



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
EDDIE VALERO  
District Four  
DENNIS TOWNSEND  
District Five

**AGENDA DATE:** September 29, 2020

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Vienna Barnes    PHONE: 624-8075		

**SUBJECT:** Approve an agreement with Tulare County Superintendent of Schools

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an agreement with Tulare County Superintendent of Schools, Services for Education and Employment for the provision of comprehensive job services to TulareWORKs clients in the amount not to exceed \$425,250, effective from October 1, 2020 through September 30, 2021.
2. Authorize the Chair of the Board to sign one (1) copy of the agreement.

**SUMMARY:**  
The Tulare County Superintendent of Schools-Services for Education and Employment (SEE and Company) staff will provide Welfare-To-Work (WTW) services to CalWORKs clients determined eligible by Tulare County Health and Human Services Agency (HHSA), TulareWORKs. SEE and Company will coordinate outreach and recruitment with the assistance of TulareWORKs. SEE and Company will provide orientation and information on the services available throughout the WTW System, including those provided by other agencies and organizations. WTW clients referred to SEE and Company will be placed in appropriate activities based on individual client needs in order to fulfill State/Federal mandated work activities.

Core WTW activities include unsubsidized employment, subsidized private sector employment that leads to unsubsidized employment, subsidized public sector employment that leads to unsubsidized employment, paid or unpaid work

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experience, on the job training, vocational education and training as approved by TulareWORKs, job search and job readiness.

Under current agreement 29380, Tulare County Superintendent of Schools-SEE and Company has served 27 participants through April 2020. The COVID-19 pandemic has had a significant impact on the vendor's ability to meet the stated goals due to the closure of businesses, as ordered by Governor Newsom in March of 2020 in an effort to slow the spread of COVID-19.

The 2020/2021 agreement will serve a minimum of 125 new participants in WTW activities contingent on TulareWORKs providing a minimum of 125 referrals and there are no subsequent impacts to business operations due to COVID-19. Provider will place participants in activities such that 75% are meeting the average participation rate of 22 hours per week for a single parent Assistance Unit with a child under age 6, 32 hours per week for a single parent Assistance Unit with no child under 6, and 38 hours per week for a two parent Assistance Unit.

This agreement did not include a Request For Proposal process because Tulare County Superintendent of Schools - SEE and Company - is one of four primary providers for WTW engagement with CalWORKs participants.

The agreement does not contain any deviations from the standard County boilerplate.

**FISCAL IMPACT/FINANCING:**

The budgeted costs associated with this contract are included in the HHSA budget, line 001-142-4032-7043, professional services, for a maximum of \$425,250. The average cost per client is \$3,402 and the funding is derived from Temporary Assistance to Needy Families, and is covered by State and Federal allocations. The amount of \$318,939 is included in the proposed 001-142-4032-7043 budget line for Fiscal Year 2020/2021 and \$106,311 will be included in the 001-142-4032-7043 budget line for Fiscal Year 2021/2022. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

**ADMINISTRATIVE SIGN-OFF:**

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Anita Ortiz  
Director of Human Services

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cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AGREEMENT WITH TULARE COUNTY ) Resolution No. \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS ) Agreement No. \_\_\_\_\_  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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