



Health & Human Services Agency COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: July 21, 2020 REVISED

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

CONTACT PERSON: Staci Chastain PHONE: 559-624-8000

SUBJECT: Approve a Capital Asset purchase

REQUEST(S):

That the Board of Supervisors:

Approve the Capital Asset purchase of one (1) vehicle for the Woman, Infant and Children program to perform essential functions in an amount not to exceed \$24,999.

SUMMARY:

The Special Supplemental Nutrition Program for Women, Infant and Children (WIC) has served residents in Tulare County since 1979. The Woman, Infant and Children program provides supplemental foods, health care referrals, and nutrition education for low-income pregnant, lactating, and postpartum women and their children up to the age of five, who are found to be at nutritional risk. Tulare County provides services through classroom education, outreach, providing educational materials, farmer's market vouchers seasonally, and scheduling appointments for clients to be seen in the clinic. Program services are provided to residents of Tulare County through nine (9) clinic sites throughout the County, and services are provided to approximately 21,470 participants.

The WIC program works with clients throughout the County and often times this requires travel to various locations and events. The purchase of the vehicle will improve access to care and services for clients in more isolated areas. In addition, the WIC program utilizes health educators and a breastfeeding coordinator to provide clients with service and education, which require travel from site to site. This consistent need of travel warrants the purchase of one (1) vehicle.

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DATE: July 21, 2020

The WIC program operates under the federal fiscal year of October 1st through September 30th. The State (the California Department of Public Health) allows one budget revision per fiscal year, in the form of a formal contract amendment, and the process may take several months to complete. This year, however, due to the COVID-19 pandemic, the State allowed grantees to complete line item shifts without a formal contract amendment. The Public Health Branch requested line item shifts to ensure program needs were met, and allocated funds for the purchase of a vehicle. In order to have this expense covered with grant funds, the vehicle must be purchased by the end of the federal fiscal year which is September 30, 2020.

FISCAL IMPACT/FINANCING:

The Woman, Infant and Children program will be able to utilize grant funds to purchase the capital asset in an amount no higher than \$24,999. The capital asset will be included in the Fiscal Year 2020/2021 budget. There is no net county cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life initiative that encourages innovative provision of quality supportive services for at-risk adults, youth, and children in state and federally mandated programs. This purchase will fulfill the obligation by providing services for low-income pregnant, lactating, and postpartum women, to infants; and to children up to the age five, who are found to be at nutritional risk.

ADMINISTRATIVE SIGN-OFF:

/s/Robert Stewart OBO

Karen M. Elliott

Director of Public Health

cc: County Administrative Office

Attachment(s) None

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE A
CAPITAL ASSET PURCHASE**

)
) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Approved the Capital Asset purchase of one (1) vehicle for the Woman, Infant and
Children program to perform essential functions in an amount not to exceed \$24,999.