



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

DENNIS TOWNSEND
District Four

EDDIE VALERO
District Five

AGENDA DATE: October 6, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Cassie Heffington PHONE: 636-4050

SUBJECT: Request for office closure of Tulare County Animal Services Division

REQUEST(S):

That the Board of Supervisors:

1. Approve the closure of Tulare County Animal Services Division's office to the public on December 26, 2020.

2. Direct staff to post notices on this closure at the shelter and on the Animal Services website.

SUMMARY:

Tulare County Animal Services' normal operating hours on Saturdays are 10:00 a.m. to 4:00 p.m. It is requested that Animals Services office located at 14131 Ave 256, Visalia CA 93292 be closed to the public on Saturday following the Christmas holiday, which is December 26, 2020. This day is significant because it is the Saturday following the Thursday and Friday Christmas holiday break observed by the County of Tulare. Animal Services responds to approximately 17 calls on a typical working day, compared to an average of 7 calls on the Saturday after the Christmas holiday.

Due to the reduced workload anticipated on that Saturday, it would be more efficient and cost effective to allow staff time off. Tulare County Animal Services Division will continue its usual Field Operations practice by providing 24-hour on-call services, and remain available to respond to emergencies. It is therefore requested that the office be closed on the specified day.

SUBJECT: Request for office closure of Tulare County Animal Services Division
DATE: October 6, 2020

FISCAL IMPACT/FINANCING:

There is no net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year plan includes the Organizational Performance initiative to continuously improve organizational effectiveness. Closing the shelter on a low demand day and reducing the number of pets in care, increases operational efficiency.

ADMINISTRATIVE SIGN-OFF:

/s/Robert Stewart

Robert Stewart

Director of Fiscal Operations

Cc: County Administrative Office

Attachment(s) None

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF REQUEST FOR)
OFFICE CLOSURE OF TULARE COUNTY) Resolution No. _____
ANIMAL SERVICES DIVISION) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the closure of Tulare County Animal Services Division's office to the public on December 26, 2020.
2. Directed staff to post notices on this closure at the shelter and on the Animal Services website.