



# **Tulare County Health & Human Services Agency**

John Davis, Agency Director

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**Mental Health Department** ■ Cheryl L. Duerksen, Ph.D., Director  
Mental Health Programs ■ Alcohol and Drug Programs

**AGENDA DATE:** February 27, 2007

**Item No.** \_\_\_\_\_

**SUBJECT:** Approval of Mental Health position changes to provide the support and accountability required to facilitate the Mental Health Services Act (MHSA).

**REQUEST(S):** That the Board of Supervisors:

1. Approve the attached Personnel Resolution changing the Job Classification to better meet the needs of the Mental Health Services Act (MHSA) requirements.

**SUMMARY:** In May of 2006, the Board approved the acceptance of Mental Health Services Act (MHSA) funding from the State Department of Mental Health for the establishment of new programs. The new programs and corresponding new revenue was defined in the MHSA Community Services and Supports 3-Year Expenditure Plan that was approved by the State Department of Mental Health on April 28, 2006.

After completion of six months of operation, it has been determined that it is necessary to adjust the staffing as originally budgeted and submitted as part of the Community Services and Supports 3-Year Expenditure Plan for Fiscal Year 2006-2007. In order to provide fiscal oversight for both new contract service providers, and those that are established, we are requesting the following changes:

**Add:**

- 1.0 FTE Accountant II

**Delete:**

- 1.0 FTE Staff Services Analyst III

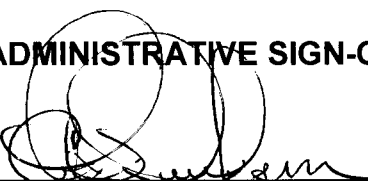
By authorizing this change, Tulare County Health and Human Services (HHSA) will better provide technical assistance, training, accountability, and audit oversight needed to facilitate the MHSA program in a positive and professional manner. An Accountant will be able to provide the training and technical support on proper claims procedures, identifying cost related activities, acceptable billing procedures and a standardized format for detail and subsequent updates.

**FINANCING:** There is no fiscal impact.

**ALTERNATIVES:** Direct Staff to take other action.

**INVOLVEMENT OF OTHER DEPARTMENTS/AGENCIES:** CAO, State Department of Mental Health, HR&D

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Cheryl L. Duerksen, Ph.D. – Director Mental Health

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVAL OF COUNTY**

Approval of Mental Health position changes to better  
facilitate the responsibility requirements of the Mental Health  
Services Act (MHSA).

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**RESOLUTION #:** \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOREGOING WAS ADOPTED BY THE BOARD OF  
SUPERVISORS, AT AN OFFICIAL MEETING HELD MAY 16, 2006, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: C. BRIAN HADDIX  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved the attached Personnel Resolution changing the Job Classification to better meet the needs of the Mental Health Services Act (MHSA) requirements.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING THE )  
POSITION ALLOCATION LISTING )

RESOLUTION NO.  
AGENDA ITEM NO.

Upon Motion of Supervisor

, Seconded by Supervisor

, the following amendments to the Position Allocation Listing were  
adopted at an official meeting of the Board of Supervisor held , by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: C. Brian Haddix  
County Administrator/ Clerk Board of Supervisors

By: \_\_\_\_\_  
Deputy Clerk

This Board of Supervisors does hereby amend the Position Allocation Listing to add or delete the following positions:

HEALTH AND HUMAN SERVICES AGENCY # 142  
MHSA  
Effective: 2/27/07

Org # 3330  
Add:

Item No.	Class Title	Number of Positions	FTE	Grade	Pos No.	WC Code	Dept ID	Sup ID
000220	Accountant II	1	1.0	745	****	8810	142103	013970

Delete:

Item No.	Class Title	Number of Positions	FTE	Grade	Pos No.	WC Code	Dept ID	Sup ID
001830	Staff Services Analyst III	1	1.0	706	8132	8810	142103	019930

Prepared by: \_\_\_\_\_