

**AGENDA DATE: August 8, 2006**



# RESOURCE MANAGEMENT AGENCY

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Roger Hunt	Administrative Services

HENRY HASH, DIRECTOR

THOMAS W. SHERRY, ASSOCIATE DIRECTOR

## AGENDA ITEM

ITEM NO. \_\_\_\_\_  
District 3

### SUBJECT:

An Agreement between the County of Tulare for the Tulare County Health and Human Services Agency (HHSA) and Hyde Rentals for the lease of office space located at 3530 W. Mineral King, Suite E, in the City of Visalia.

### REQUEST(S):

1. Approve the lease agreement between the County of Tulare and Hyde Rentals for office space at 3530 W. Mineral King, Suite E in Visalia.
2. Authorize the Chairman of the Board to sign the lease agreement.

### SUMMARY:

This lease agreement is for approximately 2,916 square feet of office space at 3530 W. Mineral King, Suite E. The space will house the Public Guardian program staff that are currently occupying space at other leased buildings within David Hyde's West Mineral King office complex. The areas being vacated will be backfilled by other HHSA programs.

### FINANCING:

Lease costs are \$4,140.72 per month (\$1.42 per sq. ft.), plus gas and electric utilities, telephone, and custodial services. The lessor will be responsible for all maintenance, repair, and upkeep of the entire premises. Monthly rent will be paid from the following budget account line:

Lease costs are budgeted in account line: 001-142-4062-2180

**ALTERNATIVES:**

Choose an alternative site or require staff to remain in their current space. This lease is the best alternative as it will allow similar programs to remain in close proximity and alleviate overcrowding in existing leased space at this site.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

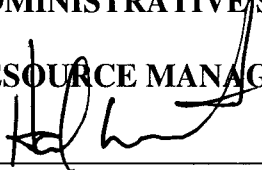
The County Administrative Office has approved the space request for this site. The Health and Human Services Agency has approved the building and the lease. County Counsel reviewed the lease and approved it as to form.

**SIGNATURE REQUIREMENTS:**

The Chairman of the Board to sign the lease.  
Administrative Officer or authorized Deputy to attest to the lease resolution approving the lease.

**ADMINISTRATIVE SIGN OFF:**

**RESOURCE MANAGEMENT AGENCY**



\_\_\_\_\_  
**Hal Cypert**  
**Assistant Director-Support Services**



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**Henry Hash, Director**

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**BEFORE THE BOARD OF SUPERVISORS**

**COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF AN AMENDMENT )  
TO AGREEMENT FOR THE HEALTH )  
AND HUMAN SERVICES OFFICE ) RESOLUTION NO.  
SPACE OF 3530 W. MINERAL KING, )  
SUITE E, VISALIA ) AGREEMENT NO.**

**UPON THE MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED**

**BY SUPERVISOR \_\_\_\_\_, THE FOLLOWING RESOLUTION**

**WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL**

**MEETING HELD AUGUST 8, 2006**

**BY THE FOLLOWING VOTE:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST: C. BRIAN HADDIX  
County Administrative Officer/  
Clerk of the Board of Supervisors**

**By \_\_\_\_\_  
Deputy Clerk**

**\*\*\*\***

1. Approved the Lease Agreement between the County of Tulare and Hyde Rentals for the office space at 3530 W. Mineral King, Suite E, in Visalia.
2. Authorized the Chairman of the Board to sign lease agreement.