



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 29, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Vienna Barnes PHONE: 624-8075				

SUBJECT: Approve an agreement with Community Services and Employment Training, Inc.

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with Community Services and Employment Training, Inc. for the provision of Welfare-to-Work job services to TulareWORKs clients in an amount not to exceed \$1,260,000 effective from October 1, 2020 to September 30, 2021.
2. Authorize the Chair of the Board to sign one (1) copy of the agreement.

SUMMARY:

Community Services and Employment Training, Inc., (CSET) staff will provide Welfare-to-Work (WTW) services to CalWORKs clients determined eligible by Tulare County Health & Human Services Agency, TulareWORKs. CSET will coordinate outreach and recruitment with the assistance of TulareWORKs. CSET will provide orientation and information on the services available throughout the WTW system, including those provided by other agencies and organizations. WTW clients referred to CSET will be placed in appropriate activities based on individual client needs in order to fulfill State/Federal mandated work activities.

The core WTW activities include the following: 1) Unsubsidized employment, which is employer-paid salary not supplemented with program dollars, 2) Subsidized private sector employment that leads to unsubsidized employment, 3) Subsidized public sector employment that leads to unsubsidized employment, 4) Paid or unpaid work experience, 5) On the job training, 6) Vocational education and training as

SUBJECT: Approve an agreement with Community Services and Employment Training, Inc.

DATE: September 29, 2020

approved by TulareWORKs, and 7) Job search/ job readiness.

Under the current agreement, CSET has served 80 participants through April 2020, which is the last report available due to the COVID-19 impacted discontinuance of businesses. Additionally, the pandemic has had a significant impact on the vendor's ability to meet the stated goals due to the business closures, as ordered by Governor Newsom in March of 2020 to slow the spread of Coronavirus.

The Fiscal Year 2020/2021 agreement will enroll 373 participants in WTW activities contingent upon TulareWORKs referring a minimum of 520 participants. The provider will place participants in activities with a target of 75% meeting the average participation rate of 22 hours per week for a one parent Assistance Unit with a child under age 6, 32 hours per week for a single parent Assistance Unit with no child under 6, and 38 hours per week for a two parent Assistance Unit. The approximate cost for these services is \$3,378 per participant.

This agreement did not include a Request for Proposal process because CSET is one of four primary providers for Welfare to Work engagement with CalWORKs participants.

This agreement does not deviate from the standard County boilerplate.

FISCAL IMPACT/FINANCING:

The budgeted costs associated with this agreement are included in the HHSA budget, line 001-142-4032, professional services, for \$1,260,000. The average cost per client is \$3,378. The funding is derived from Temporary Assistance to Needy Families, and is covered by State and Federal allocations. The amount of \$901,000 is included in the proposed 001-142-4032 budget line for Fiscal Year 2020/2021 and \$359,000 will be included in the 001-142-4032 budget line for Fiscal Year 2021/2022. There is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

ADMINISTRATIVE SIGN-OFF:

/s/Anita Ortiz

Anita Ortiz

Human Services Director

cc: County Administrative Office

SUBJECT: Approve an agreement with Community Services and Employment Training, Inc.

DATE: September 29, 2020

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH COMMUNITY) Resolution No. _____
SERVICES AND EMPLOYMENT TRAINING,) Agreement No. _____
INC.)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved an agreement with Community Services and Employment Training, Inc. for the provision of Welfare-to-Work job services to TulareWORKs clients in an amount not to exceed \$1,260,000 effective from October 1, 2020 to September 30, 2021.
2. Authorized the Chair of the Board to sign one (1) copy of the agreement.