



**RESOURCE  
MANAGEMENT AGENCY  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** August 4, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Celeste Perez PHONE: (559) 624-7010

**SUBJECT:** Approve Invoice Payment for the Purchase and Installation of a Fire Pump Motor and Coupler at the Central Road Yard

**REQUEST(S):**

That the Board of Supervisors:

1. Approve Invoice payment to Willitts Equipment Co., Inc. (dba Willitts Pump) for the purchase and installation of a Fire Pump Motor and Coupler at the Central Road Yard in the amount of \$14,791.71, retroactive to April 1, 2020, through June 30, 2020. This request is retroactive to the month for which the payment was due.
2. Find that the Board had the authority to have these services performed and that it was in the County's best interest to do so.

**SUMMARY:**

The Tulare County Central Road Yard Expansion Master Plan, which your Board approved in Resolution No. 2014-0029 on January 14, 2014, included development of a well and water distribution system for potable water and fire flow to facilities located at the Central Road Yard. These facilities include the Central Road Yard, new Transit Operations and Maintenance Facility, new Fire Station1, Motor Pool, Animal Control facility, an Ag Commissioner office and various other buildings at the location.

While performing inspection and maintenance of the water system, staff determined that during prior flushing and disinfection procedures of the system, the fire pump did not perform properly. Upon further investigation, it was identified that the programming of the new fire system failed to cause the fire pump motor to shut down protectively and short out the pump motor. As the principle fire pump that provides fire flow to the various facilities at the Central Road Yard, an emergency replacement and repair was required to reduce the risk of fire exposure to the County facilities.

**SUBJECT:** Approve Invoice Payment for the Purchase and Installation of a Fire Pump Motor and Coupler at the Central Road Yard

**DATE:** August 4, 2020

Staff notified the Fire Department and instructed the primary contractor of the project who was still on-site performing other tasks to replace the fire pump motor and coupling.

Due to the urgent nature of the emergency, the fire pump motor and coupling were purchased and installed in May 2020 prior to obtaining a requisition for the work. Management has discussed the issue with budget managers and has improved the procedure to obtain emergency purchasing authority before authorizing work.

The Resource Management Agency is requesting approval of the invoice payment in the amount of \$14,791.71 for Invoice No. 37979. This request is retroactive to the month for which the payment was due. Authorization is being requested from the Board to process payment of the past due invoice.


**FISCAL IMPACT/FINANCING:**

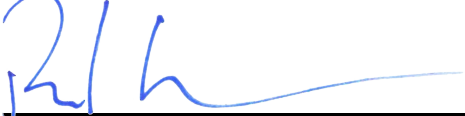
There is No Net County cost to the General Fund. The purchase and installation of the fire pump motor and coupler at the Central Road Yard is a maintenance expense to the FY2019/20 Road Yard No. 2 project budget No. 0202-196-00080-000.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic business plan includes Safety and Security- Provide for the safety and security of the public by promoting County-wide loss prevention and workplace safety. The purchase and installation of the fire pump motor and coupler at the Central Road Yard to reduce the risk of fire exposure meets this initiative.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Sherman Dix  
Assistant Director

  
\_\_\_\_\_  
Reed Schenke, P.E.  
Director

Cc: County Administrative Office

Attachment(s) Attachment A – Willitts Equipment Co., Inc. (dba Willitts Pump) Invoice

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE INVOICE )  
PAYMENT FOR THE PURCHASE AND ) Resolution No. \_\_\_\_\_  
INSTALLATION OF A FIRE PUMP MOTOR )  
AND COUPLER AT THE CENTRAL ROAD )  
YARD )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE BOARD OF  
SUPERVISORS, AT AN OFFICIAL MEETING HELD ON AUGUST 4, 2020, BY THE  
FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved Invoice payment to Willitts Equipment Co., Inc. (dba Willitts Pump) for the purchase and installation of a Fire Pump Motor and Coupler at the Central Road Yard in the amount of \$14,791.71, retroactive to April 1, 2020, through June 30, 2020. This request is retroactive to the month for which the payment was due.
2. Found that the Board had the authority to have these services performed and that it was in the County's best interest to do so.

# **Attachment “A”**

**Willitts Equipment Co., Inc. (dba Willitts Pump) Invoice**



# INVOICE

Invoice Number: 37979  
 Invoice Date: Jun 24, 2020  
 Page: 1

*Duplicate*

P.O. BOX 1110, EXETER, CA 93221  
 PHONE: 559-594-5020 FAX: 559-594-5056

Bill To:
COUNTY OF TULARE GENERAL SERVICES-ACCT. PAYABLE 5953 S MOONEY BLVD VISALIA, CA 93277

Ship to:
TULARE COUNTY YARD 100HP FIRE PUMP MOTOR REPLACEMENT

Customer ID	Payment Terms	Customer PO
COUNTY OF TULARE	DUE UPON RECEIPT	BPO 087-1906750001

Quantity	Item	Description	Unit Price	Amount
1.00		AS PER ESTIMATE DATED: 5/8/2020 100HP BALDOR FIRE PUMP MOTOR, COUPLER & FREIGHT	11,222.00	11,222.00
1.00	4004-03	LABOR TO PULL/REINSTALL MOTOR	2,700.00	2,700.00

Subtotal	13,922.00
Sales Tax	869.71
Total Invoice Amount	14,791.71
Payment/Credit Applied	
<b>TOTAL</b>	<b>14,791.71</b>

PLEASE MAKE CHECKS PAYABLE TO WILLITTS EQUIPTM

**A FINANCE CHARGE OF 1.5% PER MONTH (APR 18%) WILL BE ADDED ON ALL PAST DUE ACCOUNTS OVER 30 DAYS.**