



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** June 23, 2020 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Vienna Barnes    PHONE: 624-8075				

**SUBJECT:** Approve a Memorandum of Understanding with the California Ventura Automated Collection System Association

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve a Memorandum of Understanding with the California Ventura Automated Collection System Association in an amount not to exceed \$13,210 for Tulare County's participation in the fourteen-county consortium effective July 1, 2020 through June 30, 2021.
2. Authorize the Chair of the Board to sign two (2) copies of the Memorandum of Understanding.

**SUMMARY:**  
The Ventura Automated Collection System Association (VACS) is a consortium of fourteen California counties designed to share system operation experiences of the VACS. VACS is a client-based collection system originally designed by Ventura County, which subsequently became a public domain. VACS interfaces with the CalWORKs Information Network (CalWIN) system, allowing for the collection of public assistance overpayments after a client's case has terminated. The CalWIN system serves approximately fifty-two percent of the population in Tulare County. As the VACS interfaces with the CalWIN system, any of these clients could also potentially be served by the VACS.

The Association provides a forum to discuss potential system enhancements that will benefit member counties with increased accuracy and efficiency of overpayment collections. This Memorandum of Understanding (MOU) also includes the shared

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investment by all participating counties for the continued development and technical support from Ventura County.

A prior MOU, identical except for the time period and an approximate difference in cost of \$69, was approved by the Board of Supervisors on July 9, 2019. The deviations from the standard County boilerplate included in the prior agenda item were: (1) Under the VACS Association bylaws, termination of membership is permitted no later than 60 days written notice prior to the end of the fiscal year. The proposed renewal MOU does not include any additional deviations from the standard County boilerplate.

The only change from the prior MOU is the time period from July 1, 2020 through June 30, 2021 and a \$69.23 decrease in agreement amount.

**FISCAL IMPACT/FINANCING:**

The budgeted costs associated with this MOU are included in the Fiscal Year 2020/2021 Health and Human Services Agency 142 budget, units 4030 and 4032, professional services, for \$13,210. The cost is approximately \$.05 per client for this agreement. The funding is derived from a combination of State and Federal allocations for Temporary Assistance to Needy Families, Title XIX Medi-Cal and the Supplemental Nutrition Assistance Program. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance initiative that continually evaluates the organizational structure to improve service delivery. This MOU increases the ability to fulfill this obligation by providing an efficient system of client payment collection as well as a forum for discussion and implementation of subsequent identified system improvements.

**ADMINISTRATIVE SIGN-OFF:**

/s/Anita Ortiz

Anita Ortiz

Director of Human Services

cc: County Administrative Office

Attachment(s) Memorandum of Understanding

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE A )  
MEMORANDUM OF UNDERSTANDING ) Resolution No. \_\_\_\_\_  
WITH THE CALIFORNIA VENTURA ) Agreement No. \_\_\_\_\_  
AUTOMATED COLLECTION SYSTEM )  
ASSOCIATION )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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