



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: June 2, 2020 REVISED

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Anita Ortiz PHONE: 624-8000		

SUBJECT: Approve a Memorandum of Understanding with Proteus, Inc.

REQUEST(S):

That the Board of Supervisors:

1. Approve a Memorandum of Understanding with Proteus, Inc. to allow the use of a delivery service funded through Proteus, Inc. to assist the Tulare County Human Services Branch within the Tulare County Health and Human Services Agency, retroactive to April 16, 2020, through August 31, 2020. This Memorandum of Understanding is retroactive due to the timing of receipt of the Memorandum of Understanding from the vendor. It was impracticable for the Board to take action prior to April 16, 2020, due to the time needed to process, prepare, and submit the agenda item. There is no cost associated with this Memorandum of Understanding.
2. Find that the Board had authority to enter into the proposed Memorandum of Understanding as of April 16, 2020, and that it was in the County's best interest to enter into it on that date.
3. Authorize the Chair of the Board to sign one (1) copy of the Memorandum of Understanding.

SUMMARY:

Tulare County Health and Human Services Agency (HHSA) Human Services Branch requests to enter into a mutual Memorandum of Understanding (MOU) with Proteus, Inc. as a third party to establish a partnership to provide basic emergency relief to residents living in Tulare County during the COVID 19 crisis. Proteus, Inc.

SUBJECT: Approve a Memorandum of Understanding with Proteus, Inc.

DATE: June 2, 2020

agrees to provide funding for a delivery project through existing funding with Southern California Gas Company and others, provide 2 trucks for essential delivery of goods, including food, along with 2 staff members to deliver these essential goods. Proteus, Inc. agrees to cover all costs of deliveries, including driver salary, mileage, and Workers' Compensation. The trucks and staff provided by Proteus, Inc. will be staffed at FoodLink of Tulare County. Many residents in Tulare County are experiencing food insecurities due to the current coronavirus pandemic and it is crucial to the well-being of our residents that our local food bank, FoodLink, has the staffing and delivery resources in order to stay operational and continue providing and distributing food to approximately thirty (30) community food pantries. Under this MOU, Tulare County Human Services will be operating through the Community Food Operations (CFO) team formed in response to COVID 19 crisis to coordinate deliveries for essential goods, including food with Proteus, Inc. The delivery of these goods, including food, will be performed as needed by the staff placed at FoodLink through Proteus, Inc.

To secure these resources, HHS Human Services Branch respectfully asks to enter into the MOU with Proteus, Inc.

The following terms deviate substantively from standard County boilerplate: 1) Either may terminate this agreement with thirty (30) days written notice. 2) County agrees to indemnify Proteus, Inc.

FISCAL IMPACT/FINANCING:

There is no cost associated with this MOU, therefore, there is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative. This MOU addresses the Organizational Performance Initiative of the County's Strategic Plan that encourages increased value of services by enhancing quality and strengthening the ability to deliver cost effective programs. The approval of this MOU will help strengthen our relationships with outside partners for years to come.

ADMINISTRATIVE SIGN-OFF:

/s/Anita Ortiz

Anita Ortiz

Director of Human Services

cc: County Administrative Office

Attachment(s) Memorandum of Understanding

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE A)
MEMORANDUM OF UNDERSTANDING) Resolution No. _____
WITH PROTEUS, INC.) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved a Memorandum of Understanding with Proteus, Inc. to allow the use of a delivery service funded through Proteus, Inc. to assist the Tulare County Human Services Branch within the Tulare County Health and Human Services Agency, retroactive to April 16, 2020, through August 31, 2020. This Memorandum of Understanding is retroactive due to the timing of receipt of the Memorandum of Understanding from the vendor. It was impracticable for the Board to take action prior to April 16, 2020, due to the time needed to process, prepare, and submit the agenda item. There is no cost associated with this Memorandum of Understanding.
2. Found that the Board had authority to enter into the proposed Memorandum of Understanding as of April 16, 2020, and that it was in the County's best interest to enter into it on that date.

3. Authorized the Chair of the Board to sign one (1) copy of the Memorandum of Understanding.