



**RESOURCE
MANAGEMENT AGENCY
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 29, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Celeste Perez PHONE: (559) 624-7010

SUBJECT: Approve Invoice Payments to ITC for the Purchase and Installation of Network Cable and Hardware

REQUEST(S):

That the Board of Supervisors:

1. Approve Invoice payments to L.G Cortez Enterprises, Inc., (dba ITC) for the purchase and installation of network cable and hardware for the Transit Operations and Maintenance Facility (TOMF) in the amount of \$2,578, retroactive to July 1, 2020, through September 30, 2020. This request is retroactive to the month for which the payment was due.
2. Find that the Board had the authority to have these services performed and that it was in the County's best interest to do so.

SUMMARY:

The County entered into two agreements, No. PA4612 and PA4613, with ITC on March 9, 2020. These agreements, for \$18,900 and \$11,500 respectively, were for various network cable and hardware services at the Transit Operations and Maintenance Facility (TOMF) project and ultimately are shared utilities as part of the Central Road Yard Master Plan. The TOMF is designed for the maintenance of TCaT's bus fleet and the operations of the various TCaT programs, including bus parking and CNG fueling. Staff did not anticipate an agreement for ITC's services would be needed in FY2020/21.

During the installation of the network cable and hardware, Staff requested additional tasks of ITC beyond the agreement's original scope. Staff did not timely recognize that the additional scope items would be completed after June 30, 2020 and require an FY 2020/21 agreement. As a result, ITC performed services on July 14, 2020,

SUBJECT: Approve Invoice Payments to ITC for the Purchase and Installation of Network Cable and Hardware

DATE: September 29, 2020

beyond the authority of the FY 2019/20 agreement, and received final invoices on September 8, 2020.

The Resource Management Agency is requesting approval of the invoice payments in the amount of \$2,578 (Invoice No. 16442, \$2,155; Invoice No. 16505, \$295.00; and Invoice No. 16506, \$128.00). This request is retroactive to the month for which the payments were due. Authorization is being requested from the Board to process payment of the past due invoices.

FISCAL IMPACT/FINANCING:

There is No Net County cost to the General Fund. The purchase and installation of the network cable and hardware will be paid through the Transit Operating Budget Line No. 040-220-2100-8100.

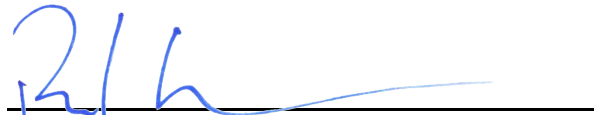
LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic business plan includes Safety and Security – Provide for the safety and security of the public by improving and maintaining adequate transportation infrastructure. The installation of network cable and hardware at the Transit Operations and Maintenance Facility (TOMF) meets this initiative.

ADMINISTRATIVE SIGN-OFF:



Sherman Dix
Assistant Director



Reed Schenke, P.E.
Director

Cc: County Administrative Office

Attachment(s) Attachment A – ITC Invoices (No. 16442, 16505, and 16506)

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE INVOICE)
PAYMENTS TO ITC FOR THE) Resolution No. _____
PURCHASE AND INSTALLATION OF)
NETWORK CABLE AND HARDWARE)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE BOARD OF
SUPERVISORS, AT AN OFFICIAL MEETING HELD ON SEPTEMBER 29, 2020, BY
THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved Invoice payments to L.G Cortez Enterprises, Inc., (dba ITC) for the purchase and installation of network cable and hardware for the Transit Operations and Maintenance Facility (TOMF) in the amount of \$2,578, retroactive to July 1, 2020, through September 30, 2020. This request is retroactive to the month for which the payment was due.
2. Found that the Board had the authority to have these services performed and that it was in the County's best interest to do so.

Attachment A

L.G. Cortez Enterprise Inc. (dba ITC)
Invoices



**L.G.Cortez Enterprises
Inc.
PO Box 2380
Porterville, CA 93257
(559) 784-8324**

License No. 986455

Invoice

Due Date	Date	Invoice #
7/9/2020	9/8/2020	16442

Bill To

Tulare County HHS A- Contracts
Attn: Accounts Payable
5975 S. Mooney Blvd
Visalia, CA 93277

Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Balance Due	\$2,155.00
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New e-mail address? Enter here: _____

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

P.O. No.	Project
PA7678	TOMF

Description	Qty
MV Data TOMF Install two ceiling mounted AP network drops and two time clock network drops. 4 Single CAT6a Plenum Network Outlet 1 Cable Sleeve 1 ITC Hardware Completed July 14, 2020	

Paying with Visa or MasterCard, a 4% convenient fee will be applied

Total	\$2,155.00
Payments/Credits	\$0.00
Balance Due	\$2,155.00



**L.G.Cortez Enterprises
Inc.
PO Box 2380
Porterville, CA 93257
(559) 784-8324**

License No. 986455

Invoice

Due Date	Date	Invoice #
9/8/2020	9/8/2020	16505

Bill To

**RESOURCE MANAGEMENT AGENCY
Attn: Accounts Payable
5961 S. Mooney Blvd
Visalia, CA 93277**

Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Balance Due	\$295.00
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New e-mail address? Enter here: _____

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

P.O. No.	Project
PA7677	TOMF

Description	Qty
Additional Shop backboard Install one 3/4 inch Backboard 4ft x 6ft in Shop IDF	1
1 3/4" Backboard 4ft X 6ft	
1 Mounting Hardware	
Completed July 14, 2020	

Paying with Visa or MasterCard, a 4% convenient fee will be applied

Total	\$295.00
Payments/Credits	\$0.00
Balance Due	\$295.00



**L.G.Cortez Enterprises
Inc.
PO Box 2380
Porterville, CA 93257
(559) 784-8324**

License No. 986455

Invoice

Due Date	Date	Invoice #
9/8/2020	9/8/2020	16506

Bill To

**RESOURCE MANAGEMENT AGENCY
Attn: Accounts Payable
5961 S. Mooney Blvd
Visalia, CA 93277**

Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Balance Due	\$128.00
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New e-mail address? Enter here: _____

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

P.O. No.	Project
PA7679	TOMF

Description	Qty
Additional MPOE backboard Install one 3/4 inch Backboard 3ft x 2ft on west wall below Telco MPOE. 1 3/4" Backboard 2ft X 3ft 1 Mounting Hardware Completed July 14, 2020	1

Paying with Visa or MasterCard, a 4% convenient fee will be applied

Total	\$128.00
Payments/Credits	\$0.00
Balance Due	\$128.00