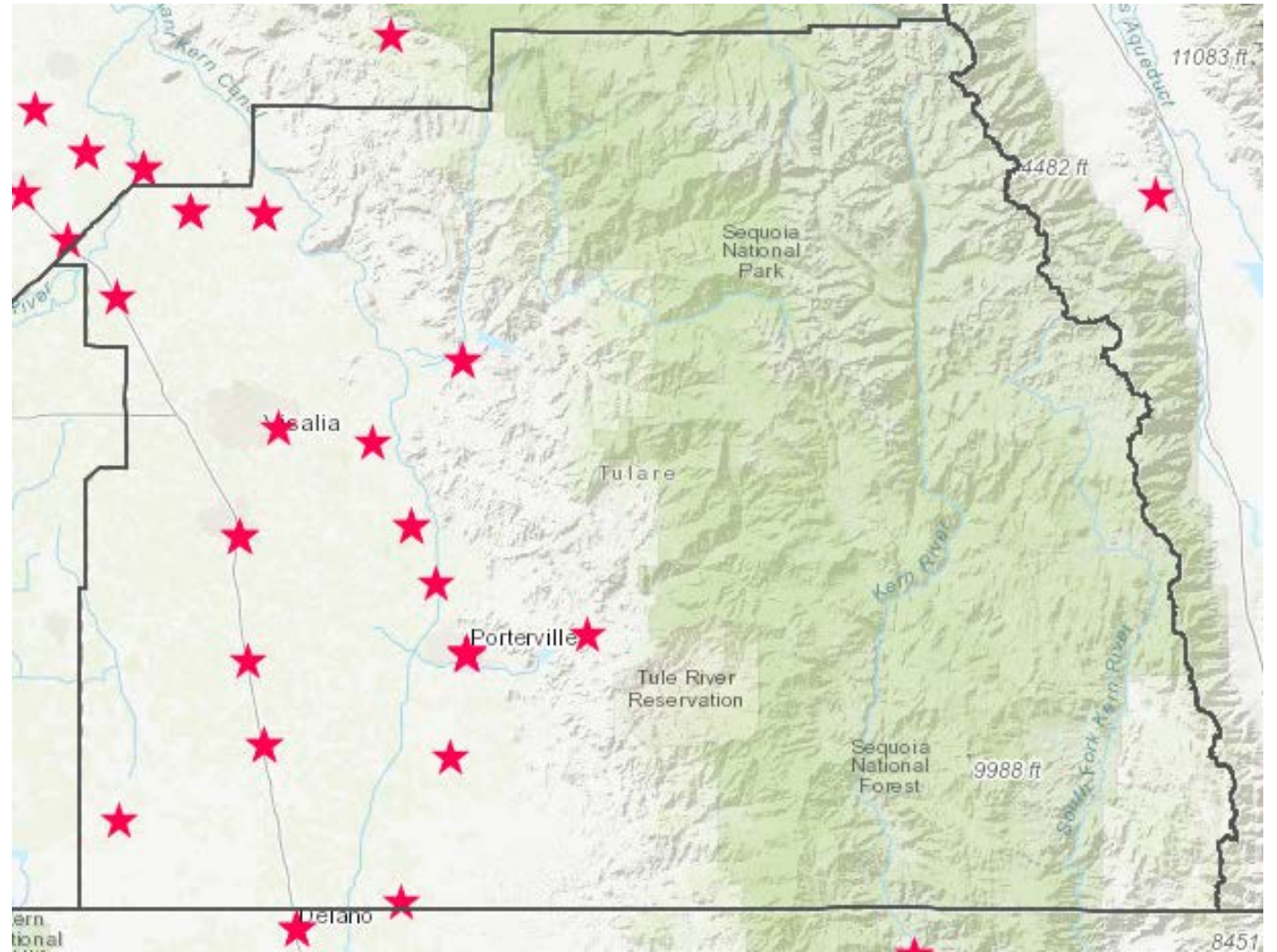


Appointment of an Administrator

State Water Resources Control Board's
Division of Drinking Water

Human Right to Water – Tulare County





Section 116686 of the California Health and Safety Code

Authority to appoint an Administrator



Administrator Services

Technical

Operational

Legal

Managerial

Introduction

Types of Administrators

Limited-scope administrator

- Does not exercise complete managerial control
- Appointed for specific purposes and with specific authorities

Full-scope administrator

- Exercises total and complete managerial control over water system

Steps to Appoint an Administrator

- 1. Designate a public water system
- 2. Notice community
- 3. Public meeting, providing an opportunity for public comment
- 4. Administrator order

Designated Water System

- A public water system or state small water system that has been ordered to consolidate pursuant to HSC Section 116682 or that serves a disadvantaged community, and that the State Water Board finds consistently fails to provide an adequate supply of affordable, safe drinking water



Public Input

- Provide the public water system or state small water system with notice and an opportunity to show either of the following:
 - (A) That the public water system or state small water system has not consistently failed to provide an adequate supply of affordable, safe drinking water.
 - (B) That the public water system or state small water system has taken steps to timely address its failure to provide an adequate supply of affordable, safe drinking water.
- Conduct a public meeting in a location as close as feasible to the affected community
- Provide an opportunity to submit comments by mail or electronically during the 30-day notice period and for at least one week after the public meeting



Conflicts of Interest



Compliance of Laws and Regulations



Post administrator drinking water service plan



Community Accountability and Engagement Plan



Public Access to Records

Full-scope administrator

Limited scope administrator

Obligations of Administrators

Minimum Qualifications

- Administrators must have:
 - Necessary licenses and certifications or the ability to contract out services
 - Sufficient experience for scope of appointment
 - Significant technical, managerial, and financial capacity



Public meeting updates every 3 months:

- Performance
- Financial health
- Major projects or plans
- Changes to water rates
- General significant matters



Public meeting taken prior to following actions:

- Final operation budget
- Long term contracts
- Planning projects/infrastructure improvements
- Financing commitments



Ten-day notice of public meeting, public comment period, translation

Ongoing Public Meetings

Costs

- The State Water Board will fund:
 - Salary and benefits of Administrator
 - Physical working space costs, if needed
- The State Water Board may provide technical assistance and funding for construction and planning – Administrator applies on behalf of system
- Water system is responsible for all ordinary costs





Questions?
