



HUMAN RESOURCES
& DEVELOPMENT
TULARE COUNTY

**AGENDA ITEM
BEFORE THE BOARD OF SUPERVISORS**

Agenda Date: July 18, 2006

Item No.

Subject: Restructure County Administrative Office

Requests:

That the Board of Supervisors approve:

The allocation of one additional Assistant County Administrative Officer (At-will) in the County Administrative Office and delete the existing allocation of Chief Deputy County Administrative Officer.

And that the Assistant County Administrative Officer (At-will) classification be compensated in a salary band \$7,143 to \$10,000.

Summary: The intent of the recommendation is to bring parity to the titles and pay of two of the most responsible and senior members of the County Administrative Office team. It is not uncommon to have the County Budget Officer have the title of Assistant County Administrative officer as budget is one of the principal duties of that office. A second position, serving as the operations officer of the County Administrative Office and as the liaison to elected department heads is also a role traditionally titled as an Assistant County Administrative officer. This is not to say that existing configuration of staffing is inappropriate. Rather there are different models that may be used. This request is to apply a model that the County Administrative Officer deems to be appropriate for the existing distribution of assignments and competencies of his staff.

Financing: This will have a relatively small effect on the County Administrative Budget and has been accounted for in the proposed 2006-07 Budget.

Alternatives: Make no change in the staffing allocations in the County Administrative Office.

Involvement of other Departments or Agencies: County Administrative Office

Sincerely,


Tim Huntley
Human Resources and Development Director

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF)
Restructure of the County Administrative) RESOLUTION NO.
Office) AGREEMENT NO.
)

UPON MOTION OF SUPERVISOR , SECONDED BY
SUPERVISOR , THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD ,
BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: C. BRIAN HADDIX, COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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