



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One  
PETE VANDER POEL  
District Two  
PHILLIP A. COX  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** September 30, 2014

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Danny Rockholt PHONE: 624-8000				

**SUBJECT:** Approval of agreement with SEE and Company

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with SEE and Company in the amount of \$522,500 to provide comprehensive job services to clients of TulareWORKs from October 1, 2014 through September 30, 2015; and
2. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

**SUMMARY:**

SEE and Company staff will provide Welfare-To-Work (WTW) services to CalWORKs clients determined eligible by Tulare County Health and Human Services Agency (HHSA), TulareWORKs. SEE and Company will coordinate outreach and recruitment with the assistance of TulareWORKs. SEE and Company will provide orientation and information on the services available throughout the WTW System, including those provided by other agencies and organizations. WTW Clients referred to SEE and Company will be placed in appropriate activities based on individual client needs in order to fulfill State/Federal mandated work activities.

Core WTW Activities include Unsubsidized employment, Subsidized private sector employment that leads to unsubsidized employment, Subsidized public sector employment that leads to unsubsidized employment, Paid or Unpaid Work Experience (Fair Labor Standards Act calculation will apply), On the Job Training, Vocational education and training as approved by TulareWORKs, job search and

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job readiness.

This agreement anticipates contractor enrolling a minimum of 133 new participants in WTW activities, plus 25 carryover participants, for a total of 158 participants served. HHSa will refer a minimum of 218 participants to contractor.

Contractor will place participant in activities such that 70% of participants will meet the average participation rate of 22 hours per week for a one parent Assistance Unit (AU) with a child under age 6, 32 hours per week for a single parent AU with no child under 6, and 38 hours per week for a two parent AU.

We would like to bring the following item to the Board's attention that deviates from County Contract Protocol: this agreement extends into Fiscal Year 2015/2016 (effective October 1, 2014 through September 30, 2015).

**FISCAL IMPACT/FINANCING:**

The maximum amount for this agreement is \$522,500 with \$391,875 included in the proposed Fiscal Year 2014/2015 budget and \$130,625 will be included in Fiscal Year 2015/2016. No Net County Cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation.

**ADMINISTRATIVE SIGN-OFF:**

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Juliet Webb  
Director of Human Services

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATER OF APPROVAL OF )  
AGREEMENT WITH SEE AND COMPANY ) Resolution No. \_\_\_\_\_  
 ) Agreement No. \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JEAN M. ROUSSEAU  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chairman of the Board to sign three (3) copies of the agreement.