



## Change Order Request

**Client:** Tulare County, CA **Date:** October 15, 2014  
**Generated By:** Nick Thomason; Project Manager  
**Authorized By:** Jason Defoe; Implementation Manager

### Change Overview:

1. Extend the project timeline to account for missed Legacy Data Import deadline
2. Introduce one (1) week of Refresher Training at no cost to Tulare County, CA
3. Provide Tulare County with weekly status updates to identify risk and task status and completion percentage
4. If the required data services effort exceeds the initial project plan of 200 hours, an additional 60 hours of data service effort related to the Permits Plus conversion will be extended by Tyler at no charge to Tulare County. (Additional hours above 260 will require an additional change order and an hourly rate paid by the client.)
5. Tyler Technologies agrees to hold the invoicing for IVR and iG Workforce until the software is in a production environment.

### Narrative Description of Change:

The purpose of this change order is to extend the project time line to a completion date of December 19, 2014 due to the Tyler Technologies team missing the Data Conversion deadline.

In exchange for missing this deadline, Tyler Technologies will provide Tulare County, CA one week of refresher training the week of December 1, 2014.

Tyler Technologies also agrees to provide Tulare County project team a weekly revised project plan with task status and remaining effort level. Tyler Technologies will also include a risk mitigation plan for any identified risk.



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### Impact of Change:

**Schedule Impact:**

Delay of milestone & sub-tasks on EnerGov Implementation Project Plan including:

Task	Proposed Date Changes
User Acceptance Testing Signoff Date	October 31, 2014
Data Conversion Signoff Date	November 21, 2014
Go Live/Production Sign Off	December 19, 2014

**Cost Impact:**

Change Detail	Credit	Debit	Total
One Week of Refresher Training + Travel Expenses	\$8,000	-	\$0.00
60 Hours of Data Service Time in Excess of 200 contracted hours	\$13,410	-	\$0.00

**Revision No.:**

COR-003

*No changes may be made to this project without the agreement of the Project Manager(s), and must be approved by the Project Director. Submit endorsed Change Order to EnerGov Project Manager*

Date Approved	Comments	Approved By	Signature