



GENERAL SERVICES AGENCY COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: June 23, 2020 - REVISED

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
CONTACT PERSON: Maria Benavides-Lopez PHONE: 559-205-1124		

SUBJECT: Approve a Custodial Budget Adjustment

REQUEST(S):

That the Board of Supervisors:

1. Approve an adjustment to the Custodial budget for Fiscal Year 2019/20 in the amount of \$230,000.
2. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

SUMMARY:

Tulare County contracts janitorial services to provide safe and clean environments for County employees and the public at multiple locations Countywide. Advance Building Maintenance is the contracted vendor responsible for providing janitorial services to all County-owned and select leased facilities outside the city of Visalia. The COVID-19 pandemic has prompted increased requests for deep cleaning and disinfecting of these facilities, thus, greater expenditures are anticipated this fiscal year than previously projected. Therefore, it is requested that the Board approve a budget adjustment of \$230,000 to cover the increased expenses.

FISCAL IMPACT/FINANCING:

There is no Net County Cost to the General Fund. Custodial services are paid for by General Services and then billed to individual departments. The budget adjustment request is to increase fund 068-068-3010-7043 by \$230,000 which includes costs for additional services already requested as well as contingency for any additional unanticipated requests.

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LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Strategic Business Plan includes the Safety and Security Initiative that provides for the safety and security of the public. These services will help to provide safe environments for staff and the public.

ADMINISTRATIVE SIGN-OFF:



Daniel M. Richardson
General Services Agency Director

cc: County Administrative Office

Attachment(s):
AUD 308

