism. As a result, the Tulare County Public Health Laboratory also received additional supplemental grant funding for some of this work, including for Zika virus, for example which has allowed us to continue to build upon our capacity. With the addition of this piece of equipment, the Public Health Laboratory will be able to properly store critical molecular reagents and patient samples, increasing the lab's ability to perform public health laboratory testing which require these reagents.

FISCAL IMPACT/FINANCING:

The Health and Human Services Agency, Public Health Branch will maximize grant funds to purchase the capital asset estimated at \$11,000. The purpose of the attached AUD 308 is to add the capital asset lines to the PHEP Lab unit (001-142-6039-8317) and Public Health Lab unit (001-142-3022-8317). There is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life- Promotes public health and welfare, educational opportunities, natural resources management and continued improvement of environmental quality. Upon approval this will allow the Public Health Branch to respond to issues affecting Public Health and responding to Public Health threats and emergencies.

ADMINISTRATIVE SIGN-OFF:

/s/Robert Stewart OBO

Karen M. Elliott

Director of Public Health

cc: County Administrative Office

Attachment(s) AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE THE)
CAPITAL ASSET PURCHASE OF AN) Resolution No. _____
ULTRA-LOW TEMPERATURE FREEZER) Agreement No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the Capital Asset purchase an Ultra-Low Temperature Freezer needed to support essential laboratory procedures in an amount not to exceed \$11,000.
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5th vote required)

AUD-308 - Budget Adjustment Form

9:37 AM

June 2, 2020				12/20		2020
Date		Document ID Number		Accounting Period	Budget Fiscal Year	
Health and Human Services Agency			Gabriel Diaz-Carrera	559-624-7490	N/A	
Agency Name			Contact Person	Phone	Extension	

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142SSUP					151,152,926	151,146,326	(6,600)
C	001	142	142CAP					1,540,486	1,551,486	11,000
										-
										-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	152,693,412	152,697,812	4,400

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142	142CAP	6039	8317			35,342	41,942	6,600
C	001	142	142SSUP	6039	7043			37,729	31,129	(6,600)
C	001	142	142CAP	3022	8317			10,396	14,796	4,400
C	001	142		3022		5514		145,396	149,796	(4,400)
										-
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Line Total							<i>Must Equal Zero</i>	\$ 228,863	\$ 237,663	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

The purpose of this budget adjustment is to increase the capital asset line for budget units 6039 and 3022 to purchase program equipment necessary to perform essential Public Health Laboratory Tests.

/s/Robert Stewart
Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

** Action Codes: A=Add, C=Change, D=Deactivate

* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs

* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa