



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** June 23, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Hal McCauley    PHONE: 624-7483

**SUBJECT:** Approve an increase to the CalWORKs Realignment transfer appropriation

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the Health and Human Service Agency's request to increase the CalWORKs 1991 Realignment Appropriation by \$9,938,000; from \$78,201,138 to \$88,139,138.
2. Approve the attached AUD-308 Budget Adjustment Form (4/5ths vote required).

**SUMMARY:**

The Health and Human Services Agency (HHSA) is requesting an increase to the CalWORKs 1991 Realignment appropriation to ensure there is sufficient expenditure authority to meet the anticipated surge in CalWORKs Assistance grant costs before fiscal year-end.

HHSA's TulareWORKs Division is a safety net program responsible for the administration of public assistance benefits for Medi-Cal, CalWORKs, CalFresh and General Assistance Programs. The CalWORKs Program, in particular, provides cash assistance to eligible applicants to help them meet their basic needs to survive a short-term crisis. As a result of the COVID-19 crisis, and significant volatility in the economy, unemployment has increased substantially impacting the number of cases now eligible for public assistance. The Realignment appropriation increase anticipates the expected caseload surge by fiscal year-end to ensure that applicants can receive cash benefits in a timely manner.

**SUBJECT:** Approve an increase to the CalWORKs Realignment transfer appropriation

**DATE:** June 23, 2020

The assistance costs will eventually be recovered through the county claiming and reimbursement process, however, the incurrence of cash basis costs has resulted in the need for access to additional appropriation.

**FISCAL IMPACT/FINANCING:**

HSA is requesting to increase the CalWORKs appropriation from \$78,201,138 to \$88,139,138. The attached AUD-308 Budget Adjustment Form will increase the transfer out amount in the 019 fund by \$9,938,000 and increase the revenue and expense appropriations in the 001-142-4035 CalWORKs Assistance budget by \$9,938,000. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth, and children in state and federally mandated programs. This Realignment increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency

**ADMINISTRATIVE SIGN-OFF:**

/s/Robert Stewart OBO

Timothy W. Lutz

Agency Director

cc: County Administrative Office

Attachment(s) AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
INCREASE TO THE CALWORKS ) Agreement No. \_\_\_\_\_  
REALIGNMENT TRANSFER )  
APPROPRIATION )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved the Health and Human Service Agency's request to increase the CalWORKs 1991 Realignment Appropriation by \$9,938,000; from \$78,201,138 to \$88,139,138.
2. Approved the attached AUD-308 Budget Adjustment Form (4/5ths vote required).

**AUD-308 - Budget Adjustment Form**

9:10 AM

0/02/2020				12/20		2020
Date		Document ID Number		Accounting Period	Budget Fiscal Year	
		Health and Human Services Agency		Hal McCauley	624-7483	47483
		Agency Name		Contact Person	Phone	Extension

Action** A,C,D	Fund	Dept	Appr #	<u>LEVEL 1 Finish Here</u>			Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142OTH				164,839,798	174,777,798	9,938,000
C	019	019	019INTRA				105,465,546	115,403,546	9,938,000
									-
									-
									-
									-
									-
									-
									-
<b>Appropriations Total</b>				<i>Need Not Equal Zero</i>			<b>270,305,344</b>	<b>290,181,344</b>	<b>19,876,000</b>

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142	142OTH	4035	7500			2,528,621	2,666,621	138,000
C	001	142	142OTH	4035	7502			69,278,641	75,878,641	6,600,000
C	001	142	142OTH	4035	7503			30,158,458	33,358,458	3,200,000
C	001	142		4035		9227		78,201,138	88,139,138	(9,938,000)
C	019	019	019INTRA	4035	9127			44,358,481	54,296,481	9,938,000
C	019	019		4035		5025		44,358,481	54,296,481	(9,938,000)
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<b>Line Total</b>							<i>Must Equal Zero</i>	<b>\$ 268,883,820</b>	<b>\$ 308,635,820</b>	<b>\$ -</b>

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Increase CalWORKs MOE appropriation by an additional \$9,938,000 in anticipation of a caseload surge and cash basis needs before the end of the fiscal year.

\_\_\_\_\_  
/s/Robert Stewart  
Affected Dept Head Signature

\_\_\_\_\_  
Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ ( ) Approved ( ) Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**\*\* Action Codes: A=Add, C=Change, D=Deactivate**

\* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs

\* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

\* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa