



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** August 25, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Vienna Barnes    PHONE: 624-8075				

**SUBJECT:** Approve an amendment to Agreement No 29688 with Community Services and Employment Training, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 29688 with Community Services and Employment Training, Inc. for administration of the Housing Support Program to increase the agreement by \$1,000,000 effective from September 1, 2020 through June 30, 2021 for a total amount not to exceed \$1,635,489 and to update the Scope of Work to establish eligibility and expenditure parameters for funds as outlined by the CARES funding regulations.
2. Authorize the Chair of the Board to sign one (1) copy of the amendment.

**SUMMARY:**

On June 23, 2020, your Board approved Agreement No. 29688 for the Housing Support Program which provides support to CalWORKs homeless families - defined as lacking a fixed and regular nighttime residence or in receipt of a judgment for eviction as ordered by a court - that do not qualify for other homeless assistance under the CalWORKs program. Each family identified as eligible for the Housing Support Program is considered for support up to a maximum of \$5,000 in services that include temporary or permanent housing assistance, housing deposits, utility assistance, and/or moving assistance.

In response to the COVID-19 pandemic, the State of California made additional funds available in the 20/21 Fiscal Year budget using the Coronavirus Aid, Relief, and Economic Security (CARES) Act for residents impacted by the COVID-19

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pandemic. The amendment to agreement No. 29688 allocates \$1,000,000 of CARES funds to the Housing Support Program to assist all eligible Tulare County residents with rent and utility payments as we prepare for the California moratorium on evictions set to expire on September 30, 2020. The provision of these funds will prevent an increase in homelessness in Tulare County by assisting families who are behind in rent as a result of job loss during the pandemic. Families eligible for these funds can receive assistance with an initial payment of up to \$2,500 and may be eligible for future assistance on a case-by-case basis. The number of clients to be served will depend on the number of requests for assistance and the dollar amount of each request. Assistance will be provided until funds are exhausted.

The scope of work for the Housing Support Program has been amended using addendum EXHIBIT A-2 to establish the eligibility and expenditure parameters for the funds as outlined by the CARES funding regulations.

**FISCAL IMPACT/FINANCING:**

The budgeted costs associated with this agreement are included in the Health and Human Services Agency 142 budget, unit 4032, professional services, for \$635,489. The funding is derived from a combination of State and Federal allocations for the Temporary Assistance to Needy Families program. \$1,000,000 of the funds for this agreement are derived from the CARES Act funding and have been included in the Health and Human Services Agency 142 budget, unit 4005, professional services, which has been established specifically for the expense of CARES funding. The \$1,000,000 CARES component of the funding is required to be expended by December 31, 2020. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing housing support and stability for families in Tulare County.

**ADMINISTRATIVE SIGN-OFF:**

/s/Anita Ortiz

Anita Ortiz

Director of Human Services

cc: County Administrative Office

Attachment(s) Amendment

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AMENDMENT TO AGREEMENT NO ) Resolution No. \_\_\_\_\_  
29688 WITH COMMUNITY SERVICES AND ) Agreement No. \_\_\_\_\_  
EMPLOYMENT TRAINING, INC. )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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