



**RESOURCE
MANAGEMENT AGENCY
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One

CONNIE CONWAY
District Two

PHILLIP A. COX
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: May 8, 2007

Public Hearing Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Published Notice Required	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)						
	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Celeste Perez PHONE: 733-6291

SUBJECT: Close-out of Tulare County Community Development Block Grant No. 03-EDBG-909.

REQUEST(S):

That the Board of Supervisors:

1. Hold a Public Hearing at 9:30 a.m. on May 8, 2007, to receive comments regarding the close-out of Community Development Block Grant No. 03-EDBG-909.
2. Authorize the Chairman of the Board, or authorized designee, to sign the final Grantee Performance Report.
3. Authorize the County Administrative Officer, or authorized designee, to sign the final close-out certification documents.
4. Authorize submittal of all signed close-out documents to the State Department of Housing and Community Development.

SUMMARY:

In June of 2004, Tulare County was awarded a \$300,000 Community Development Block Grant (CDBG) from the State Department of Housing and Community Development (HCD). The County utilized the 03-EDBG-909 grant funds to provide microenterprise technical assistance and training to 134 Tulare County low-income residents. Additionally, 10 new microenterprises have been established, and 16 jobs have been created as a direct result of this program. Training was provided by Central California Small Business Development Center (CCSBDC) and Community

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Services & Employment Training (CSET).

This grant expired February 17, 2007. The close-out process includes a requirement from HCD to hold a public hearing prior to submittal of the final Grantee Performance Report and Close-Out Report at the end of the CDBG contract term. The purpose of the public hearing is to provide citizens of Tulare County the opportunity to review and comment on the County's performance in fulfilling its obligations under the terms of the grant. The CDBG-required notice of public hearing is to be published in the Visalia Times Delta on April 20, 2007, and the affidavit of publication will be provided to the clerk following receipt.

FISCAL IMPACT/FINANCING:

Grant close-out activities are eligible CDBG administration expenses. All administrative funds have been expended under this grant. Therefore, budget number 001-230-4215 will absorb the administrative cost for the remaining close-out activities. There will be no net County costs.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Economic Well-Being: This Program attracted and retained a diverse business community in all regions of the County, promoted and provided a business friendly, can-do service ethic, and expanded enterprise and redevelopment zones. Additionally, the County was able to collaborate with the Economic Development Corporation to promote this program to businesses countywide.

ALTERNATIVES:

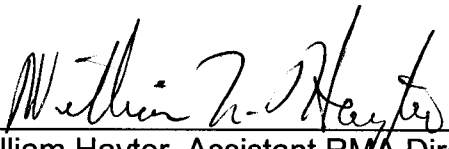
Having accepted the CDBG grants, there is no alternative to holding the required Public Hearing. The Board has the option to direct revision to the close-out documents.

INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:

State Department of Housing and Community Development to review close-out documentation; Resource Management Agency Accounting to review grant balances; Community Development and Redevelopment Division to oversee close-out procedures; and CCSBDC and CSET to provide final documentation.

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SIGNATURE REQUIREMENTS:



William Hayter, Assistant RMA Director
Community & Development Services



Henry Hash
RMA Director

cc: Auditor/Controller
County Counsel
County Administrative Office (2)

Attachment(s):

Final Grantee Performance Report
Final Close-Out Certification documents

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF SETTING A
PUBLIC HEARING TO REVIEW
CLOSE-OUT DOCUMENTS FOR
TULARE COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT
NO. 03-EDBG-909

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RESOLUTION NO. _____
AGREEMENT NO. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD MAY 8, 2007, BY
THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: C. BRIAN HADDIX
COUNTY ADMINISTRATIVE OFFICER
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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