



Tulare County Health & Human Services Agency

John Davis, Agency Director

Mental Health Department ■ Cheryl L. Duerksen, Ph.D., Director
Mental Health Programs ■ Alcohol and Drug Programs

AGENDA DATE: May 23, 2006

Item No. _____

SUBJECT: Approval of the Health & Human Services Agency (HHS), Mental Health Branch to accept funds from the State Department of Mental Health and approve the hiring of personnel for oversight and management of contract service providers and mental health services created by the Mental Health Services Act (MHSA).

REQUEST(S): That the Board of Supervisors:

1. Authorize the HHS Mental Health Branch to accept funding allocation in the amount of \$494,128 from the State Department of Mental Health for the 2005-2006 Fiscal Year, retroactive from July 1, 2005; \$4,088,851 for the 2006-2007 Fiscal Year, and \$4,237,976 for the 2007-2008 Fiscal Year.
2. Approve the attached Personnel Resolution adding five new positions for the MHSA and authorize the positions effective July 1, 2006.
3. Authorize the Auditor's Office to process the attached AUD 308 Form. (requires 4/5ths vote)

SUMMARY: In December 2005, the Board authorized the CAO to submit the MHSA Community Services and Supports 3-Year Expenditure Plan to the State Department of Mental Health. The Board further authorized the Health & Human Services Agency, Mental Health Branch to begin the development of Requests for Proposal (RFP) and proceed with the contractor bid process. The MHSA 3-Year Plan has subsequently been approved as of April 28, 2006.

In ensuring the timely start-up of MHSA services, and for the successful oversight of contractor performance and management of MHSA services, it is necessary to hire additional staff. The additional staff was budgeted and submitted as part of the Community Services and Supports 3-Year Expenditure Plan for Fiscal Year 2006-2007, submitted to the State in December 2005. The following positions will be added:

- 2.0 FTE Staff Services Analyst (SSA) III
- 1.0 FTE Case Manager IV – Bilingual
- 1.0 FTE Client Advocate
- 1.0 FTE Licensed Clinical Social Worker (LCSW)

The Staff Services Analyst (SSA) classifications will be responsible for successful implementation and oversight of contractor and service delivery performance. The Case Manager will be used to ensure consumers enrolled in Full Service Partnership are meeting their plan-of-recovery goals. The Client Advocate will work with consumers and family members to resolve service matters and provide clinical oversight of MHSA programs. The LCSW will be responsible for Quality Improvement, Utilization Review and additional oversight of MHSA programs. The hiring of these positions enables Tulare County to work proactively to ensure MHSA service delivery meets the 3-Year Expenditure Plan and performance requirements as identified in the Requests for Proposals and meets the recovery goals of consumers, as well as meet the mandates of the State Department of Mental Health.

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FINANCING: Funding allocation received from the State Department of Mental Health will be used for payment of contractors for the necessary start-up, implementation, operations and oversight related to service delivery across all three programs of MHSA. Staffing costs for the five new positions will be funded by the MHSA allocation for FY 2006-2007. The MHSA budget for FY 2005/2006 will be adjusted as reflected in the attached AUD 308 Form.

ALTERNATIVES: Direct Staff to take other action.

INVOLVEMENT OF OTHER DEPARTMENTS/AGENCIES: CAO, State Department of Mental Health

ADMINISTRATIVE SIGN-OFF:

Cheryl L. Duerksen, Ph.D.
Director, Mental Health

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVAL OF COUNTY)
ADMINISTRATIVE OFFICE (CAO) TO ACCEPT)
FUNDS FROM THE STATE DEPARTMENT OF)
MENTAL HEALTH; AND APPROVE)
THE HIRING OF PERSONNEL FOR OVERSIGHT)
AND MANAGEMENT OF CONTRACT SERVICE)
PROVIDERS AND MENTAL HEALTH SERVICES)
CREATED BY THE MENTAL HEALTH SERVICES)
ACT (MHSA).)

RESOLUTION #: _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOREGOING WAS ADOPTED BY THE BOARD OF
SUPERVISORS, AT AN OFFICIAL MEETING HELD MAY 23, 2006, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: C. BRIAN HADDIX
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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