



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: August 26, 2014

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Karen Elliott		PHONE: 624-8000

SUBJECT: Approval of agreement with California State University, Fresno for an Internship Training Program.

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with California State University, Fresno for an Internship Training Program to allow students to enroll in an intern training program with the Tulare County Health and Human Services Agency (HHS), Public Health Laboratory, effective upon signing for a period of three (3) years; and
2. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

SUMMARY:

Tulare County Health and Human Services Agency (HHS) Public Health Laboratory currently allows students the opportunity to gain work experience in their selected fields of study to apply as County Interns. Interns are used to enhance county programs, and are not to displace allocated staff. An intern is defined as a non-paid, para professional student seeking hours for licensure in their field of expertise. Departments are encouraged to designate projects that provide exposure to particular functions and/or programs. The Intern Program is also beneficial to the enhancement of the County recruitment process by encouraging students to join the Program with the hopes of future employment. All functions of the program are conducted in accordance with County and Agency policy and procedure guidelines.

Interns from the California State University will be assisting in various areas of the

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Tulare Public Laboratory, such as participation in the development and implementation of strategies to effectively and efficiently meet the 11 core functions of a public health laboratory, including: disease prevention, control, and surveillance; integrated data management; laboratory improvement and regulation; and policy development.

It is anticipated through this agreement; HHSA will have up to three (3) student interns at one time.

We would like to bring to the Board's attention the following items which deviate from County contract protocol: 1) the term of this agreement is for three (3) years; 2) the agreement calls for a Mutual Indemnification; and 3) the agreement includes a 60-day mutual termination without cause clause.

FISCAL IMPACT/FINANCING:

There is no cost to HHSA associated with this Internship Program. No Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Economic Well-Being initiative that promotes a quality standard of living by collaborating in developing and sustaining a well-qualified labor pool. This agreement increases the ability to fulfill this obligation.

ADMINISTRATIVE SIGN-OFF:

Jason T. Britt
Director of Public Health

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF: APPROVAL OF)
AGREEMENT WITH CALIFORNIA STATE) Resolution No. _____
UNIVERSITY, FRESNO FOR AN) Agreement No. _____
INTERNSHIP TRAINING PROGRAM.)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JEAN M. ROUSSEAU
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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2. Authorized the Chairman of the Board to sign three (3) copies of the agreement.