



Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM

BOARD OF SUPERVISORS

ALLEN ISHIDA  
District One

CONNIE CONWAY  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** October 30, 2007

Public Hearing Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Resolution, Ordinance or Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>						

CONTACT PERSON: Mary Thomas PHONE: 737-4660

**SUBJECT:** Approval of budget adjustment and fixed asset line for the purchase of video teleconferencing and network server equipment for the Mental Health Services Act (MHSA) programs.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the establishment of a fixed asset line for the purchase of video teleconferencing and network server equipment in the amount of \$150,000 for the Mental Health Services Act (MHSA) programs.
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**

On October 31, 2006 the Board of Supervisors accepted funds from the State Department of Mental Health for the purchase of improvements to the current Mental Health computer system by implementing an electronic health records system, an enhanced client scheduling system, and improvements for data collection as required by the Mental Health Services Act (MHSA) for Full Service Partnership (FSP) consumers.

For the Fiscal Year 2007/2008, operating expense budget was included to complete the improvements. Subsequent to the development of the budget, it has been determined that a portion of the improvement for video teleconferencing, and

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network server equipment must be purchased as a fixed asset.

Upgrading the current Mental Health computer system will benefit consumers through streamlined data and workflow processes. MHSA contract service providers will be able to perform intake assessments, create notes and plans of recovery at the consumer's home, work place or community location with laptop computers that had not been previously attainable due to a lack of funding. Remote access to electronic health records will provide service providers immediate access to a client's history regardless of the location of the paper chart.

**FISCAL IMPACT/FINANCING:**

The attached AUD 308 will move approved Fiscal Year 2007/2008 appropriation from Operating Expense to Fixed Assets. Revenue was included in the FY 2007/2008 budget from the Mental Health Services Act Trust No. 438. No Net County Cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life initiative to promote and encourage the provision of quality supportive services for individuals in Tulare County. Upgrading the current mental health computer system will benefit consumers through streamlined data and workflow processes.

**ALTERNATIVES:**

The Board could choose to take no action; however selection of this alternative is not recommended. The upgrade will ensure timely service delivery through improved client appointment management; and improve the accuracy of the Client and Services Information (CSI) data.

**INVOLVEMENT OF OTHER DEPARTMENTS OR AGENCIES:**

Tulare County Auditor, Tulare County Information Technology, and Tulare County Purchasing.

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**ADMINISTRATIVE SIGN-OFF:**

A handwritten signature in black ink, appearing to read 'Cheryl L. Duerksen', written over a horizontal line.

Cheryl L. Duerksen Ph.D. – Director of Mental Health

Cc: Auditor/Controller  
County Counsel  
County Administrative Office (2)

AUD 308 Budget Adjustment Form

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF:**

Approval of budget adjustment and  
fixed asset line for the purchase  
of video teleconferencing and network  
server equipment for the Mental Health  
Services Act (MHSA) programs.

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**RESOLUTION NO.** \_\_\_\_\_  
**AGREEMENT NO.** \_\_\_\_\_

UPON MOTION OF SUPERVISOR \_\_\_\_\_,      **SECONDED**      **BY**  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

**ATTEST:**   JEAN ROUSSEAU  
              COUNTY ADMINISTRATIVE OFFICER  
              CLERK, BOARD OF SUPERVISORS

**BY:** \_\_\_\_\_  
                  Deputy Clerk

\* \* \* \* \*

1. Approved the establishment of a fixed asset line for the purchase of video teleconferencing and network server equipment in the amount of \$150,000 for the Mental Health Services Act (MHSA) programs.
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

12:51 PM

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

**Affected Dept Head Signature**

Other Affected Dept Head Signature

**Auditor and CAO Use Only**

Checked By: \_\_\_\_\_  
County Executive Office Action: No. \_\_\_\_\_ Date: \_\_\_\_\_  
( ) Approved ( ) Disapproved

By: \_\_\_\_\_  
Board of Supervisors Action: No. \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Action Codes: A=Add, C=Change, D=Deactivate**

<b>Auditor Use Only</b>	
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Entered By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Distribution: 1: BOS/CAO/Auditor

* Whenever a 33XX account budget is adjusted, a corresponding 67XX account revenue budget must be adjusted in the billing agency.
* Whenever a 35XX account budget is adjusted, a corresponding 68XX account revenue budget must be adjusted in the billing agency.
* Whenever a 36XX account budget is adjusted, a corresponding 39XX account revenue budget must be adjusted in the billing agency.