



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
DENNIS TOWNSEND
District Four
EDDIE VALERO
District Five

AGENDA DATE: June 23, 2020 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Cassie Heffington PHONE: 636-4050				

SUBJECT: Approve an agreement with Best Friends Animal Society

REQUEST(S):

That the Board of Supervisors:

1. Ratify and approve an agreement with Best Friends Animal Society for the Rachael Ray Save Them All COVID-19 Relief Grant in the amount of \$40,000 toward the salary of a new veterinarian position, retroactive to June 2, 2020 through September 30, 2020. This agreement is retroactive due to the short time window provided to obtain a signature on the agreement, as the agreement was received on May 18, 2020 with an expected sign date of May 26, 2020. For this reason Animal Services sought a signature from the Chair of the Board on June 2, 2020.
2. Find that the Board had the authority to enter into the proposed agreement as of June 2, 2020 and that it was in the County's best interest to enter into the agreement on that date.
3. Approve the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).
4. Ratify the signature of the Chair of the Board on two (2) copies of the Grant Agreement.

SUMMARY:

Tulare County Animal Services (TCAS) opened in 2001. Since opening, TCAS has worked diligently to increase its live release rates and assist the community with their personal pets. In 2017, Animal Services provided vaccination and microchip clinics

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throughout the County and in 2019-20, TCAS offered reduced spay and neuter for owned pets in Tulare County.

This Rachael Ray grant through Best Friends will enable TCAS to implement animal lifesaving programs that will improve the outcomes of shelter animals and assist animals in the community. Best Friends has indicated that they intend the grant funds to help support a veterinarian position allocation that will be requested for Board consideration on a future agenda. These funds were not solicited by TCAS nor was there a grant application submitted. The funds were offered by Best Friends in order to assist TCAS with the ultimate goal of placing a veterinary clinic on the shelter premises so that Animal Services would be able to improve services to both the community and to the animals housed at the shelter. A future agenda item will contain a proposal for such a program, the presentation for which was initially scheduled to appear before the Board on March 17, 2020, but was delayed due to pandemic response related activities. Due to the timeline for this grant, the County had to apply and approve the grant agreement in advance of the positional approval and normal budget process. The Agreement does not obligate this Board to approve or fund the position; if the veterinarian allocation is not approved at that time, the purpose of the grant funds from Best Friends could be redetermined, or the County would return the funds.

As this is a grant agreement provided by the grantor, it deviates in form from the standard County boilerplate. The significant, substantive deviations are: 1) the County releases Best Friends from liability, 2) the County indemnifies Best Friends against liability stemming from County's use of the grant funds, including the obligation to pay Best Friends' litigation and attorney costs, 3) the County must sign first, 4) this Agreement is subject to the laws of the State of Utah, and 5) this Agreement includes a non-disparagement clause which means that the County or its agents cannot negatively portray the Best Friends organization during the term of the agreement and for 3 years afterwards.

FISCAL IMPACT/FINANCING:

The attached AUD-308 budget adjustment form increases grant revenues by \$40,000 and decreases budgeted salary savings by \$40,000 for the 2020/2021 fiscal year. There is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year plan includes the Organizational Performance initiative to continuously improve organizational effectiveness. By accepting this Grant through Best Friends, Animal Services will be able to provide better access to much needed veterinary care and medical assistance to animals in the shelter, decreasing euthanasia. This program may also allow TCAS to provide similar services to animals in our community in need of assistance.

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ADMINISTRATIVE SIGN-OFF:

/s/Robert Stewart
Robert Stewart
Director of Fiscal Operations

cc: County Administrative Office

Attachment(s) Grant Agreement
AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH BEST FRIENDS) Resolution No. _____
ANIMAL SOCIETY) Agreement No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Ratified and approved an agreement with Best Friends Animal Society for the Rachael Ray Save Them All COVID-19 Relief Grant in the amount of \$40,000 toward the salary of a new veterinarian position, retroactive to June 2, 2020 through September 30, 2020. This agreement is retroactive due to the short time window provided to obtain a signature on the agreement, as the agreement was received on May 18, 2020 with an expected sign date of May 26, 2020. For this reason Animal Services sought a signature from the Chair of the Board on June 2, 2020.
2. Found that the Board had the authority to enter into the proposed agreement as of June 2, 2020 and that it was in the County's best interest to enter into the agreement on that date.
3. Approved the necessary budget adjustment per the attached AUD 308 (4/5ths vote required).

4. Ratified the signature of the Chair of the Board on two (2) copies of the Grant Agreement.

AUD-308 - Budget Adjustment Form

8:57 AM

06/10/20				12/20		2021	
Date		Document ID Number		Accounting Period		Budget Fiscal Year	
HHSA				Mary Jungwirth		636-4058	
Agency Name				Contact Person		Phone	
						64058	
						Extension	

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	001	142	142SSAV	Budget 20/21 has not been adopted yet therefore this information is not available at this time						
Appropriations Total							<i>Need Not Equal Zero</i>	-	-	-

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	142		6053		5850		17,951	57,951	(40,000)
C	001	142	142SSAV	6053	6021			(204,659)	(164,659)	40,000
										-
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										-
Line Total							<i>Must Equal Zero</i>	\$ (186,708)	\$ (106,708)	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To accept the Best Friends Grant for FY 20/21 and adjust expenses to reflect utilization of the grant funds.

/s/Robert Stewart
Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____
County Executive Office Action: No. _____ Date: _____
() Approved () Disapproved

By: _____
Board of Supervisors Action: No. _____ Date: _____

Entered By: _____
Date: _____
Distribution: 1: BOS/CAO/Auditor

** Action Codes: A=Add, C=Change, D=Deactivate
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa