



**General Services Agency  
Property Management  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** September 15, 2020 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Maria Benavides-Lopez    PHONE: 205-1124				

**SUBJECT:** Amendment to License Agreement No. 26680 for Lease of Real Property located at 300 E. Olive Ave., Porterville.

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an Amendment to License Agreement No. 26680 with the Judicial Council for space located at 300 E. Olive Ave. in Porterville to reduce the lease amount not to exceed \$4,642.
2. Authorize the Chair to sign the Amendment to License Agreement.

**SUMMARY:**  
In October 2013, the Administrative Office of the Courts (AOC), now known as the Judicial Council of California (JCC) opened a new facility in Porterville California for the purpose of housing the Superior Court, Tulare County (Court). The District Attorney (DA) and Probation Department (Probation) were in need of office space for staff working directly with the Court. The County has leased 1,370 square feet for these departments under a Revocable License Agreement at the Porterville Courthouse located at 300 E. Olive, Porterville from the JCC since July 2014. A Vicinity Map of the location is included as Exhibit A to this Agenda Item.

The Courts recently determined they need a majority of the space. The JCC, on behalf of the Courts, submitted the Amendment to the County, reducing the space the County is utilizing from 1,370 square feet to 270 square feet. The 270 square feet retained is currently the only space occupied by the DA under this Revocable License Agreement. The General Services Agency has discussed the loss of space with Probation and they are agreeable to the reduction of space.

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The space will be reduced from 1,370 square feet to 270 square feet upon approval by the Board. The rent will be reduced from \$2,011.98 to \$386.00 per month and the License fee includes the fee for the occupancy of the Premises, plus a pro-rata share of the cost for electricity, gas, water, sewer, and trash charges.

**FISCAL IMPACT/FINANCING:**

The License rate will be reduced from \$24,143.76 annually (\$2,011.98 per month/\$1.46 per sq ft) to \$4,642 annually (\$386.00 per month/\$1.42 per sq ft) subject to an annual 3% increase. Utilities are included in the monthly License rate. There is no net County cost to the General Fund.

Budget Account Line: 001-100-3200-7062

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Strategic Business Plan includes the Organizational performance to continuously improve organization effectiveness. Board Approval of this First Amendment to Revocable License Agreement will help fulfill this initiative by ensuring continued supportive and collaborative services with outside agencies.

**ADMINISTRATIVE SIGN-OFF:**



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Daniel Richardson  
General Services Agency Director

cc: County Administrative Office

Attachment(s) Amendment to License Agreement  
Exhibit A – Vicinity Map

# BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF AMENDMENT TO )  
LICENSE AGREEMENT NO. 26680 FOR ) Resolution No. \_\_\_\_\_  
LEASE OF REAL PROPERTY LOCATED ) Agreement No. \_\_\_\_\_  
AT 300 E. OLIVE, PORTERVILLE )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an Amendment to License Agreement No. 26680 with the Judicial Council for space located at 300 E. Olive Ave. in Porterville to reduce the lease amount not to exceed \$4,642.
2. Authorized the Chair to sign the Amendment to License Agreement.

**Exhibit A**

**South County Justice Center  
300 E. Olive Ave., Porterville**

